

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: www.youtube.com/c/ITSmsgov

Date: Thursday, May 18, 2023

Time: 11:00 A.M.

Agenda:

- Call to Order
- Welcome and E-mail Address for Guests in Attendance
- Agenda Item No. 1: Approval of April 20, 2023 Minutes

Projects for Preliminary Approval of Technology Plans and Procurement Approach, Exemption, and Planned Purchase Request are as follows:

- Agenda Item No. 2: Kelsey Mathews, Sondra Redmont, Office of Wellbeing Administrator, and Ellen Swoger, Chief Information Officer – Applications, will present the recommendation for Project No. 47728, requesting approval for an increase to the initial exemption request for Workplace Violence De-escalation Management Training for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. UMMC recommends approval of this \$835,248.00 increase to the original exemption request, for the revised not-to-exceed total estimated 5-year lifecycle cost of \$1,443,098.00.

Projects for Approval of the Recommended Selection/Award are as follows:

- Agenda Item No. 3: Alec Shedd and Jesse Graham, Deputy for Administrative Operations, will present the recommendation for Project Number 47374 for an increase to the Agreement with Journal Technologies, Inc. for a legal case management system for the **MISSISSIPPI ATTORNEY GENERAL'S OFFICE (AGO)**. The staffs of ITS and AGO jointly recommend approval of the increase to the Agreement with Journal Technologies, Inc. through June 30, 2026, in an amount not to exceed \$1,824,870.00 for a legal case management system. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$3,768,757.50.
- Agenda Item No. 4: Alec Shedd, Michael McRae, Director of Information Technology, and Jason Thompson, Deputy Director of Administrative Services, will present the evaluation and recommendation of proposals received in response to RFP No. 4464-42680 for the acquisition of a recreational licensing and point of sale system for the **MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS (MDWFP)**. The staffs of ITS and MDWFP jointly recommend the selection of Sovereign Sportsman Solutions as lowest and best vendor responding to RFP No. 4464-42680, to provide a recreational licensing and point of sale system, at a total estimated 5-year lifecycle cost of \$8,987,406.00.

- Agenda Item No. 5: Alec Shedd and Stephanie Hedgepeth, Procurement Services Director, will present the recommendation for Project No. 47705-4347 for the continuation of and increase to the Supplement with Dell Marketing, L.P. for Microsoft Unified Support Services for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends approval of the continuation of and increase to the Supplement with Dell Marketing, L.P. through June 29, 2024, in an amount not to exceed \$409,761.00, to provide Microsoft Unified Support services. With this continuation, the revised not-to-exceed total life cycle cost of this project is \$1,006,120.00.

Other Items being presented are as follows:

- Agenda Item No. 6: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions, and sole source procurements approved.
- Agenda Item No. 7: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, June 15, 2023.
- Adjournment


David C. Johnson
Executive Director