# BOARD MEETING MINUTES

# MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

June 16, 2022

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, June 16, 2022, at 11:00 a.m. for the regularly scheduled June monthly meeting.

Members Present:

   Keith Van Camp, Chair

   Bill Cook, Vice-Chair

   Mark Henderson

   Thomas A. Wicker

Members Not Present:

   Christa Alexander

Legislative Advisors Not Present:

   Chairman Scott DeLano, Technology Committee, MS State Senate

   Representative Kent McCarty, MS House of Representatives

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Keith Van Camp called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

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Agenda Item No. 1:    Keith Van Camp directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on May 19, 2022.

On motion by Mark Henderson and second by Bill Cook that the minutes of the meeting on May 19, 2022, be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2:    Jasmine Grice and Steve Parrott, Chief Information Officer, presented the recommendation for Project No. 46943, submitted under the ITS Planned Purchases Procedure by **MISSISSIPPI STATE UNIVERSITY (MSU)**. The staffs of ITS and MSU jointly recommended approval of the planned purchases request to purchase Adobe Creative Campus & Adobe E-Signature Solution from CDW-G, LLC at a 3-year lifecycle cost of $1,477,639.29 using the NASPO Software Value-Added Reseller Cooperative.

On motion by Bill Cook and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3:    LaTonya Kirkland, Terri Hudson, Senior Deputy, Administrative Services, Michael Lowry, Chief Technology Officer, and Ken Nason, Senior IT Project Manager, presented the evaluation and recommendation of bids received in response to IFB No. 4455-46978 for the acquisition of Oracle Software Support, Maintenance, and Disaster Recovery for the **PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)**. The staffs of ITS and PERS jointly recommended the selection of Mythics, Inc. as lowest and best vendor responding to IFB No. 4455, to provide Oracle Software Support, Maintenance, and Disaster Recovery at a total $1,918,495.22.

On motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Robert Martinez and Audrey McAfee, Deputy Administrator for Technology & Program Services, presented the recommendation for Project Number 47177 for the continuation of and increase to the Agreement with Sentinel Offender Services, LLC for electronic monitoring equipment and services for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly recommended approval of the continuation of and increase to this Agreement with Sentinel Offender Services, LLC through May 31, 2023, in an amount not-to-exceed $1,759,730.00 for electronic monitoring equipment and services. With this increase, the revised not-to-exceed lifecycle cost of this project is $9,018,285.50.

On motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved: Motion carried; unanimously.

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Agenda Item No. 5: Alec Shedd, Audrey McAfee, Deputy Administrator for Technology & Program Services, Cindy Freeman, Director of Contracts, and John Hunt, Director of Corrections Investigation Division, presented the recommendation for Project No. 47181-3897 for the continuation of the Agreement with Global Tel*Link Corporation for an Inmate Calling Service for **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly recommended approval of the continuation of this Agreement with Global Tel*Link Corporation through September 30, 2022 for Inmate Calling Services. The "market value" of the Agreement is expected to exceed $1,000,000.00.

On motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved: Motion carried; unanimously.

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Agenda Item No. 6:   Holly Savorgnan presented the recommendation for approval of State Retirees hired under Contract(s) exceeding $20,000.00 for Fiscal Year 2023 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. §27-104-17 (3).   The staff of ITS recommended approval of State Retirees Melissa Booth, Ginger Breland, Elizabeth Dugas, Tina O'Neal, Gary Rawson, and Steven Walker hired under Contract(s) exceeding $20,000.00 for Fiscal Year 2023 for ITS for a total not-to-exceed amount of $205,200.00.

On motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved: Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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Agenda Item No. 8:   Keith Van Camp directed the Board's attention to the need for nomination of a Chairman and Vice-Chairman to begin serving July 1, 2022.

On motion by Keith Van Camp and second by Tom Wicker that Bill Cook serve as Chairman of the ITS Board for one year, effective July 1, 2022:

Motion carried; unanimously.

On motion by Keith Van Camp and second by Bill Cook that Mark Henderson serve as Vice-Chairman for one year, effective July 1, 2022:

Motion carried; unanimously.

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The Board discussed Agenda Item No. 9 regarding authorization of per diem, travel and other

expenses for ITS Board members through June 30, 2023. The staff of ITS recommended a motion to authorize per diem, travel and other expenses as required for ITS Board members to attend the scheduled monthly meetings of the ITS Board through June 30, 2023, along with other meetings as required in the performance of their duties.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

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Between items nine and ten, the Chair, Keith Van Camp, recognized Bill Cook's ad hoc agenda item request. The Board discussed an increase in salary of ten percent (10%) for the ITS Executive Director starting July 1, 2022.

On motion by Bill Cook and second by Keith Van Camp that the board recommendation be approved:

Motion carried; unanimously

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, July 21, 2022.

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There being no further business, the meeting was adjourned by Keith Van Camp.

_Bill Cook_
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Bill Cook, Chair

Mark E Henderson (Aug 16, 2022 13:45 CDT)
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Mark Henderson, Vice-Chair

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