

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

August 15, 2024

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211 and via livestream, on Thursday, August 15, 2024, at 11:00 a.m. for the regularly scheduled August monthly meeting.

Members Present:

- Thomas A. Wicker, Chair
- Christa Alexander, Vice-Chair
- Keith Van Camp
- Mark Henderson

Member not Present:

- Bill Cook

Legislative Advisor Present:

- Senator Bart Williams, Technology Committee, MS State Senate
- Representative Jill Ford, MS House of Representatives

Staff Members Present:

- Craig P. Orgeron, CPM, Ph.D., Executive Director
- Stephanie Hedgepeth, Chief Administrative Officer
- Jay White, Chief Information Security Officer
- Brian Norwood, Chief Operations Officer

Steve Patterson, Data Services Director
Holly Savorgnan, Internal Services Director
Nita Caylor, Accounting Manager
Tabatha Baum, Legal Counsel
Michelle Walker, Procurement Process Specialist
Alec Shedd, Technology Consultant
Debbie Parker, Technology Consultant
Jasmine Grice, Technology Consultant
Roshunda Mitchell, Technology Consultant
Christopher Gooday, Technology Consultant
Caleb Durden, Technology Consultant
Angelia Pryor, Technology Consultant
LaTonya Kirkland, Technology Consultant
Gary LeBlanc, Open Systems Manager
Kevin Gray, IT Planning Coordinator
Pam Sinclair, Project Manager
Lori Adams, Accounting Specialist
David Richards, Service Center Manager
Leslie Swilley, Administrative Specialist

Others Present:

Jeff Grimsley, University of Mississippi Medical Center
Sheila Kearney, University of Mississippi Medical Center
Grant Banks, University of Mississippi Medical Center
Takesha Darby, Mississippi Department of Corrections
John Hunt, Mississippi Department of Corrections

Rhoan Gordan, Mississippi Department of Corrections
Mohammed Jabir, Mississippi Department of Corrections
David J. Sliman, University of Southern Mississippi
Trey Breckenridge, Mississippi State University
Nishanth Rodrigues, University of Mississippi
Michele Patton, University of Mississippi
Mike Littrell, University of Mississippi
David Bennett, Capital Resources
Rob McClure, AT&T
Dylan Lee, SailPoint
Chris Salmon, Amazon Web Services
Caroline Sims, Butler Snow LLP
Mary Tucker, BCI
Tina Wells, Tyler Technologies
Bethany Stanfill, BSS Global
Matsebe Phasha, Limpopo ICT Forum

Tom Wicker called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on July 18, 2024.

On motion by Keith Van Camp and second by Mark Henderson that the minutes of the meeting on July 18, 2024, be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Christopher Gooday and Jeff Grimsley, Associate CFO – Health System, presented Project No. 48459, requesting approval for an increase to the initial exemption request for contract modeling and claim management software for **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staff of UMMC recommended approval of this \$877,500.00 increase to the original exemption request, for a revised not-to-exceed total estimated 10-year lifecycle cost of \$1,777,500.00.

On Motion by Keith Van Camp and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Roshunda Mitchell, Takesha Darby, Director of Fiscal Affairs and Accounting, John Hunt, Deputy Commissioner of Institutions, Rhoan Gordon, Radio Frequency Technology Consultant, and Mohammed Jabir, Radio Frequency Technology Consultant, presented the overview and request to issue RFP No. 4581 - 47925 for the acquisition of a cellphone interdiction system for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly requested approval to advertise and publish RFP No. 4581-47925, to provide a cellphone interdiction system for MDOC.

On Motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Caleb Durden and Brian Norwood, Chief Operations Officer, presented evaluation and recommendation of proposals received in response to LOC No. 48227-4342 for the acquisition of Capitol Complex Voice over Internet Protocol (VoIP) Cabling Services for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommended the selection of Lane-Tedder & Associates, Inc. as lowest and best vendor responding to LOC No. 48227-4342, to provide Capitol Complex Voice over Internet Protocol (VoIP) Cabling Services at a total estimated 3-year lifecycle of \$767,500.00.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 5 regarding the ITS Information Confidentiality Officer Report.

The Board acknowledged Agenda Item No. 6 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, September 19, 2024.

Tom Wicker adjourned the meeting.

Thomas A. Wicker, Chair

Christa Alexander, Vice-Chair