

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

April 17, 2025

The Mississippi Department of Information Technology Services Board met in the Boardroom at ITS, 3771 Eastwood Dr., Jackson, MS 39211 and via livestream, on Thursday, April 17, 2025, at 11:00 a.m. for the regularly scheduled April monthly meeting.

Members Present:

Thomas A. Wicker, Chair

Christa Alexander, Vice-Chair

Mark Henderson

Member not Present:

Keith Van Camp

Bill Cook

Legislative Advisors Present:

Senator Bart Williams, Technology Committee, MS State Senate

Representative Jill Ford, MS House of Representatives

Staff Members Present:

Craig P. Orgeron, CPM, Ph.D., Executive Director

Stephanie Hedgepeth, Chief Administrative Officer

Jay White, Chief Information Security Officer

Brian Norwood, Chief Operations Officer

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Tabatha Baum, Procurement Services Director

Holly Savorgnan, Internal Services Director

Nita Caylor, Accounting Manager

Betsy Ward, Security Operations Manager

Michelle Walker, Procurement Process Specialist

Renee Murray, E-Government Program Lead

Lori Adams, Internal Operations Manager

LaTonya Kirkland, Technology Consultant

Naz Khan, Technology Consultant

Christopher Gooday, Technology Consultant

Roshunda Mitchell, Technology Consultant

Matthew Livingston, Technology Consultant

Alec Shed, Technology Consultant

Robert Martinez, Technology Consultant

Khelli Reed, Technology Consultant

Denetta Durr,

Matthew Henry,

Amber Dupree,

Tina O'Neal, Technology Consultant

David Richards, Service Center Manager

David Ashley, Security Policy Analyst

Richard Crout, Public Cloud Manager

Leslie Swilley, Administrative Specialist

Others Present:

- Paul Huddleston, Mississippi State University
- Trey Breckenridge, Mississippi State University
- Tom Ritter, Mississippi State University
- Dorothy Young, Mississippi State Department of Health
- Jameshya Ballard, Mississippi State Department of Health
- Deborah Dent, Jackson State University
- Chris Statham, Mississippi State Department of Health
- Michael Robinson, Jackson State University
- Grant Banks, University of Mississippi Medical Center
- Jason Tiffin, Mississippi State University
- Mark Allen, Mississippi Department of Human Services
- David Sliman, University of Southern Mississippi
- Jordan Nohra, Cisco
- Chris Salmon, AWS
- Bethany Stanfill, BSS Global
- Rob McClure, AT&T
- Dylan Lee, SailPoint
- Lesli Leakey, Vertafore
- Stephen Clay, The Clay Firm
- Hope Ladner, The Clay Firm
- Chris Keller, Genesys

Tom Wicker called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on March 20, 2025.

On motion by Christa Alexander and second by Mark Henderson that the minutes of the meeting on March 20, 2025, be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Tom Wicker directed the Board's attention to the second agenda item, approval of the minutes from the Special called ITS Board Meeting on March 27, 2025.

On motion by Christa Alexander and second by Mark Henderson that the minutes of the special called meeting on March 27, 2025, be approved as written:

Motion carried; unanimously.

Agenda Item No. 3: Naz Khan and Paul Huddleston, Director of Access, Systems & Discovery, presented Project No. 48855, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of a Library Automation System. The staff of MSU recommended approval of the exemption request at a total estimated 5-year lifecycle cost of \$3,100,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On Motion by Mark Henderson and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Christopher Gooday, Trey Breckenridge, Chief Information Officer, and Jason Tiffin, Deputy Chief Information Officer, presented Project No. 48863, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of Oracle Software Licenses and Services. The staff of MSU recommended approval of the exemption request at a total 3-year lifecycle cost of \$2,000,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Tom Wicker and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Matthew Livingston, Dr. Dorthy Young, Assistant Senior Deputy, presented the recommendation for Project No. 48872, submitted under the ITS Planned Purchases Procedure by the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommended approval of the planned purchases request to purchase DocuSign CLM and envelope from CDW-G at a 1-year lifecycle cost of \$1,349,763.50 using the NASPO Software Value-Added Reseller Cooperative.

On motion by Mark Henderson and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5.5: Roshunda Mitchell, Jameshyia Ballard, State WIC Director and Dr. Dorthy Young, Assistant Senior Deputy, presented an overview and request to issue RFP No. 4631-46796 for the acquisition of a Women, Infants, and Children (WIC) Electronic Benefits Transfer (EBT) System for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH**. The staffs of ITS and

MSDH jointly requested approval to advertise and publish RFP No. 4631-46796 for the acquisition of WIC EBT System for MSDH.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Withdrawn.

Agenda Item No. 7: Christopher Gooday and Dr. Deborah Dent, Chief Information Officer, presented Project Number 48806, requesting approval of an increase to the initial exemption request for Ellucian Banner Software-as-a-Service for **JACKSON STATE UNIVERSITY (JSU)**. The staff of JSU recommended approval of this \$12,500,000.00 increase to the original exemption request, for a revised not-to-exceed total estimated 11-year lifecycle cost of \$23,196,245.00.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Matthew Livingston and Michael Robinson, Deputy Chief Information Officer and Chief Technology Officer, presented the recommendation for Project No. 48869-4370 for the continuation of and increase to the Agreement with Mythic, Inc. for maintenance to the Oracle Technical Support Services for **JACKSON STATE UNIVERSITY (JSU)**. The staffs of ITS and JSU jointly recommended approval of the continuation of and increase to the Agreement with Mythics, LLC through May 31, 2026, in an amount not to exceed \$242,404.07 for Oracle Technical

Support Services. With this continuation, the revised total not-exceed lifecycle cost of this project is \$1,126,699.13.

On motion by Tom Wicker and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 9: Holly Savorgnan presented the recommendation for approval of State Retirees hired under Contract exceeding \$20,000.00 for Fiscal Year 2025 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. §27-104-17 (3). The staff of ITS recommended approval of State Retiree Michele Blocker hired under Contract exceeding \$20,000.00 for Fiscal Year 2025 for ITS for a total not-to-exceed amount of \$59,700.00.

On motion by Mark Henderson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 10 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

Agenda Item No. 11: There was no other business.

The Board discussed verification of quorum for the next ITS Board Meeting scheduled for Thursday, May 15, 2025.

Tom Wicker adjourned the meeting.

Thomas A. Wicker, Chair

Christa Alexander, Vice-Chair