

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

January 19, 2023

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211 and via livestream, on Thursday, January 19, 2023, at 11:00 a.m. for the regularly scheduled January monthly meeting.

Members Present:

Bill Cook, Chair

Keith Van Camp

Christa Alexander

Thomas A. Wicker

Member Not Present:

Mark Henderson, Vice-Chair

Legislative Advisors Not Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Representative Kent McCarty, MS House of Representatives

Staff Members Present:

David Johnson, Executive Director

Tommy Goodwin, Chief Administrative Officer

Jay White, Chief Information Security Officer, Data Services Director

Brian Norwood, Telecom Services Director

Steve Patterson, Digital Services Director

Stephanie Hedgepeth, Procurement Director

Nita Caylor, Communication Services Director
Beth Ann Wann, Human Resources Director
Tabatha Baum, ITS Legal Counsel
Michelle Smith, Procurement Process Specialist
Leah Kathryn Anzenberger, Policy Analyst
Renee Murray, E-Government Program Lead
Jasmine Grice, Technology Consultant
Tina O'Neal, Technology Consultant
Kelsey Mathews, Technology Consultant
Jessica Jordan, Technology Consultant
Caleb Durden, Technology Consultant
LaTonya Kirkland, Technology Consultant
Alec Shedd, Technology Consultant
Robert Martinez, Technology Consultant
Gary LeBlanc, Open Systems Manager
Andrew Westerfield, Mainframe and Database Manager
David Hood, LAN/Desktop Support Team Leader
Timika Franklin, Customer Service Manager
David Richards, Service Center Manager
Tharon Walker,
Dustin Parrish,
Tony Reed,
Nathaniel Brown, LAN Team Intern
Kevin Gray, IT Planning Coordinator
Lori Adams, Accounting Specialist
Leslie Swilley, Administrative Specialist

Others Present:

Ben Cohen, Mississippi Department of Transportation
Bo Dickerson, Mississippi Department of Transportation
Neil Patterson, Mississippi Department of Transportation
Max Vance, Mississippi Department of Transportation
Jill Chastant, Mississippi Division of Medicaid
Mark Allen, Mississippi Department of Human Services
Peyton Clark, Mississippi Department of Human Services
Chad Allgood, Mississippi Department of Human Services
Cheryl Joiner, Mississippi Department of Human Services
Jackie Surrell, Mississippi Department of Human Services
David J. Sliman, University of Southern Mississippi
Stephen L. Parrott, Mississippi State University
Nishanth Rodrigues, University of Mississippi
Chad Hunter, University of Mississippi
Chris Salmon, Amazon Web Services
Bethany Stanfill, BSS Global
Rob McClure, AT&T
Jordan Nohra, Cisco
Karl Arndt, C Spire
Nathan Slater, C Spire
Laura Killebrew, IBM Consulting
Karen Newman, The Clay Firm
Carlos Valdes, WELS Systems Foundation
Heidy Valdes, WELS Systems Foundation
James Melton, World Wide Technology

Bill Cook called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Bill Cook directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on December 15, 2022.

On motion by Keith Van Camp and second by Tom Wicker that the minutes of the meeting on December 15, 2022, be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Kelsey Mathews, Nishanth Rodrigues, Chief Information Officer, and Chad Hunter, Associate University Architect, presented Project No. 47519, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI (UM)** to request proposals for the acquisition of Jim and Thomas Duff Center Audio/Visual Package. The staff of UM recommended approval of the exemption request at a total estimated 3-year lifecycle cost of \$5,574,000.00. UM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Caleb Durden and Ben Cohen, Chief Information Officer, presented the recommendation for Project No. 47003-4377 for an increase to the Agreement with Navigation

Electronics, Inc. for the acquisition of three LiDAR drones for **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly recommended approval of the increase to the Agreement with Navigation Electronics, Inc. in an amount not to exceed \$569,340.00 for three LiDAR drones. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$1,138,680.00.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Jessica Jordan, Cheryl Joiner, MIS Applications and Support Manager, and Mark Allen, Chief Information Officer, presented the recommendation for Project No. 46950 for the continuation of and increase to the Agreement with Cronus Consulting Limited for software maintenance and support services to the Linux platform for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommended approval of the continuation of and increase to the agreement with Cronus Consulting Limited through April 30, 2025, in an amount not to exceed \$304,987.18 for software maintenance and support services to the Linux platform. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$1,199,488.71.

On motion by Keith Van Camp and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Jasmine Grice, Chad Allgood, Director of Early Childhood Care and Development, Peyton Clark, Division Counsel, and Mark Allen, Chief Information Officer,

presented the recommendation for Project No. 46070-3677 for the continuation of the Agreement with WELS Systems Foundation for subscription and support of a Web-Based Early Learning System for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommended approval of the continuation of this Agreement with WELS Systems Foundation for 3 years in an amount not to exceed \$1,215,452.16 for subscription and support of a Web-Based Early Learning System. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,959,717.16.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Nita Caylor presented the *FY 2022 ITS Annual Report*. The staff of ITS requested approval to publish the *FY 2022 ITS Annual Report*.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 6 regarding the ITS Executive Director's report and summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, February 16, 2023.

On motion by Tom Wicker and second by Keith Van Camp that the ITS Board convene in closed session to determine the need for an executive session:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board convened in closed session.

Members Present:

Bill Cook, Chair

Keith Van Camp

Thomas A. Wicker

Christa Alexander

Staff Members Present:

David Johnson, Executive Director

Tommy Goodwin, Chief Administrative Officer

Stephanie Hedgepeth, Procurement Services Director

Steve Patterson, Digital Services Director

Tabatha Baum, ITS Legal Counsel

Michelle Smith, Procurement Process Specialist

David Hood, LAN/Desktop Support Team Leader

The ITS Board discussed the need to go into executive session to discuss possible litigation.

On motion by Keith Van Camp and second by Tom Wicker that the ITS Board reconvene in open session to vote for the need for executive session:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in open session.

Tabatha Baum announced that during the closed session, the ITS Board discussed the need to convene in executive session for the following reason: strategy sessions or negotiations with respect to prospective litigation regarding an alleged breach of a procurement contract where an open meeting would have a detrimental effect on the litigating position of the public body in accordance with Mississippi Code Annotated Section 25-41-7(4)(b).

On motion by Tom Wicker and second by Keith Van Camp that the ITS Board convene in executive session to discuss possible litigation in accordance with Mississippi Code Annotated Section 25-41-7(4)(b):

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in executive session with the same present as in the closed session for discussion of the above stated reason.

The ITS Board discussed the possible litigation.

On motion by Tom Wicker and second by Keith Van Camp that the ITS Board reconvene in open session:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in open

session.

Bill Cook announced that no actions were taken by the ITS Board during executive session and directed the ITS Board's attention back to the agenda.

There being no further business, on motion by Keith Van Camp and second by Christa Alexander that the ITS Board adjourn:

Motion carried; unanimously and adjournment was made by Bill Cook.

Bill Cook

Mark Henderson

Bill Cook, Chair

Mark Henderson, Vice-Chair

Signature: *Bill Cook*

Email: cookmsreb@gmail.com

Signature: 

Mark Henderson, Mar 15, 2023 11:36 CDT

Email: mark.henderson@loglineargroup.com