

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

December 21, 2023

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, December 21, 2023, at 11:00 a.m. for the regularly scheduled December monthly meeting.

Members Present:

Mark Henderson, Chair

Thomas A. Wicker, Vice-Chair

Christa Alexander

Bill Cook

Member Not Present:

Keith Van Camp

Legislative Advisor Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Legislative Advisor Not Present:

Representative Kent McCarty, MS House of Representatives

Staff Members Present:

David Johnson, Executive Director

Stephanie Hedgepeth, Chief Administrative Officer

Jay White, Chief Information Security Officer

Brian Norwood, Chief Operations Officer

Rebecca Henley, Procurement Services Director
Lisa Kuyrkendall, Telecommunication Services Director
Steve Patterson, Data Services Director
Holly Savorgnan, Internal Services Director
Tabatha Baum, Legal Counsel
Michelle Smith, Procurement Process Specialist
Jay Barksdale, Technology Consultant
Robert Martinez, Technology Consultant
Debbie Parker, Technology Consultant
Matthew Livingston, Technology Consultant
Lori Ryan, Technology Consultant
Courtney Harper, Technology Consultant
Jasmine Grice, Technology Consultant
Kevin Gray, IT Planning Coordinator
Pam Sinclair, Project Manager
Betsy Ward, Security Operations Manager
Lori Adams, Accounting Specialist
Leslie Swilley, Administrative Specialist

Others Present:

Ellen Swoger, University of Mississippi Medical Center
Sonja Bullock, University of Mississippi Medical Center
Alfred Faulk, University of Mississippi Medical Center
Tangela Harrion, University of Mississippi Medical Center
Mark Allen, Mississippi Department of Human Services
Denise Wesley, Mississippi Department of Human Services

Jackie Surrell, Mississippi Department of Human Services
Natalie McSwain, Mississippi Department of Human Services
Paula Brown, Mississippi Department of Rehabilitation Services
Billy Taylor, Mississippi Department of Rehabilitation Services
Dorothy Young, Mississippi Department of Rehabilitation Services
Susan-Smith Patterson, Mississippi Department of Rehabilitation Services
LaVonda Hart, Mississippi Department of Rehabilitation Services
Clay Johnston, Mississippi Department of Public Safety
Sheila Miller, Mississippi Department of Public Safety
David Ezell, Mississippi Department of Public Safety
Karana Carroll, Wireless Communication Commission
Daniel Jordan, Mississippi Secretary of State
Chris Salmon, Amazon Web Service
Bethany Stanfill, BSS Global
Jordan Nohra, Cisco
Denise Tocco, Cognosante
Karen Newman, The Clay Firm
Teresa Harris, Vertafore, Inc.
Lesli Leakey, Vertafore, Inc.
Chandler Douglas, Law Student at Mississippi College

Mark Henderson called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Mark Henderson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on November 16, 2023.

On motion by Christa Alexander and second by Bill Cook that the minutes of the meeting on November 16, 2023, be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Withdrawn.

Agenda Item No. 3: Robert Martinez, Ellen Swoger, Chief Information Officer, and Sonja Bullock, Adult Coordinated Care Director, presented Project No. 4596-47901, requesting approval for the sole source acquisition of criteria software license, clinical content, support, and training from Change Healthcare Technologies LLC for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommended Change Healthcare Technologies LLC as the sole-source provider of criteria software license, clinical content, support, and training, at a total 3-year life cycle cost of \$549,092.97. With this certification, the total not-to-exceed 10-year lifecycle cost of this project is \$1,917,343.34.

On Motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Debbie Parker, Ellen Swoger, Chief Information Officer, Applications, and Alfred Faulk, Applications Officer, presented the recommendation for Project Number 47934 for an increase to the Agreement with Workday, Inc. for the acquisition of the Workday modules, Help and Extend, for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs

of ITS and UMMC jointly recommended approval of the increase to the Agreement with Workday, Inc. through January 18, 2028, in an amount not to exceed \$1,649,711.00 for Workday modules, Help and Extend. With this increase, the revised total not-to-exceed 10-year lifecycle cost of this project is \$27,283,034.60.

