

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

October 21, 2021

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, October 21, 2021, at 11:00 a.m. for the regularly scheduled October monthly meeting.

Members Present:

Keith Van Camp, Chair

Bill Cook, Vice-Chair

Christa Alexander

Mark Henderson

Thomas A. Wicker

Legislative Advisor Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Legislative Advisor Not Present:

Representative Kent McCarty, MS House of Representatives

Staff Members Present:

David Johnson, Executive Director

Michele Blocker, Chief Administrative Officer

Jay White, Chief Information Security Officer, Data Services Director

Brian Norwood, Telecom Services Director

Steve Patterson, Digital Services Director

Debra Brown, Communication Services Director

Michelle Smith, Procurement Process Specialist

Justin Faucette, Procurement Team Leader
Leah Kathryn Anzenberger, Policy Analyst
Renee Murray, E-Government Program Lead
Evan Thiemann, Technology Consultant
Debbie Parker, Technology Consultant
Tiffany Hollis-Johnson, Technology Consultant
Roshunda Mitchell, Technology Consultant
Jay Woodruff, Technology Consultant
Bill Brinkley, Technology Consultant
Kevin Gray, IT Planning Coordinator
Betsy Ward, Security Operations Manager
Cam Proctor, Network Engineer
Lori Adams, Planning and Policy Specialist
Katie White, Web and Publications Specialist
Pam Sinclair, Business Relationship Analyst
Leslie Swilley, Administrative Specialist
Emily Grace Cole, Human Resources Specialist

Others Present:

Mike Roberts, Department of Finance and Administrative
Preston Pierce, Department of Finance and Administrative
Saranne Smith, Department of Finance and Administrative
Denise Jones, Department of Mental Health
Ellen Swoger, University of Mississippi Medical Center
Blakeney Wells, University of Mississippi Medical Center
Kamron Lachney, University of Mississippi Medical Center

Sheila W. Kearney, University of Mississippi Medical Center

Mackenzie Dickerson, Office of Governor Tate Reeves

David J Sliman, University of Southern Mississippi

Nishanth Rodrigues, The University of Mississippi

Jill B. Chastant, Division of Medicaid

Karen K. Newman, The Clay Firm

Laura Killebrew, IBM

David Herndon, Ultimate Kronos Group

Steve Wilson, Northside Sun

Brad Barker, Dell Technologies

Chris Salmon, Amazon

JJ Dunn, NTT Data State Health Consulting, LLC

Drew Weiskopf, Cambria Solutions

Jordan Nohra, Cisco Systems

Keith Van Camp called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Keith Van Camp directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on September 16, 2021.

On motion by Tom Wicker and second by Christa Alexander that the minutes of the meeting on September 16, 2021, be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Jay Woodruff, Preston Pierce, IT Director, and Mike Roberts, Procurement Specialist, presented the overview and request to issue Letter of Configuration (LOC) Number 46639, based on General RFP No. 3849, for the acquisition of Cyber Security Licenses, Hardware Maintenance, and Software Maintenance for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommended approval to publish LOC NO. 46639 for the acquisition of Cyber Security Licenses, Hardware Maintenance, and Software Maintenance for DFA.

On motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved: Motion carried; unanimously.

Agenda Item No. 3: This Agenda Item was withdrawn.

Agenda Item No. 4: Debbie Parker and Denise Jones, Chief Information Officer, presented the recommendation for Project No. 46586-3441 for the continuation of and increase to the Agreement with Kronos Incorporated for the Time & Attendance System migration to UKG Dimensions and services for the **MISSISSIPPI DEPARTMENT OF MENTAL HEALTH (MDMH)**. The staffs of ITS and MDMH jointly recommended approval of the continuation of and increase to the Agreement with Kronos Incorporated through March 31, 2027, in an amount not to exceed \$1,943,271.00 for the Time & Attendance System migration to UKG Dimensions and services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$6,103,399.70.

On motion by Mark Henderson and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4.5: Debbie Parker and Ellen Swoger, Chief Information Officer Applications, presented the recommendation for Project No. 46698 for the addition of new Learning Management System content for **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommended approval of the addition of new Learning Management System content to the Agreement with HealthStream, Inc. at no additional cost.

On motion by Bill Cook and second by Mark Henderson that the staff recommendation be approved:

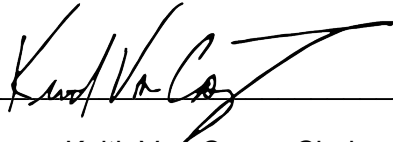
Motion carried; unanimously.

The Board acknowledged Agenda Item No. 5 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

Keith Van Camp recognized Senator Scott DeLano for comments then returned to the agenda as published.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, November 18, 2021.

There being no further business, the meeting was adjourned by Keith Van Camp.



Keith Van Camp, Chair



Bill Cook, Vice-Chair