

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

February 16, 2023

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, February 16, 2023, at 11:00 a.m. for the regularly scheduled February monthly meeting.

#### **Members Present:**

Bill Cook, Chair  
Mark Henderson, Vice-Chair  
Keith Van Camp  
Thomas A. Wicker  
Christa Alexander

#### **Legislative Advisors Not Present:**

Chairman Scott DeLano, Technology Committee, MS State Senate  
Representative Kent McCarty, MS House of Representatives

#### **Staff Members Present:**

David Johnson, Executive Director  
Tommy Goodwin, Chief Administrative Officer  
Jay White, Chief Information Security Officer  
Brian Norwood, Chief Operations Officer  
Lisa Kuyrkendall, Telecommunication Services Director  
Steve Patterson, Data Services Director  
Beth Ann Wann, Human Resources Director

Stephanie Hedgepeth, Procurement Services Director

Holly Savorgnan, Internal Services Director

Tabatha Baum, Legal Counsel

Michelle Smith, Procurement Process Specialist

Renee Murray, E-Government Program Lead

Alec Shedd, Technology Consultant

Khelli Reed, Technology Consultant

Caleb Durden, Technology Consultant

Debbie Parker, Technology Consultant

Jasmine Grice, Technology Consultant

Tina ONeal, Technology Consultant

Kelsey Mathews, Technology Consultant

LaTonya Kirkland, Technology Consultant

Betsy Ward, Security Operations Manager

Kevin Gray, IT Planning Coordinator

Lori Adams, Accounting Specialist

Leah Kathryn Anzenberger, Policy Analyst

Others Present:

Dr. Krista LeBrun, Mississippi Community College Board

Jason Carter, Mississippi Community College Board

Preston L. Pierce Jr, Mississippi Department of Finance and Administration

Mark Allen, Mississippi Department of Human Services

Sandra Griffith, Mississippi Department of Human Services

Dr. Kameron Harris, Mississippi Department of Human Services

Donald Truett, Mississippi Department of Human Services

Johnny Waldrop, Mississippi Department of Human Services

Jackie Surrell, Mississippi Department of Human Services

Nishanth Rodrigues, The University of Mississippi

David J. Sliman, University of Southern Mississippi

Brad Estes, Mississippi Division of Medicaid

Nathan Wilson, Mississippi Division of Medicaid

Jill Chastant, Mississippi Division of Medicaid

Heather White, Mississippi Division of Medicaid

Stephen L. Parrott, Mississippi State University

Chris Salmon, Amazon Web Service

Rob McClure, AT&T

Bethany Stanfill, BSS Global

Margaret Richardson, Capitol Resources

Jordan Nohra, Cisco

Karen Newman, The Clay Firm

Michele Blocker, The Clay Firm

James Melton, World Wide Technology

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Bill Cook called the meeting to order and asked guests to send an email with their name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

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Agenda Item No. 1: Bill Cook directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on January 19, 2023.

On motion by Mark Henderson and second by Tom Wicker that the minutes of the meeting on

January 19, 2023, be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Caleb Durden, Dr. Krista LeBrun, Assistant Executive Director of eLearning & Instructional Technology, and Jason Carter, Deputy Executive Director of Finance, presented the recommendation for Project No. 47391-3692 for the continuation of the Agreement with Instructure, Inc. for Learning Management System subscription and support services for the **MISSISSIPPI COMMUNITY COLLEGE BOARD (MCCB)**. The staffs of ITS and MCCB jointly recommended approval of the continuation of and increase to the Agreement with Instructure, Inc. through June 30, 2028, in an amount not to exceed \$7,040,524.39 for Learning Management System subscription and support services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$19,222,223.08.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Khelli Reed, Sandra Griffith, Principal Deputy Executive, Dr. Kameron Harris, Chief Compliance Officer, and Mark Allen, Chief Information Officer, presented the evaluation and recommendation of proposals received in response to RFP No. 4383-46354 for the acquisition of a Case Management System for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommended the selection of West Publishing Corporation (Thomson Reuters), as lowest and best vendor responding to RFP No. 4383-46354 to provide a Case Management System, at a total 5-year lifecycle cost of \$1,145,938.00.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be

approved:

Motion carried; unanimously.

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Agenda Item No. 4: Alec Shedd, Brad Estes, Chief Information Technology Officer, and Nathan Wilson, Deputy Director of Eligibility, presented the evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) Number 47014-B issued October 18, 2022, based on General RFP No. 3849, for the acquisition of Micro-PC devices for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommended the selection of MNJ Technologies Direct, Inc. as lowest and best vendor responding to LOC No. 47014-B, to provide Micro-PC devices, at a total 5-year life cycle cost of \$1,137,084.16.

On motion by Mark Henderson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 5 regarding the ITS Information Confidentiality Officer Report.

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The Board acknowledged Agenda Item No. 6 regarding the ITS Executive Director's report and summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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Executive Director, David Johnson, recognized Tommy Goodwin for comments before returning

to the agenda as published.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, March 16, 2023.

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Bill Cook adjourned the meeting.

Bill Cook

Mark E Henderson

Bill Cook, Chair

Mark Henderson, Vice-Chair

**Signature:** *Bill Cook*

**Email:** cookmsreb@gmail.com

**Signature:** 

Mark E Henderson (April 10, 2023 17:36 CDT)

**Email:** mark.henderson@loglineargroup.com