

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: www.youtube.com/c/ITMsgov

Date: Thursday, April 20, 2023

Time: 11:00 A.M.

Agenda:

- Call to Order
- Welcome and E-mail Address for Guests in Attendance
- Agenda Item No. 1: Approval of March 16, 2023 Minutes

Projects for Preliminary Approval of Technology Plans and Procurement Approach, Exemption, and Planned Purchase Request are as follows:

- Agenda Item No. 2: Khelli Reed, Brian Norwood, Chief Operations Officer, and Steve Patterson, Data Services Director, will present an overview and request to issue Letter of Configuration (LOC) No. 47617, based on General RFP No. 3849, for the acquisition of a Private Cloud Replacement for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requests approval to publish LOC No. 47617 for the acquisition of a Private Cloud Replacement for ITS.
- Agenda Item No. 2.5: Roshunda Mitchell and Michael Gonzalez, Information Technology Manager II will present an overview and request to issue Letter of Configuration (LOC) No. 47687, based on General RFP No. 3849, for the acquisition of IBM z14 Hardware Replacements for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly request approval to publish LOC No. 47687 for the acquisition of IBM z14 Hardware Replacements for DFA.

Projects for Approval of the Recommended Selection/Award are as follows:

- Agenda Item No. 3: Roshunda Mitchell and Karana Carroll, Deputy Executive Officer, will present the recommendation for Project Number 47403-3603 for the continuation of and increase to the Lease Agreements with Spectrasite Communications, LLC d/b/a American Tower Corporation for 37 tower sites for the **MISSISSIPPI WIRELESS COMMUNICATION COMMISSION (WCC)**. The staffs of ITS and WCC jointly recommend approval of the continuation of and increase to the Lease Agreements with SpectraSite Communications, LLC d/b/a American Tower Corporation through August 20, 2028, in an amount not to exceed \$14,806,044.00 for 37 tower sites. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$52,552,227.87.
- Agenda Item No. 4: Matthew Livingston, Judy Moulder, Vital Records and Public Health Statistics Director, and Dr. Dorthy K. Young, Chief Health Data, Operations, and Research Officer, will present the recommendation for Project Number 47576 for an increase to the

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Agreement with Axiell ALM Canada Inc. for the incorporation of Fast Healthcare Interoperability Resources (FHIR) into the Vitalware Software application for **MISSISSIPPI DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval of this increase to this agreement with Axiell ALM Canada Inc. in an amount not to exceed \$896,690.00 for the incorporation of (FHIR) into the Vitalware Software application. With this increase to the agreement the revised total not to exceed lifecycle cost of this project is \$4,527,589.87.

- Agenda Item No. 5: Debbie Parker, Monique Corley, Director of Procurement, and Rozelia Harris, Bureau Director, Office of CTE, will present the recommendation for Project No. 47619-3692 for the continuation of and increase to the Agreement with Instructure, Inc. for Canvas Learning Management System cloud subscriptions for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend approval of the continuation of and increase to the Agreement with Instructure, Inc. through June 30, 2028, in an amount not to exceed \$1,391,400.00 for Canvas Learning Management System cloud subscriptions. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$5,965,807.50.
- Agenda Item No. 6: Debbie Parker, Stephanie Hedgepeth, Director, Procurement Services, and Renee Murray, Vendor Management Lead, will present the recommendation for Project Number 47561 for the continuation of the Master Consulting Services Agreement with Guidesoft, Inc. dba Knowledge Services for a Managed Service Provider solution for **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends approval of the continuation of this Agreement with Guidesoft Inc., dba Knowledge Services for a Managed Service Provider solution for the agencies and institutions of the State of Mississippi through June 20, 2026.

Other Items being presented are as follows:

- Agenda Item No. 7: Renee Murray, Vendor Management Team Lead, will present the Managed Service Provider Summary.
- Agenda Item No. 8: Acknowledgement of Information Confidentiality Officer Report.
- Agenda Item No. 9: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions, and sole source procurements approved.
- Agenda Item No. 10: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, May 18, 2023.
- Adjournment


David C. Johnson
Executive Director