

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

May 18, 2023

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, May 18, 2023, at 11:00 a.m. for the regularly scheduled May monthly meeting.

Members Present:

Bill Cook, Chair

Mark Henderson, Vice-Chair

Keith Van Camp

Thomas A. Wicker

Christa Alexander

Legislative Advisor Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Legislative Advisor Not Present:

Representative Kent McCarty, MS House of Representatives

Staff Members Present:

David Johnson, Executive Director

Tommy Goodwin, Chief Administrative Officer

Jay White, Chief Information Security Officer

Brian Norwood, Chief Operations Officer

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Beth Ann Wann, Human Resources Director

Stephanie Hedgepeth, Procurement Services Director

Holly Savorgnan, Internal Services Director

Tabatha Baum, Legal Counsel

Michelle Smith, Procurement Process Specialist

Renee Murray, Vendor Management Team Lead

Alec Shedd, Technology Consultant

Kelsey Mathews, Technology Consultant

Debbie Parker, Technology Consultant

Jasmine Grice, Technology Consultant

Tina ONeal, Technology Consultant

LaTonya Kirkland, Technology Consultant

Erica Cornelius, Systems Specialist

Kevin Gray, IT Planning Coordinator

Nita Caylor, Accounting Manager

Lori Adams, Accounting Specialist

Leah Kathryn Anzenberger, Policy Analyst

Others Present:

Jesse Graham, Mississippi Attorney General's Office

Russell Armstrong, Mississippi Attorney General's Office

Rick Moore, Mississippi Attorney General's Office

Preston Pierce, Mississippi Department of Finance and Administration

Mark Allen, Mississippi Department of Human Services

Jill Chastant, Mississippi Division of Medicaid

Steve Parrott, Mississippi State University

Ellen Swoger, University of Mississippi Medical Center

Heather Wise, University of Mississippi Medical Center
Sheila W. Kearney, University of Mississippi Medical Center
Tangela Harrion, University of Mississippi Medical Center
David J. Sliman, University of Southern Mississippi
Michael McRae, Mississippi Department of Wildlife, Fisheries, and Parks
Jason Thompson, Mississippi Department of Wildlife, Fisheries, and Parks
Rob McClure, AT&T
Bethany Stanfill, BSS Global
Karen Newman, The Clay Firm
LaMetrious Firven, Oracle Cloud
Eddie Wallace, VMWare

Bill Cook called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Bill Cook directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on April 20, 2023.

On motion by Mark Henderson and second by Keith Van Camp that the minutes of the meeting on April 20, 2023, be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Kelsey Mathews, Heather Wise, Clinical Contracts Support Manager, and Ellen Swoger, Chief Information Officer – Applications, presented the recommendation for Project

No. 47728, requesting approval for an increase to the initial exemption request for Workplace Violence De-escalation Management Training for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. UMMC recommended approval of this \$835,248.00 increase to the original exemption request, for the revised not-to-exceed total estimated 5-year lifecycle cost of \$1,443,098.00.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Alec Shedd and Jesse Graham, Deputy for Administrative Operations, presented the recommendation for Project Number 47374 for an increase to the Agreement with Journal Technologies, Inc. for a legal case management system for the **MISSISSIPPI ATTORNEY GENERAL'S OFFICE (AGO)**. The staffs of ITS and AGO jointly recommended approval of the increase to the Agreement with Journal Technologies, Inc. through June 30, 2026, in an amount not to exceed \$1,824,870.00 for a legal case management system. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$3,768,757.50.

On motion by Mark Henderson and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Alec Shedd, Michael McRae, Director of Information Technology, and Jason Thompson, Deputy Director of Administrative Services, presented the evaluation and recommendation of proposals received in response to RFP No. 4464-42680 for the acquisition of a recreational licensing and point of sale system for the **MISSISSIPPI DEPARTMENT OF**

WILDLIFE, FISHERIES, AND PARKS (MDWFP). The staffs of ITS and MDWFP jointly recommended the selection of Sovereign Sportsman Solutions as lowest and best vendor responding to RFP No. 4464-42680, to provide a recreational licensing and point of sale system, at a total estimated 5-year lifecycle cost of \$8,987,406.00.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Alec Shedd and Stephanie Hedgepeth, Procurement Services Director, presented the recommendation for Project No. 47705-4347 for the continuation of and increase to the Supplement with Dell Marketing, L.P. for Microsoft Unified Support Services for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommended approval of the continuation of and increase to the Supplement with Dell Marketing, L.P. through June 29, 2024, in an amount not to exceed \$409,761.00, to provide Microsoft Unified Support services. With this continuation, the revised not-to-exceed total life cycle cost of this project is \$1,006,120.00.

On motion by Keith Van Camp and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 6 regarding the ITS Executive Director's report and summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, June 15, 2023.

Bill Cook adjourned the meeting.

Bill Cook

Mark Henderson

Bill Cook, Chair

Mark Henderson, Vice-Chair

Signature: *Bill Cook*

Email: cookmsreb@gmail.com

Signature: 

Mark Henderson (Jul 31, 2023 09:26 CDT)

Email: mark.henderson@loglineargroup.com