

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

June 1, 2023

The Mississippi Department of Information Technology Services Board met via livestream on Thursday, June 1, 2023, at 11:00 a.m. for a special called meeting.

#### Members Present:

Mark Henderson, Vice-Chair

Keith Van Camp

Thomas A. Wicker

Christa Alexander

#### Members Not Present:

Bill Cook, Chair

#### Legislative Advisors Not Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Representative Kent McCarty, MS House of Representatives

#### Staff Members Present:

David Johnson, Executive Director

Tommy Goodwin, Chief Administrative Officer

Jay White, Chief Information Security Officer

Brian Norwood, Chief Operations Officer

Lisa Kuyrkendall, Telecommunication Services Director

Steve Patterson, Data Services Director

Beth Ann Wann, Human Resources Director  
Stephanie Hedgepeth, Procurement Services Director  
Holly Savorgnan, Internal Services Director  
Michelle Smith, Procurement Process Specialist  
Tabatha Baum, Legal Counsel  
Renee Murray, Vendor Management Team Lead  
Khelli Reed, Technology Consultant  
Matthew Livingston, Technology Consultant  
Debbie Parker, Technology Consultant  
Jasmine Grice, Technology Consultant  
Tina ONeal, Technology Consultant  
Betsy Ward, Security Operations Manager  
Kevin Gray, IT Planning Coordinator  
Erica Cornelius, Systems Specialist  
Nita Caylor, Accounting Manager  
Lori Adams, Accounting Specialist  
Leslie Swilley, Administrative Specialist

**Others Present:**

Kyle Kirkpatrick, Mississippi Secretary of State's Office  
David Jordan, Mississippi Secretary of State's Office  
Wilton Lovett, Mississippi Secretary of State's Office  
Tangela Harrion, University of Mississippi Medical Center  
Edwin Craft, Delta State University  
Karen Newman, The Clay Firm  
Eddie Wallace, VMWare

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Mark Henderson called the meeting to order and asked guests to send an email with name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

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Agenda Item No. 1: Debbie Parker and Kyle Kirkpatrick, Assistant Secretary of State, Elections, presented Project No. 4546-46784, requesting approval for the sole source acquisition of election management software licenses and programming services for TSX and DS200 voting machines from Election Systems & Software, LLC (ES&S) for **MISSISSIPPI SECRETARY OF STATE'S OFFICE (MSOS)**. The staffs of ITS and MSOS jointly recommended Election Systems & Software (ES&S) as the sole-source provider of election management software licenses and programming services for TSX and DS200 voting machines, at a total 4-year life cycle cost of \$2,999,993.00. On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:  
Motion carried; unanimously.

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Agenda Item No. 2: Matthew Livingston and Edwin Craft, Associate Vice President for Finance and Administration presented the recommendation for Project No. 47718-3692 for the continuation of and increase to Agreement with Instructure, Inc. for Canvas Learning Management System for **DELTA STATE UNIVERSITY (DSU)**. The staffs of ITS and DSU jointly recommended approval of the continuation of and increase to this Agreement with Instructure through June 30, 2025, in an amount not to exceed \$214,616.98 for Instructure Canvas LMS. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,109,808.04.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Khelli Reed, Brian Norwood, Chief Operations Officer, and Steve Patterson, Data Services Director, presented:

The evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) Number 47617 issued May 12, 2023, based on General RFP No. 3849, for the acquisition of a Private Cloud Replacement for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommended the selection of CDW-G as lowest and best vendor responding to LOC No. 47617 for the acquisition of a Private Cloud Replacement, at a total 4-year life cycle cost of \$1,665,287.66.

On motion by Christa Alexander and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The recommendation for Project No. 47785, submitted under the ITS Planned Purchases Procedure by the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommended approval of the planned purchases request to purchase VMware software licenses for the Private Cloud hardware from Insight at a 3-year lifecycle cost of \$1,062,472.69, using the NASPO Software Value-Added Reseller Cooperative.

On motion by Keith Van Camp and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Mark Henderson adjourned the meeting.

Bill Cook

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Bill Cook, Chair

**Signature:** *Bill Cook*

**Email:** cookmsreb@gmail.com

Mark Henderson

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Mark Henderson, Vice-Chair

**Signature:**   
Mark E. Henderson (Aug 3, 2023 21:19 CDT)

**Email:** mark.henderson@loglineargroup.com