

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

April 20, 2023

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, April 20, 2023, at 11:00 a.m. for the regularly scheduled April monthly meeting.

Members Present:

Bill Cook, Chair

Mark Henderson, Vice-Chair

Keith Van Camp

Thomas A. Wicker

Member Not Present:

Christa Alexander

Legislative Advisor Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Legislative Advisor Not Present:

Representative Kent McCarty, MS House of Representatives

Staff Members Present:

David Johnson, Executive Director

Tommy Goodwin, Chief Administrative Officer

Jay White, Chief Information Security Officer

Brian Norwood, Chief Operations Officer

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director
Beth Ann Wann, Human Resources Director
Stephanie Hedgepeth, Procurement Services Director
Holly Savorgnan, Internal Services Director
Tabatha Baum, Legal Counsel
Michelle Smith, Procurement Process Specialist
Renee Murray, Vendor Management Team Lead
Alec Shedd, Technology Consultant
Robert Martinez, Technology Consultant
Roshunda Mitchell, Technology Consultant
Khelli Reed, Technology Consultant
Matthew Livingston, Technology Consultant
Debbie Parker, Technology Consultant
Jasmine Grice, Technology Consultant
Tina ONeal, Technology Consultant
Kelsey Mathews, Technology Consultant
LaTonya Kirkland, Technology Consultant
Betsy Ward, Security Operations Manager
Pam Sinclair, Business Relationship Analyst
Andrew Westerfield, Mainframe and Database Manager
David Richards, Service Center Manager
Tharon Walker, Service Center Lead
Tony Reed, Service Center Specialist
Dustin Parrish, Service Center Specialist
Erica Cornelius, Systems Specialist
Kevin Gray, IT Planning Coordinator

Lori Adams, Accounting Specialist

Leslie Swilley, Administrative Specialist

Leah Kathryn Anzenberger, Policy Analyst

Others Present:

Rozelia Harris, Mississippi Department of Education

Monique Corley, Mississippi Department of Education

Michael Gonzalez, Mississippi Department of Finance and Administration

Saranne Smith, Mississippi Department of Finance and Administration

Mike Roberts, Mississippi Department of Finance and Administration

Judy Moulder, Mississippi State Department of Health

Dorothy K. Young, Mississippi State Department of Health

Mark Allen, Mississippi Department of Human Services

Nishanth Rodrigues, The University of Mississippi

Sheila W. Kearney, University of Mississippi Medical Center

David J. Sliman, University of Southern Mississippi

Karana Carroll, Mississippi Wireless Communication Commission

Chris Salmon, Amazon Web Service

Rob McClure, AT&T

Bethany Stanfill, BSS Global

Jordan Nohra, Cisco

Alexia Sykes, ConvergeOne

Robert Self, Dell Technologies

Trey Crow, IBM

Shawn Driscoll, IBM

Ken Graff, IBM

Michael E Zazulak, IBM
Allen Cotton, NWN Carousel Industries
Xavier Musenger, Tata Consultancy Services
Karen Newman, The Clay Firm
Michele Blocker, The Clay Firm
Eddie Wallace, VMWare
Pete Christiansen, VMWare

Bill Cook called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Bill Cook directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on March 16, 2023.

On motion by Keith Van Camp and second by Tom Wicker that the minutes of the meeting on March 16, 2023, be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Khelli Reed, Brian Norwood, Chief Operations Officer, and Steve Patterson, Data Services Director, presented an overview and request to issue Letter of Configuration (LOC) No. 47617, based on General RFP No. 3849, for the acquisition of a Private Cloud Replacement for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requested approval to publish LOC No. 47617 for the acquisition of a Private Cloud Replacement for ITS.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 2.5: Roshunda Mitchell and Michael Gonzalez, Information Technology Manager II presented an overview and request to issue Letter of Configuration (LOC) No. 47687, based on General RFP No. 3849, for the acquisition of IBM z14 Hardware Replacements for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly requested approval to publish LOC No. 47687 for the acquisition of IBM z14 Hardware Replacements for DFA.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Roshunda Mitchell and Karana Carroll, Deputy Executive Officer, presented the recommendation for Project Number 47403-3603 for the continuation of and increase to the Lease Agreements with Spectrasite Communications, LLC d/b/a American Tower Corporation for 37 tower sites for the **MISSISSIPPI WIRELESS COMMUNICATION COMMISSION (WCC)**. The staffs of ITS and WCC jointly recommended approval of the continuation of and increase to the Lease Agreements with SpectraSite Communications, LLC d/b/a American Tower Corporation through August 20, 2028, in an amount not to exceed \$14,806,044.00 for 37 tower sites. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$52,552,227.87.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be

approved:

Motion carried; unanimously.

Agenda Item No. 4: Matthew Livingston, Judy Moulder, Vital Records and Public Health Statistics Director, and Dr. Dorthy K. Young, Chief Health Data, Operations, and Research Officer, presented the recommendation for Project Number 47576 for an increase to the Agreement with Axiell ALM Canada Inc. for the incorporation of Fast Healthcare Interoperability Resources (FHIR) into the Vitalware Software application for **MISSISSIPPI DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommended approval of this increase to this agreement with Axiell ALM Canada Inc. in an amount not to exceed \$896,690.00 for the incorporation of (FHIR) into the Vitalware Software application. With this increase to the agreement the revised total not to exceed lifecycle cost of this project is \$4,527,589.87.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Debbie Parker, Monique Corley, Director of Procurement, and Rozelia Harris, Bureau Director, Office of CTE, presented the recommendation for Project No. 47619-3692 for the continuation of and increase to the Agreement with Instructure, Inc. for Canvas Learning Management System cloud subscriptions for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommended approval of the continuation of and increase to the Agreement with Instructure, Inc. through June 30, 2028, in an amount not to exceed \$1,391,400.00 for Canvas Learning Management System cloud subscriptions. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$5,965,807.50.

On motion by Mark Henderson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Prior to Agenda Item No. 6, the Board acknowledged Agenda Item No. 7 regarding the Managed Service Provider Summary, presented by Renee Murray, Vendor Management Team Lead, then returned to the agenda as published.

Agenda Item No. 6: Debbie Parker, Stephanie Hedgepeth, Director, Procurement Services, and Renee Murray, Vendor Management Lead, presented the recommendation for Project Number 47561 for the continuation of the Master Consulting Services Agreement with Guidesoft, Inc. dba Knowledge Services for a Managed Service Provider solution for **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommended approval of the continuation of this Agreement with Guidesoft Inc., dba Knowledge Services for a Managed Service Provider solution for the agencies and institutions of the State of Mississippi through June 20, 2026.

On motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 8 regarding the ITS Information Confidentiality Officer Report.

The Board acknowledged Agenda Item No. 9 regarding the ITS Executive Director's report and summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, May 18, 2023.

Bill Cook adjourned the meeting.

Bill Cook

Mark Henderson

Bill Cook, Chair

Mark Henderson, Vice-Chair

Signature: *Bill Cook*

Email: cookmsreb@gmail.com

Signature: 
Mark Henderson (Jul 10, 2023 14:29 CDT)

Email: mark.henderson@loglineargroup.com