

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

March 27, 2025

The Mississippi Department of Information Technology Services Board met via livestream on Thursday, March 27, 2025, at 1:00 pm. for a special called meeting.

Members Present:

Thomas A. Wicker, Chair

Bill Cook

Keith Van Camp

Mark Henderson

Members Not Present:

Christa Alexander, Vice-Chair

Legislative Advisors Present:

Senator Bart Williams, Technology Committee, MS State Senate

Representative Jill Ford, MS House of Representatives

Staff Members Present:

Craig P. Orgeron, CPM, Ph.D., Executive Director

Stephanie Hedgepeth, Chief Administrative Officer

Jay White, Chief Information Security Officer

Brian Norwood, Chief Operations Officer

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Tabatha Baum, Procurement Services Director
Hailey Tucker, Human Resources Director
Holly Savorgnan, Internal Services Director
Nita Caylor, Accounting Manager
Matthew Henry, Associate General Counsel
Michelle Walker, Procurement Process Specialist
Alec Shedd, Technology Consultant
Michele Blocker,
Betsy Ward, Security Operations Manager
Pam Sinclair, Project Manager
Robert Martinez, Technology Consultant
Roshunda Mitchell, Technology Consultant
Leslie Swilley, Administrative Specialist

Others Present:

Daniel Jordan, Mississippi Secretary of State
Kyle Kirkpatrick, Mississippi Secretary of State
Charlie Case, Mississippi Secretary of State
Libby Cajoleas, Mississippi Secretary of State
Chris Salmon, Amazon Web Services
Javier DeRossette, Microsoft
Clinton Dear, Verkada

Tom Wicker called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Roshunda Mitchell, Daniel Jordan, Chief Information Officer, Kyle Kirkpatrick, Assistant Secretary of State, Charlie Case, Project Manager, and Libby Cajoleas, Project Manager, presented the evaluation and recommendation of proposals received in response to RFP No. 4585-47843 for the acquisition of a Business Operations and Filing System for the **MISSISSIPPI SECRETARY OF STATE (MSOS)**. The staffs of ITS and MSOS jointly recommended the selection of PCC Technology Inc., dba Civix as lowest and best vendor responding to RFP No. 4585-47843, to provide a Business Operations and Filing System, at an estimated 5-year life cycle cost of \$5,995,067.00.

On motion by Keith Van Camp and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 2: Roshunda Mitchell, Daniel Jordan, Chief Information Officer, Kyle Kirkpatrick, Assistant Secretary of State, Charlie Case, Project Manager, and Libby Cajoleas, Project Manager, presented the evaluation and recommendation of proposals received in response to RFP No. 4586-47844 for the acquisition of a Campaign Finance & Lobbyist Registration Filing System for the **MISSISSIPPI SECRETARY OF STATE (MSOS)**. The staffs of ITS and MSOS jointly recommended the selection of PCC Technology Inc. dba Civix as lowest and best vendor responding to RFP No. 4586-47844, to provide a Campaign Finance & Lobbyist Registration Filing System, at an estimated 5-year life cycle cost of \$2,954,365.00.

On motion by Keith Van Camp and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

There being no further business, Tom Wicker adjourned the meeting.



Thomas A. Wicker, Chair



Christa Alexander, Vice-Chair