BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

October 19, 2023

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, October 19, 2023, at 11:00 a.m. for the regularly scheduled October monthly meeting.

Members Present:

    Thomas A. Wicker, Vice-Chair

    Keith Van Camp

    Christa Alexander

    Bill Cook

Members Not Present:

    Mark Henderson, Chair

Legislative Advisors Not Present:

    Chairman Scott DeLano, Technology Committee, MS State Senate

    Representative Kent McCarty, MS House of Representatives

Staff Members Present:

    David Johnson, Executive Director

    Stephanie Hedgepeth, Chief Administrative Officer

    Jay White, Chief Information Security Officer

    Brian Norwood, Chief Operations Officer

    Lisa Kuyrkendall, Telecommunication Services Director

    Steve Patterson, Data Services Director

    Holly Savorgnan, Internal Services Director

Tabatha Baum, Legal Counsel

Michelle Smith, Procurement Process Specialist

Alec Shedd, Technology Consultant

Robert Martinez, Technology Consultant

Khelli Reed, Technology Consultant

Debbie Parker, Technology Consultant

Jasmine Grice, Technology Consultant

Debbie Parker, Technology Consultant

Tina O'Neal, Technology Consultant

Kevin Gray, IT Planning Coordinator

David Richards, Service Center Manager

Besty Ward, Security Operations Manager

Lori Adams, Accounting Specialist

Others Present:

David J. Sliman, University of Southern Mississippi

Monique Corley, Mississippi Department of Education

Mariea Jackson, Mississippi Department of Education

Ben Cohen, Mississippi Department of Transportation

Mark Allen, Mississippi Department of Human Services

Audrey McAfee, Mississippi Department of Corrections

Mike Roberts, Mississippi Department of Finance and Administration

Preston L. Pierce, Mississippi Department of Finance and Administration

Michael Gonzalez, Mississippi Department of Finance and Administration

Cindy Gosa, Mississippi Department of Transportation

Tangela R. Harrion, University of Mississippi Medical Center

Rita Rutland, General Dynamics Information Technology

Bethany Stanfill, BSS Global

Karen Newman, The Clay Firm

Andrew Henderson, Amazon

Chris Salmon, Amazon

Karl Arndt, Arndt Solutions Group

Jordan Nohra, Cisco

Jake Cofer, IBM

Jim Barr, IBM

Jackson Jordan, Logista

Jennifer Miles, Mainline Information Systems

Xavier Musenger, TATA Consultancy Services

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Tom Wicker called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

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Agenda Item No. 1:   Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on September 21, 2023.

On motion by Keith Van Camp and second by Christa Alexander that the minutes of the meeting on September 21, 2023, be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2:   On Motion by Keith Van Camp and second by Christa Alexander that the item be tabled.

Motion carried; unanimously.

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Agenda Item No. 3: Jasmine Grice and Michael Gonzalez, Senior Technical Architect, presented overview and request to issue Letter of Configuration (LOC) Number 47827, based on General RFP No. 3849, for the acquisition of a MAGIC Storage Replacement for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly requested approval to publish LOC No. 47827 for the acquisition of a MAGIC Storage Replacement for DFA.

On Motion by Keith Van Camp and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Debbie Parker, Monique Corley, Director of Procurement, Mariea Jackson, MCAPS Administrator, and Elisha Campbell, Director of Grants Management, Accounting, and Budget, presented the Project No. 4449-47743, requesting approval for the sole source acquisition of Mississippi Comprehensive Automated Performance-based System (MCAPS) Grants Management System from EMS LINQ, LLC for **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommended EMS LINQ, LLC as the sole-source provider of the MCAPS Grants Management System, at a total 2-year lifecycle cost of $994,629.00.

On Motion by Bill Cook and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Robert Martinez and Ben Cohen, Chief Information Officer, presented the recommendation for Project Number 47803-4355 for the continuation of and increase to the Agreement with Mythics, Inc. for Oracle Software Support for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly recommended the approval of the continuation and increase to the Agreement with Mythics, LLC, through November 28, 2024, in an amount not to exceed $334,443.46 for Oracle Software Support. With this increase, the revised total not-to-exceed 4-year life cycle cost of this project is $1,280,664.48.

On Motion by Bill Cook and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 6: Renee Murray presented the recommendation for Project No. 47951-3564 for the continuation of and increase to the Agreement with Mississippi Interactive, LLC dba NIC Mississippi, a wholly owned subsidiary of Tyler Technologies, Inc. for eGovernment applications and services for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)** and the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staffs of ITS and DFA jointly recommended approval of the continuation of the Agreement with Mississippi Interactive, LLC dba NIC Mississippi, a wholly owned subsidiary of Tyler Technologies, Inc. through December 31, 2026.

On Motion by Bill Cook and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 7: Holly Savorgnan presented the recommendation for approval of State

Retirees hired under Contract(s) exceeding $20,000.00 for Fiscal Year 2024 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. §27-104-17 (3). The staff of ITS recommended approval of State Retirees Michele Blocker and Terrance Heidelberg hired under Contract(s) exceeding $20,000.00 for Fiscal Year 2024 for ITS for a total not-to-exceed amount of $87,550.00.

On Motion by Keith Van Camp and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 8 regarding the ITS Information Confidentiality Officer Report.

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The Board acknowledged Agenda Item No. 9 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, November 16, 2023.

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There being no further business, the meeting was adjourned by Tom Wicker.

Mark Henderson

Mark Henderson, Chair

Tom Wicker

Tom Wicker, Vice-Chair