

**BOARD MEETING MINUTES**

**MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

July 18, 2024

The Mississippi Department of Information Technology Services Board met in person and via livestream, on Thursday, July 18, 2024, at 11:00 a.m. for the regularly scheduled July monthly meeting.

Members Present:

Thomas A. Wicker, Chair

Keith Van Camp

Bill Cook

Mark Henderson

Member not present:

Christa Alexander, Vice-Chair

Legislative Advisor Present:

Senator Bart Williams, Technology Committee, MS State Senate

Representative Jill Ford, MS House of Representatives

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Staff Members Present:

Craig P. Orgeron, CPM, Ph.D., Executive Director

Stephanie Hedgepeth, Chief Administrative Officer

Jay White, Chief Information Security Officer

Brian Norwood, Chief Operations Officer

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Hailey Tucker, Human Resources Director

Holly Savorgnan, Internal Services Director

Nita Caylor, Accounting Manager

Tabatha Baum, Legal Counsel

Michelle Walker, Procurement Process Specialist

Alec Shedd, Technology Consultant

Robert Martinez, Technology Consultant

Debbie Parker, Technology Consultant

Jasmine Grice, Technology Consultant

Roshunda Mitchell, Technology Consultant

Vershonda Grindle, Technology Consultant

Kevin Gray, IT Planning Coordinator

Lori Adams, Accounting Specialist

David Richards, Service Center Manager

Leslie Swilley, Administrative Specialist

Others Present:

David J. Sliman, University of Southern Mississippi

Nishanth Rodrigues, University of Mississippi

Jackie Sampsell, Mississippi Department of Education

John Kraman, Mississippi Department of Education

Deborah Donovan, Mississippi Department of Education

Preston L. Pierce, Mississippi Department of Finance and Administration

Jason Thompson, Mississippi Department of Wildlife, Fisheries, & Parks

Michael McRae, Mississippi Department of Wildlife, Fisheries, & Parks

Tangela Harrion, University of Mississippi Medical Center

Sheila Kearney, University of Mississippi Medical Center

Grant Banks, University of Mississippi Medical Center

Mark Allen, Mississippi Department of Human Services

Kayla McKnight, Mississippi Division of Medicaid

Tim Walker, H.F. Leeds, LLC

Rob McClure, AT&T

Gary Wood, Verizon

David Campbell, Tyler Technologies

Kathy Walker, Treinen Associates, Inc

JJ Dunn, NTT Data

John Nohra, Cisco

Dylan Lee, SailPoint

Ryan Aldridge, Ernst & Young LLP

Karen Newman, The Clay Firm

Amanda Tollison, Butler Snow LLP

Charlie Case, CORE Technology

Lesli Leakey, Vertafore

Chris Salmon, Amazon

LaMetrious Firven, Oracle Cloud

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Tom Wicker called the meeting to order and asked guests to send an email with their name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

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Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on June 20, 2024.

On motion by Bill Cook and second by Mark Henderson that the minutes of the meeting on June 20, 2024, be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Tom Wicker directed the Board's attention to the second agenda item, approval of the minutes from the ITS Special Board Meeting on June 24, 2024.

On motion by Keith Van Camp and second by Mark Henderson that the minutes of the meeting on June 24, 2024, be approved as written:

Motion carried, with Bill Cook abstaining.

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Agenda Item No. 3: Vershonda Grindle, Jason Thompson, Director of Administrative Services, and Michael McRae, Information Technology Manager, presented the recommendation for Project Number 48408-3492 for the continuation of and the increase to the Agreement with RA Outdoors, LLC d/b/a Aspira for the hunting and fishing registration and point-of-sale system for the **MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES, & PARKS (MDWFP)**. The staffs of ITS and MDWFP jointly recommended approval of the continuation of and increase to the Agreement with RA Outdoors, LLC d/b/a Aspira for seven months, in an amount not to exceed \$510,494.90 for the hunting and fishing registration and point of sale system. With this increase, the revised total 19-year lifecycle cost of this project is \$15,825,562.39.

On Motion by Bill Cook and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Alec Shedd and Jackie Sampsell, State Assessment Director, presented the evaluation and recommendation of proposals received in response to RFP No. 4542-47540 for the acquisition of a Kindergarten Readiness Assessment for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommended the selection of Imagination Station, Inc. (DBA Istation) as lowest and best vendor responding to RFP No. 4542-47540, to provide a Kindergarten Readiness Assessment at a total 5-year lifecycle cost of \$2,305,800.00.

On motion by Bill Cook and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: John Kraman, Chief Information Officer, and Deborah Donovan, Director of Data Analytics and Reporting, from the **MISSISSIPPI DEPARTMENT OF EDUCATION** provided an update on MSIS 2.0.

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Agenda Item No. 6: Nita Caylor presented the ITS 5-Year Strategic Plan for Fiscal Years 2026 through 2030 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requested approval to submit the plan to the Mississippi Legislative Budget Office.

On a motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 7: Holly Savorgnan presented the ITS Budget Request for Fiscal Year 2026 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requested approval to submit the Budget Request to the Mississippi Department of Finance and Administration, Office of Budget and Fund Management.

On motion by Bill Cook and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, August 15, 2024.

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There being no further business, Mark Henderson moved that the ITS Board adjourn. Bill Cook seconded the motion. Motion carried, unanimously and the meeting was adjourned by Tom Wicker.

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Thomas A. Wicker, Chair

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Christa Alexander, Vice-Chair