

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

October 17, 2024

The Mississippi Department of Information Technology Services Board met in the Boardroom at ITS, 3771 Eastwood Dr., Jackson, MS 39211 and via livestream, on Thursday, October 17, 2024, at 11:00 a.m. for the regularly scheduled October monthly meeting.

Members Present:

- Thomas A. Wicker, Chair
- Christa Alexander, Vice-Chair
- Keith Van Camp
- Mark Henderson
- Bill Cook

Legislative Advisor Present:

- Senator Bart Williams, Technology Committee, MS State Senate
- Representative Jill Ford, MS House of Representatives

Staff Members Present:

- Craig P. Orgeron, CPM, Ph.D., Executive Director
- Stephanie Hedgepeth, Chief Administrative Officer
- Jay White, Chief Information Security Officer
- Brian Norwood, Chief Operations Officer
- Lisa Kuyrkendall, Telecommunication Services Director
- Steve Patterson, Data Services Director
- Hailey Tucker, Human Resources Director

Holly Savorgnan, Internal Services Director
Tabatha Baum, General Counsel and Interim Procurement Director
Michelle Walker, Procurement Process Specialist
Renee Murray, E-Government Program Lead
Amber Dupree, Associate General Counsel
Alec Shedd, Technology Consultant
Roshunda Mitchell, Technology Consultant
Jasmine Grice, Technology Consultant
Angela Pryor, Technology Consultant
Atrael Porter, Technology Consultant
Kevin Gray, IT Planning Coordinator
Gary LeBlanc, Open Systems Manager
Pam Sinclair, Project Manager
David Ashley, Security Policy Analyst
Betsy Ward, Security Operations Manager
Leslie Swilley, Administrative Specialist

Others Present:

David J. Sliman, University of Southern Mississippi
Jamie Perry, Mississippi State University
Grant Banks, University of Mississippi Medical Center
Sheila Kearney, University of Mississippi Medical Center
Audrey McAfee, Mississippi Department of Corrections
Nathan Blevins, Mississippi Department of Corrections
Mark Allen, Mississippi Department of Human Services
Karen Newman, The Clay Firm

Jessica McKenzie, Next Step Innovation

Bethany Stanfill, BSS Global

Noel Morgan, Simmons Consulting

Amanda Tollison, Butler Snow LLP

Teresa Harris, Vertafore, Inc

Alexia Sykes, Logicalis

Ben Lane, C Spire

Tim Ross, Juniper Networks

Jordan Nohra, Cisco

Tom Wicker called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on September 19, 2024.

On motion by Mark Henderson and second by Keith Van Camp that the minutes of the meeting on September 19, 2024, be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Atrael Porter and Jamie Perry, Director of Fiscal Affairs, presented Project No. 48175, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of a Facilities Management Software System. The staffs

of ITS and MSU jointly recommended the approval of the exemption request at a total 10-year life cycle cost of \$2,500,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On Motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Angelia Pryor, Audrey McAfee, Deputy Administrator for Technology and Program Services, and Nathan Blevins, Deputy Commissioner of Community Corrections, presented the Project Number 48599 for the continuation of and increase to the Agreement with Sentinel Offender Services, LLC for Electronic Monitoring Equipment and Services for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly recommended approval of the continuation of and increase to the Agreement with Sentinel Offender Services, LLC through April 30, 2025, in an amount not to exceed \$1,226,302.00 for electronic monitoring equipment and services. With this increase, the revised not-to-exceed lifecycle cost of this project is \$12,978,751.50.

On Motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Holly Savorgnan presented the recommendation for approval of a State Retiree hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2025 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. §27-104-17 (3). The staff of ITS recommended approval of State Retiree David

Johnson hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2025 for ITS for a total not-to-exceed amount of \$49,800.00.

On motion by Keith Van Camp and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 5 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The ITS Board, as a part of other business, discussed letters it received from Butler Snow on behalf of Renaissance Learning, Inc. regarding the Award of Contract for RFP No. 4542. No action was taken by the ITS Board.

The ITS Board, as a part of other business, moved to a Strategic Planning session.

Members Present:

- Thomas A. Wicker, Chair
- Christa Alexander, Co-Chair
- Keith Van Camp
- Mark Henderson

Staff Members Present:

- Craig P. Orgeron, CPM, Ph.D., Executive Director
- Stephanie Hedgepeth, Chief Administrative Officer

Brian Norwood, Chief Operations Officer

During the strategic planning session Craig P. Orgeron, CPM, Ph.D. highlighted his observations from a 90-day assessment point of view of ITS, sharing his confidence in the leadership team, the focus on procurement reform, cloud modernization, and responsible innovation with artificial intelligence, and emphasizing the opportunities to move ITS forward on a strategy-minded path to achieving core objectives. Thoughts around a structured schedule for the next calendar year's meetings to prioritize periodic in-person meetings were discussed and a final schedule proposal will be presented in a future meeting. No actions were taken by the ITS Board.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, November 21, 2024.

There being no further business, Christa Alexander moved that the ITS Board adjourn. Mark Henderson seconded the motion. Motion carried, unanimously and the meeting was adjourned.

Thomas A. Wicker, Chair

Christa Alexander, Vice-Chair