

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

June 15, 2023

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, June 15, 2023, at 11:00 a.m. for the regularly scheduled June monthly meeting.

Members Present:

Bill Cook, Chair

Mark Henderson, Vice-Chair

Keith Van Camp

Thomas A. Wicker

Christa Alexander

Legislative Advisors Not Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Representative Kent McCarty, MS House of Representatives

Staff Members Present:

David Johnson, Executive Director

Jay White, Chief Information Security Officer

Brian Norwood, Chief Operations Officer

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Beth Ann Wann, Human Resources Director

Stephanie Hedgepeth, Procurement Services Director

Holly Savorgnan, Internal Services Director

Tabatha Baum, Legal Counsel
Michelle Smith, Procurement Process Specialist
Robert Martinez, Technology Consultant
Roshunda Mitchell, Technology Consultant
Debbie Parker, Technology Consultant
Jasmine Grice, Technology Consultant
Tina ONeal, Technology Consultant
Erica Cornelius, Systems Specialist
Nita Caylor, Accounting Manager
Lori Adams, Accounting Specialist
David Richards, Service Center Manager
Tharon Walker, Service Center Specialist
Tony Reed, Service Center Specialist
Dustin Parrish, Service Center Specialist
Betsy Ward, Security Operations Manager
Leslie Swilley, Administrative Specialist

Others Present:

Mark Allen, Mississippi Department of Human Services
Michael Gonzalez, Mississippi Department of Finance and Administration
Preston Pierce, Mississippi Department of Finance and Administration
Mike Roberts, Mississippi Department of Finance and Administration
David J. Sliman, University of Southern Mississippi
Sheila W. Kearney, University of Mississippi Medical Center
Jill Chastant, Mississippi Division of Medicaid
Jeanette Crawford, Mississippi Division of Medicaid

Jacob Black, Mississippi Division of Medicaid
Xavier Musenger, Tata Consultancy Services
Bethany Stanfill, BSS Global
Karen Newman, The Clay Firm
Chris Salmon, Amazon
Chandler Douglas, Capitol Resources LLC

Bill Cook called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Bill Cook directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on May 18, 2023.

On motion by Mark Henderson and second by Tom Wicker that the minutes of the meeting on May 18, 2023, be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Bill Cook directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on June 1, 2023.

On motion by Mark Henderson and second by Keith Van Camp that the minutes of the meeting on June 1, 2023, be approved as written:

Motion carried; unanimously.

Agenda Item No. 3: Robert Martinez, Jacob Black, Deputy Administrator, and Jennifer Wentworth, Deputy Administrator, Office of Finance, presented Project No. 47788, requesting approval for an increase to the initial exemption request for Medicaid Clinical Data Infrastructure (MCI) for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommended approval of this \$13,000,000.00 increase to the original exemption request, for a revised not-to-exceed total estimated 17-year lifecycle cost of \$85,936,824.48.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Roshunda Mitchell and Michael Gonzalez, Information Technology Manager II presented the evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) Number 47687 issued May 19, 2023, based on General RFP No. 3849, for the acquisition of IBM z14 Hardware Replacements for **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommended the selection of Mainline Information Systems, Inc. as lowest and best vendor responding to LOC No. 47687, to provide IBM z14 Hardware Replacements, at a total 5-year life cycle cost of \$7,821,816.00.

On motion by Mark Henderson and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Holly Savorgnan presented the recommendation for approval of State Retirees hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2024 for the **MISSISSIPPI**

DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS) in compliance with Miss. Code Ann. §27-104-17 (3). The staff of ITS recommended approval of State Retirees Melissa Booth, Ginger Breland, Kim Marbury, Tina O'Neal, Gary Rawson, and Steven Walker hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2024 for ITS for a total not-to-exceed amount of \$241,600.00.

On motion by Mark Henderson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 6 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

Agenda Item No. 7: Bill Cook directed the Board's attention to the need for nomination of a Chairman and Vice-Chairman to begin serving July 1, 2023.

On motion by Keith Van Camp and second by Bill Cook that Mark Henderson serve as Chairman of the ITS Board for one year, effective July 1, 2023:

Motion carried; unanimously.

On motion by Keith Van Camp and second by Bill Cook that Tom Wicker serve as Vice-Chairman for one year, effective July 1, 2023:

Motion carried; unanimously.

The Board discussed Agenda Item No. 8 regarding authorization of per diem, travel and other expenses for ITS Board members through June 30, 2024. The staff of ITS recommended a motion

to authorize per diem, travel and other expenses as required for ITS Board members to attend the scheduled monthly meetings of the ITS Board through June 30, 2024, along with other meetings as required in the performance of their duties.

On motion by Keith Van Camp and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, July 20, 2023.

There being no further business, the meeting was adjourned by Bill Cook.

Bill Cook

Bill Cook, Chair

Mark Henderson

Mark Henderson, Vice-Chair

Signature: *Bill Cook*
Email: cookmsreb@gmail.com

Signature: 
Mark E. Henderson (Aug 14, 2023 16:50 CDT)
Email: mark.henderson@loglineargroup.com