

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

July 20, 2023

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, July 20, 2023, at 11:00 a.m. for the regularly scheduled July monthly meeting.

#### Members Present:

Mark Henderson, Chair

Thomas A. Wicker, Vice-Chair

Keith Van Camp

Bill Cook

Christa Alexander

#### Legislative Advisor Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

#### Legislative Advisor Not Present:

Representative Kent McCarty, MS House of Representatives

#### Staff Members Present:

David Johnson, Executive Director

Stephanie Hedgepeth, Chief Administrative Officer/Procurement Services Director

Jay White, Chief Information Security Officer

Brian Norwood, Chief Operations Officer

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Beth Ann Wann, Human Resources Director  
Holly Savorgnan, Internal Services Director  
Tabatha Baum, Legal Counsel  
Michelle Smith, Procurement Process Specialist  
Alec Shedd, Technology Consultant  
Robert Martinez, Technology Consultant  
Debbie Parker, Technology Consultant  
Jasmine Grice, Technology Consultant  
Caleb Durden, Technology Consultant  
Tina ONeal, Technology Consultant  
Kelsey Mathews, Technology Consultant  
Erica Cornelius, Systems Specialist  
Kevin Gray, IT Planning Coordinator  
Lori Adams, Accounting Specialist  
Suzanne Biggers, Billing Specialist  
Pam Sinclair, Business Relationship Analyst  
David Richards, Service Center Manager  
Tharon Walker, Service Center Lead  
Tony Reed, Service Center Specialist  
Betsy Ward, Security Operations Manager  
Leslie Swilley, Administrative Specialist

**Others Present:**

Ellen Swoger, University of Mississippi Medical Center  
Dorothy Young, Mississippi State Department of Health  
Stacy Callendar, Mississippi State Department of Health

Jameshya Ballard, Mississippi State Department of Health  
Jason Carter, Mississippi Community College Board  
Krista LeBurn, Mississippi Community College Board  
Guy Martin, Mississippi Department of Employment Security  
John Garret, Mississippi Department of Employment Security  
Preston L. Pierce, Mississippi Department of Finance and Administration  
David J. Sliman, University of Southern Mississippi  
Chris Salmon, Amazon  
Rob McClure, AT&T  
Bethany Stanfill, BSS Global  
Ryker Lackey, Clearwater Group, LLC  
Robert Self, Dell Technologies  
Xavier Musenger, Tata Consultant Services  
Karen Newman, The Clay Firm  
Eddie Wallace, VMWare

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Mark Henderson called the meeting to order and asked guests to send an email with their name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

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Agenda Item No. 1: Mark Henderson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on June 15, 2023.

On motion by Bill Cook and second by Keith Van Camp that the minutes of the meeting on June 15, 2023, be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Debbie Parker and Ellen Swoger, Chief Information Officer, presented Project No. 47832, requesting approval for an increase to the initial exemption request for Electronic Prescribing Solution Systems for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staff of UMMC recommended the approval of this \$136,534.60 increase to the original exemption request, for a revised not-to-exceed total estimated life cycle cost of \$1,086,534.60.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Alec Shedd, Dorthy Young, Ph.D., Chief Health Data Operations and Research Officer, and Stacy Callendar, Children's Health Director, presented Project No. 47842, requesting approval for an increase to and extension of the initial exemption request for an early intervention program for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommended approval of this \$628,920.00 increase to the initial exemption request, for a revised not to exceed total estimated 8-year lifecycle cost of \$1,581,905.00.

On Motion by Bill Cook and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Caleb Durden, Dorthy Young, Ph.D., Chief Health Data Operations and Research Officer, and Jameshya Ballard, Ph.D., WIC State Program Director, presented the recommendation for Project No. 4556-47431, requesting approval for the sole source acquisition of SPIRIT system enhancements and support from Custom Data Processing, Inc. for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommended Custom Data Processing, Inc. as the sole-source provider of SPIRIT system enhancements and support, at a total 2-year life cycle cost of \$813,300.00.

On motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved:  
Motion carried; unanimously.

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Agenda Item No. 5: Robert Martinez, Jason Carter, Deputy Executive Director for Finance and Administration, and Krista LeBrun, Assistant Executive Director for eLearning and Instructional Technology, presented the evaluation and recommendation of proposals received in response to RFP No. 4457-46850 for the acquisition of a Virtual Tutoring Solution for the **MISSISSIPPI COMMUNITY COLLEGE BOARD (MCCB)**. The staffs of ITS and MCCB jointly recommended the selection of Brainfuse, Inc., as lowest and best vendor responding to RFP No. 4457, to provide a Virtual Tutoring Solution, for a 3-year term.

On motion by Bill Cook and second by Christa Alexander that the staff recommendation be approved:  
Motion carried; unanimously.

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Agenda Item No. 5.5: Jasmine Grice, Guy Martin, Deputy Executive Director and Chief Financial Officer, and John Garret, Deputy Executive Director and General Counsel, presented the recommendation for Project No. 47369 for the continuation of and increase to the Agreement with

Tata Consultancy Services (TCS), Ltd. for support, enhancements, and upgrades to the ReEmployUSA Consortium for the **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The staff of ITS and MDES jointly recommended approval of the continuation of and increase to the agreement with Tata Consultancy Services (TCS), Ltd. through December 31, 2025, in an amount not-to-exceed \$77,967,417.00 for support, enhancements, and upgrades. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$242,125,687.69.

On a motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved: Motion carried; with Bill Cook, Keith Van Camp, Tom Wicker, and Christa Alexander voting aye in favor and Mark Henderson voting nay opposed.

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Agenda Item No. 6: Brian Norwood presented the ITS 5-Year Strategic Plan for Fiscal Years 2025 through 2029 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requested approval to submit the plan to the Mississippi Legislative Budget Office.

On motion by Keith Van Camp and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 7: Holly Savorgnan presented the ITS Budget Request for Fiscal Year 2025 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requested approval to submit the Budget Requests to the Mississippi Department of Finance and Administration, Office of Budget and Fund Management.

On motion by Bill Cook and second by Keith Van Camp that the staff recommendation be

approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, August 17, 2023.

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There being no further business, Bill Cook moved that the ITS Board adjourn. Keith Van Camp seconded the motion. Motion carried, unanimously, and the meeting was adjourned by Mark Henderson.

Mark Henderson  
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Mark Henderson, Chair

Thomas A Wicker  
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Thomas A. Wicker, Vice-Chair

Signature:   
Mark Henderson Sep 15 2023 14:18 CDT

Signature: 