

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

December 19, 2024

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, December 19, 2024, at 11:00 a.m. for the regularly scheduled December monthly meeting.

Members Present:

Thomas A. Wicker, Chair

Christa Alexander, Vice-Chair

Keith Van Camp

Mark Henderson

Members Not Present:

Bill Cook

Legislative Advisor Present:

Senator Bart Williams, Technology Committee, MS State Senate

Legislative Advisor Not Present:

Representative Jill Ford, MS House of Representatives

Staff Members Present:

Craig P. Orgeron, CPM, Ph.D., Executive Director

Stephanie Hedgepeth, Chief Administrative Officer

Brian Norwood, Chief Operations Officer

Jay White, Chief Information Security Officer

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Hailey Tucker, Human Resources Director

Holly Savorgnan, Internal Services Director

Tabatha Baum, Procurement Services Director

Michelle Walker, Procurement Process Specialist

Renee Murray, E-Government Program Lead

Alec Shedd, Technology Consultant

LaTonya Kirkland, Technology Consultant

Roshunda Mitchell, Technology Consultant

Jasmine Grice, Technology Consultant

Matthew Livingston, Technology Consultant

Atrael Porter, Technology Consultant

Evan Thiemann, Technology Consultant

Debbie Parker, Technology Consultant

Christopher Gooday, Technology Consultant

Vershonda Grindle, Technology Consultant

Nita Caylor, Accounting Manager

Lori Adams, Accounting Specialist

Pam Sinclair, Project Manager

Kevin Gray, IT Planning Coordinator

Leslie Swilley, Administrative Specialist

Others Present:

Chris Watts, Mississippi Emergency Management Agency

Wesley Edwards, Mississippi Emergency Management Agency

Preston Pierce, Mississippi Department of Finance and Administration

Derrick Everett, Mississippi Department of Mental Health

Kim Wood, Mississippi Department of Mental Health

Clay Johnston, Mississippi Department of Public Safety

Shelia Miller, Mississippi Department of Public Safety

Daniel Jordan, Mississippi Secretary of State's Office

Kyle Kirkpatrick, Mississippi Secretary of State's Office

Claire Lowe, University of Mississippi

Grant Banks, University of Mississippi Medical Center

Sheila Kearney, University of Mississippi Medical Center

Tangela Harrion, University of Mississippi Medical Center

Al Faulk, University of Mississippi Medical Center

David J. Sliman, University of Southern Mississippi

Rob McClure, AT&T

Chris Salmon, AWS

Eddie Wallace, Cloudflare

Ben Lane, C Spire

Trace Donato, C Spire

Tim Walker, HF Leeds, LLC

Ellen Freeman, Logicalis

Alexia Sykes, Logicalis

Dylan Lee, SailPoint

Karen Newman, The Clay Firm

Teresa Harris, Vertafore

Lesli Leakey, Vertafore

Tom Wicker called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on November 21, 2024.

On motion by Mark Henderson and second by Christa Alexander that the minutes of the meeting on November 21, 2024, be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Atrael Porter and Claire Lowe, Associate Director of Housing, presented Project No. 48626, requesting approval for an increase to the initial exemption request for StarRez for the **UNIVERSITY OF MISSISSIPPI (UM)**. The staff of UM recommended approval of this \$162,469.76 increase to the original exemption request, for a revised not-to-exceed total estimated 5-year lifecycle cost of \$1,156,152.50.

On motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Matthew Livingston, Daniel Jordan, Chief Information Officer and Kyle Kirkpatrick, Assistant Secretary of State for Elections presented Project No. 48701, requesting approval for an increase to the initial exemption request for SEMS Consolidated Services for the **MISSISSIPPI SECRETARY OF STATE (SOS)**. The staffs of ITS and SOS jointly recommended

approval of this \$1,289,211.69 increase to the original exemption request, for a revised not-to-exceed total estimated 5-year lifecycle cost of \$9,289,211.69.

On motion by Keith Van Camp and second by Christa Alexander that the staff recommendation be approved:

Motion carried; with Mark Henderson abstaining.

Agenda Item No. 4: Matthew Livingston, Kim Wood, Chief Information Officer, and Derrick Everett, Director of Cybersecurity, presented the recommendation for Project No. 48688, submitted under the ITS Planned Purchases Procedure by the **MISSISSIPPI DEPARTMENT OF MENTAL HEALTH (MDMH)**. The staffs of ITS and MDMH jointly recommended approval of the planned purchases request to purchase O365, M365, Power BI, and Dynamics 365 Annual Licenses from SHI at a 3-year lifecycle cost of \$7,042,259.16 using the NASPO Software Value-Added Reseller Cooperative.

On motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Christopher Gooday and Clay Johnston, Director of Management Information Systems, presented Project No. 4501-46840, requesting approval for the sole source acquisition of OpenFox Message Switching Suite upgrades and modifications from Computer Projects of Illinois, Inc. for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (DPS)**, Criminal Information Center (CIC). The staffs of ITS and DPS, CIC jointly recommended Computer Projects of Illinois, Inc. as the sole-source provider of the OpenFox Message Switching Suite upgrades and modifications, at a total 1-year cost of \$651,202.00. With this increase, the

revised total 15-year life cycle cost is \$1,507,253.62.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Christopher Gooday, Chris Watts, Director of IT, and Wesley Edwards, Deputy Administrator, presented Project No. 48445, requesting approval for the sole source acquisition of the EM Grants Manager Software Tool from MB3, Inc. for the **MISSISSIPPI EMERGENCY MANAGEMENT AGENCY (MEMA)**. The staffs of ITS and MEMA jointly recommended MB3, Inc. as the sole-source provider of the EM Grants Manager Software Tool, at a total 19-year lifecycle cost of \$2,982,850.00.

On motion by Mark Henderson and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Vershonda Grindle and Al Faulk, Senior Director, IT, presented the recommendations for Project 48563-3441 for an increase to the Agreement with UKG Kronos for the migration to Kronos Workforce Management for **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommended approval of the increase to their Agreement with UKG Kronos in an amount not to exceed \$2,339,792.00 for the migration to Kronos Workforce Management. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$16,149,324.77.

On motion by Keith Van Camp and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Withdrawn.

Agenda Item No. 9: Evan Thiemann and Stephanie Hedgepeth, Chief Administrative Officer, presented the recommendation for Solicitation No. 48296 for the acquisition of a Cloud Solutions Distribution Partner for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommended the selection of Strategic Communications, LLC as lowest and best vendor responding to Solicitation No. 48296 for a Cloud Solutions Distribution Partner. Further, the staff of ITS recommended that approval of the use of the ITS Master Payer Account for Amazon Web Services (AWS) be delegated to the ITS Executive Director.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 10: Kevin Gray provided the *FY 2024 ITS Annual Report*. The staff of ITS requested approval to publish the *FY 2024 ITS Annual Report*.

On motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 11: There was no other business.

The Board acknowledged Agenda Item No. 12 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, January 16, 2025.

There being no further business, Tom Wicker adjourned the meeting.

Thomas A. Wicker, Chair

Christa Alexander, Vice-Chair