



Managed Service Provider Request for Project Services Work Order Template

Project Name: Data Replication and Disaster Recovery Services			
State Agency: DFA		Vendor: Mainline	
Estimated Project Start Date: 05/19/21		Estimated Project End Date: TBD	
Milestone/Deliverable or Services Description	Initial Amount Due	Retainage Due upon Completion	Total Cost
Completion of Activity 1: Project Schedule	\$8,500.00	\$1,500.00	\$10,000.00
Completion of Activity 2: DR Plan	\$42,500.00	\$7,500.00	\$50,000.00
Completion of Activity 5: Update DR Plan	\$8,240.75	\$1,454.25	\$9,695.00
Total Cost of Milestones/Deliverables	\$59,540.75	\$10,454.25	\$69,695.00
Hourly Billing	Total Hours	Hourly Rate	Total Cost
Hourly Mainframe Hardware Consultant	560	\$225.00	\$126,000.00
Total Cost of Services Delivered	\$195,695.00		
<p>In the event of any inconsistencies between this Request for Project Services Work Order and the terms of the Master Services Agreement, the following order of precedence shall be:</p> <ol style="list-style-type: none"> 1. Master Services Agreement for the State of Mississippi dated June 12, 2019 between Guidesoft, Inc. dba Knowledge Services and Mainline; and 2. Request for Project Services Work Order <p>Mainline will bill the Knowledge Services MSP Team in accordance with the Milestones/Deliverables table above. For hourly professional services, Mainline will provide Knowledge Services with monthly invoices totaling hours worked; maximum professional services hours under this SOW not to exceed 560. Knowledge Services MSP Team will establish milestones equaling the monthly total of hours x bill rate for each resource/job title. The State of Mississippi Department Finance & Administration will approve milestones for invoicing upon validation of successful completion of work. Mainline will bill the Knowledge Services MSP Team for the Retainage Amount specified above upon project completion.</p> <p>Should additional titles be utilized under this contract, not outlined above, a change order will be required. A change order must be created by the Knowledge Services MSP Team, based on the approved change order justification received by VENDOR (approved by AGENCY).</p> <p>The Knowledge Services change order must be signed by AGENCY, VENDOR, and Knowledge Services prior to the vendor receiving clearance to move forward, and expend resources, with the requested changes.</p>			



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Authorization		
Vendor Authorized Signature	Vendor Printed Name	Date
<i>Joe Elebash</i>	Joseph P. Elebash	5/27/2021
Agency Authorized Signature	Agency Printed Name	Date
Becky Thompson <small>Digitally signed by Becky Thompson Date: 2021.05.27 13:46:15 -05'00'</small>	Becky Thompson	05/27/2021
MSP Authorized Signature	MSP Printed Name	Date
<i>Katie Belange</i> <small>Katie Belange (May 28, 2021 14:17 ZDT)</small>	Katie Belange	May 28, 2021