On Motion by Bill Cook and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Courtney Harper, Mark Allen, Chief Information Officer, and Denise Wesley, Division Director, presented the recommendation for Project No. 47850-3738 for the continuation of and increase to the Agreement with Informatix, Inc. for the Central Receipting and Disbursement Unit (CRDU) for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommended approval of the continuation of and increase to the Agreement with Informatix, Inc., through April 21, 2027, in an amount not to exceed \$7,363,975.50 to provide the Central Receipting and Disbursement Unit (CRDU) system. With this continuation, the revised total not-to-exceed 13-year lifecycle cost of this project is \$31,199,854.53.

On Motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Matthew Livingston, Paula Brown, Information Technology Director, Billy Taylor, Chief of Staff, Dorothy Young, Director of the Office of Vocational Rehabilitation Services for the Blind, Susan Smith-Patterson, Information Technology Application Manager, and LaVonda Hart, Director of the Office of Vocational Rehabilitation Services, presented Project No. 4574-

47915, requesting approval for the sole source acquisition of upgrades, training, maintenance, and support for the Aware case management system from Alliance Enterprises, Inc. for **MISSISSIPPI DEPARTMENT OF REHABILITATION SERVICES (MDRS)**. The staffs of ITS and MDRS jointly recommended Alliance Enterprises, Inc. as the sole-source provider of upgrades, support, and maintenance at a total 3-year life cycle cost of \$1,857,331.00. With this continuation, the total 28-year lifecycle cost for this project is \$11,902,583.00.

On Motion by Bill Cook and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Matthew Livingston, Clay Johnston, MIS Director, and Sheila Miller, IT Project Manager, presented the recommendation for Project No. 47990-3614 for the continuation of and increase to the Agreement with Appriss Insights, Inc. for a nation-wide offender information system for **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**, Criminal Information Center. The staffs of ITS and MDPS jointly recommended approval of the continuation of and increase to the Agreement with Appriss Insights, Inc. through December 31, 2024, in an amount not to exceed \$325,303.83 for the nation-wide offender information system. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$4,383,085.51.

On Motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Jay Barksdale and Clay Johnston, MIS Director, and David Ezell, IT Project Manager, presented Project No. 4593-47972, requesting approval for the sole source acquisition of the AAMVANet™ maintenance and verification support from the American

Association of Motor Vehicle Administrators (AAMVA) for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (DPS)**. The staffs of ITS and DPS jointly recommended AAMVA as the sole-source provider of AAMVANet™ maintenance and record verification support, at a total 2-year lifecycle cost of \$536,188.62. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$3,660,343.10.

On Motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 9: Lori Ryan and Karana Carroll, Executive Officer, presented a recommendation for Project No. 48000-3429 for an increase to the Agreement with Motorola Solutions, Inc. for additional Mississippi Wireless Information Network (MSWIN) equipment and maintenance for the **WIRELESS COMMUNICATION COMMISSION (WCC)**. The staffs of ITS and WCC jointly recommended approval of the increase to the Agreement with Motorola Solutions, Inc. in an amount not to exceed \$7,800,000.00 for an additional six (6) locations to expand the MSWIN System's portable coverage. With this increase, the revised total lifecycle cost of this project is \$295,822,443.11.

On Motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 10: Kevin Gray presented the *FY 2023 ITS Annual Report*. The staff of ITS requested approval to publish the *FY 2023 ITS Annual Report*.

On Motion by Tom Wicker and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 11 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, January 18, 2024.

There being no further business, Bill Cook moved that the ITS Board adjourn. Christa Alexander seconded the motion. Motion carried, unanimously and the meeting was adjourned by Mark Henderson.



Mark Henderson (Jan 28, 2024 16:28 CST)

Mark Henderson, Chair



Tom Wicker, Vice-Chair