

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

August 17, 2023

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, August 17, 2023, at 11:00 a.m. for the regularly scheduled August monthly meeting.

#### Members Present:

Mark Henderson, Chair

Thomas A. Wicker, Vice-Chair

Keith Van Camp

Christa Alexander

#### Member Not Present:

Bill Cook

#### Legislative Advisors Not Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Representative Kent McCarty, MS House of Representatives

#### Staff Members Present:

David Johnson, Executive Director

Stephanie Hedgepeth, Chief Administrative Officer/Procurement Services Director

Jay White, Chief Information Security Officer

Brian Norwood, Chief Operations Officer

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Holly Savorgnan, Internal Services Director  
Tabatha Baum, General Counsel  
Caleb Pracht, Associate General Counsel  
Michelle Smith, Procurement Process Specialist  
Debbie Parker, Technology Consultant  
Roshunda Mitchell, Technology Consultant  
Jasmine Grice, Technology Consultant  
Kevin Gray, IT Planning Coordinator  
Lori Adams, Accounting Specialist  
David Richards, Service Center Manager  
Tharon Walker, Service Center Lead  
Tony Reed, Service Center Specialist  
Dustin Parrish, Service Center Specialist  
Leslie Swilley, Administrative Specialist

Others Present:

Tripp Sanders, University of Mississippi  
Tracey Vaughn, University of Mississippi  
Bill Urban, Mississippi Department of Education  
Nathan Nix, Mississippi Department of Child Protection Services  
Preston L. Pierce, Mississippi Department of Finance and Administration  
Stephen L. Parrott, Mississippi State University  
David J. Sliman, University of Southern Mississippi  
Rob McClure, AT&T  
Chris Salmon, Amazon  
Bethany Stanfill, BSS Global  
Karen Newman, The Clay Firm

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Mark Henderson called the meeting to order and asked guests to send an email with their name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

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Agenda Item No. 1: Mark Henderson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on July 20, 2023.

On motion by Christa Alexander and second by Tom Wicker that the minutes of the meeting on July 20, 2023, be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Debbie Parker and Tripp Sanders, Manager of IT Services - Student Housing, presented Project No. 47798, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI (UM)** to request proposals for a new security platform for the Department of Student Housing. The staff of UM recommended approval of the exemption request at a total estimated 5-year lifecycle cost of \$3,500,000.00. UM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Roshunda Mitchell and Bill Urban, Director of Purchasing and Food Distribution, presented the overview and request to issue RFP No. 4544-47420 for the acquisition

of a Child Nutrition Automated Purchasing System (APS) for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly requested approval to advertise and publish RFP No. 4544-47420, to provide Child Nutrition Automated Purchasing System (APS) for MDE.

On Motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 4 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, September 21, 2023.

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There being no further business, on a motion by Christa Alexander and second by Tom Wicker, that the ITS Board adjourn:

Motion carried; unanimously and Mark Henderson adjourned the meeting.

Mark Henderson

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Mark Henderson, Chair

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Tom Wicker, Vice-Chair