

**BOARD MEETING MINUTES**

**MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

March 27, 2025

The Mississippi Department of Information Technology Services Board met via livestream on Thursday, March 27, 2025, at 1:00 pm. for a special called meeting.

Members Present:

Thomas A. Wicker, Chair

Bill Cook

Keith Van Camp

Mark Henderson

Members Not Present:

Christa Alexander, Vice-Chair

Legislative Advisors Present:

Senator Bart Williams, Technology Committee, MS State Senate

Representative Jill Ford, MS House of Representatives

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Staff Members Present:

Craig P. Orgeron, CPM, Ph.D., Executive Director

Stephanie Hedgepeth, Chief Administrative Officer

Jay White, Chief Information Security Officer

Brian Norwood, Chief Operations Officer

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Tabatha Baum, Procurement Services Director  
Hailey Tucker, Human Resources Director  
Holly Savorgnan, Internal Services Director  
Nita Caylor, Accounting Manager  
Matthew Henry, Associate General Counsel  
Michelle Walker, Procurement Process Specialist  
Alec Shedd, Technology Consultant  
Michele Blocker,  
Betsy Ward, Security Operations Manager  
Pam Sinclair, Project Manager  
Robert Martinez, Technology Consultant  
Roshunda Mitchell, Technology Consultant  
Leslie Swilley, Administrative Specialist

Others Present:

Daniel Jordan, Mississippi Secretary of State  
Kyle Kirkpatrick, Mississippi Secretary of State  
Charlie Case, Mississippi Secretary of State  
Libby Cajoleas, Mississippi Secretary of State  
Chris Salmon, Amazon Web Services  
Javier DeRossette, Microsoft  
Clinton Dear, Verkada

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Tom Wicker called the meeting to order and asked guests to send an email with their name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

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Agenda Item No. 1: Roshunda Mitchell, Daniel Jordan, Chief Information Officer, Kyle Kirkpatrick, Assistant Secretary of State, Charlie Case, Project Manager, and Libby Cajoleas, Project Manager, presented the evaluation and recommendation of proposals received in response to RFP No. 4585-47843 for the acquisition of a Business Operations and Filing System for the **MISSISSIPPI SECRETARY OF STATE (MSOS)**. The staffs of ITS and MSOS jointly recommended the selection of PCC Technology Inc., dba Civix as lowest and best vendor responding to RFP No. 4585-47843, to provide a Business Operations and Filing System, at an estimated 5-year life cycle cost of \$5,995,067.00.

On motion by Keith Van Camp and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 2: Roshunda Mitchell, Daniel Jordan, Chief Information Officer, Kyle Kirkpatrick, Assistant Secretary of State, Charlie Case, Project Manager, and Libby Cajoleas, Project Manager, presented the evaluation and recommendation of proposals received in response to RFP No. 4586-47844 for the acquisition of a Campaign Finance & Lobbyist Registration Filing System for the **MISSISSIPPI SECRETARY OF STATE (MSOS)**. The staffs of ITS and MSOS jointly recommended the selection of PCC Technology Inc. dba Civix as lowest and best vendor responding to RFP No. 4586-47844, to provide a Campaign Finance & Lobbyist Registration Filing System, at an estimated 5-year life cycle cost of \$2,954,365.00.

On motion by Keith Van Camp and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

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There being no further business, Tom Wicker adjourned the meeting.

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Thomas A. Wicker, Chair

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Christa Alexander, Vice-Chair