

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

July 15, 2021

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, July 15, 2021, at 11:00 a.m. for the regularly scheduled July monthly meeting.

#### Members Present:

Keith Van Camp, Chair

Bill Cook, Vice-Chair

Mark Henderson

June Songy

Thomas A. Wicker

#### Legislative Advisor Present:

Chairman Scott DeLano, Senate Technology Committee

#### Staff Members Present:

David Johnson, Executive Director

Michele Blocker, Chief Administrative Officer

Sheila Kearney, Procurement Services Director

Jay White, Data Services Director

Holly Savorgnan, Internal Services Director

Brian Norwood, Telecom Services Director

Steve Patterson, Digital Services Director

Debra Brown, Communication Services Director

Michelle Smith, Procurement Process Specialist

Leah Kathryn Anzenberger, Policy Analyst  
Renee Murray, E-Government Program Lead  
Bill Brinkley, Technology Consultant  
Justin Faucette, Technology Consultant  
Debbie Parker, Technology Consultant  
Alec Shedd, Technology Consultant  
Jay Woodruff, Technology Consultant  
Jeanette Crawford, ISS Process Specialist  
Kevin Gray, IT Planning Coordinator  
Katie White, Web and Publications Specialist  
Lynn Templeton, Business Relationship Manager  
Leslie Swilley, Administrative Specialist

Others Present:

Dr. Robert Doerksen, University of Mississippi  
Nishanth Rodrigues, University of Mississippi  
Keith Hill, University of Southern Mississippi  
David Sliman, University of Southern Mississippi  
Kevin Yearick, University of Mississippi Medical Center  
Alex Wilson, University of Mississippi Medical Center  
Mark Allen, Mississippi Department of Human Services  
Mark Williamson, Mississippi Department of Human Services  
Nathan Wilson, Mississippi Department of Human Services  
Jackie Surrell, Mississippi Department of Human Services  
Breanne Anderson, Mississippi Department of Human Services  
Janie Crapps, Mississippi Department of Human Services  
Jesse Nicholson, Mississippi Department of Human Services

Johnny Waldrop, Mississippi Department of Human Services

Jill Chastant, Mississippi Division of Medicaid

Charlie Case, CORE Technology

Karl Arndt, CSpire

Katie Ray, IBM

Bertram Jenkins, Logista Solutions

Violet Morgan, M & S Mobile Notary

Mark Williams, Splunk, Inc.

Hope Ladner, The Clay Firm

Karen Newman, The Clay Firm

Keith Van Camp called the meeting to order and asked guests to send an email with their name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

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Agenda Item No. 1: Keith Van Camp directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on June 17, 2021.

On motion by Bill Cook and second by Tom Wicker that the minutes of the meeting on June 17, 2021 be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Debbie Parker, Dr. Robert Doerksen, Associate Dean of the Graduate School, and Nishanth Rodrigues, Chief Information Officer, presented Project No. 46382 requesting approval for an increase to the initial exemption request for a Customer Relations Management (CRM) Software solution for the **UNIVERSITY OF MISSISSIPPI (UM)** Graduate

School Admissions and the Division of Outreach. The staffs of ITS and UM jointly recommended approval of this \$748,090.00 increase to the original exemption request, for a revised not-to-exceed total estimated 4-year lifecycle cost of \$1,628,090.00.

On motion by Bill Cook and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Debbie Parker, Keith Hill, Director of Technology Operations, and Infrastructure and David Sliman, Chief Information Officer, presented Project No. 46504, requesting approval of an exemption for the **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)** to request proposals for the acquisition of Border Firewalls. The staffs of ITS and USM jointly recommended approval of an exemption request at a total estimated 7-year lifecycle cost of \$1,388,594.00. USM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by June Songy and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Alec Shedd, Kevin Yearick, Chief Information Officer, and Alex Wilson, Director of Service Delivery, presented the recommendation for Project No. 46237-3823 for the continuation of and increase to the Agreement with Toshiba Business Solutions for a managed document solution for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommended approval of the continuation of and increase to the Lease Agreement with Toshiba Business Solutions through August 9, 2026 in an amount not to exceed \$6,366,360.00 for a managed document solution. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$14,197,688.94.

On motion by Mark Henderson and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Michelle Smith, Mark Allen, Chief Information Officer, and Mark Williamson, Division of Community Services, Director, presented the recommendation for Project No. 46498-3884 for an increase to the Agreement with Conduent State and Local Solutions, Inc. for the facilitation of Pandemic Electronic Benefit Transfer (P-EBT) services for **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**, Economic Assistance Eligibility. The staffs of ITS and MDHS jointly recommended approval of the increase to the Agreement with Conduent State and Local Solutions, Inc. through September 30, 2021, in an amount not to exceed \$1,953,750.00 for the facilitation of Pandemic Electronic Benefit Transfer (P-EBT) services. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$15,111,607.68.

On motion by Bill Cook and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 6: Jay Woodruff, Mark Allen, Chief Information Officer, and Nathan Wilson, Deputy Executive Director for Administration, presented the recommendation for Project No. 46569, for the continuation of and increase to the Agreement with Cambria Solutions Inc. for Strategic Planning and Implementation Support Services for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommended the approval of the continuation of and increase to the Agreement with Cambria Solutions Inc. through September 30, 2023 in an amount not to exceed \$7,378,593.04. With this continuation, the

revised total not-to-exceed lifecycle cost of this project is \$25,685,256.34.

On motion by Mark Henderson and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 7: Debra Brown presented the ITS 5-Year Strategic Plan for Fiscal Years 2023 through 2027 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requested approval to submit the Plan to the Mississippi Legislative Budget Office and the Mississippi Department of Finance and Administration, Office of Budget and Fund Management.

On motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 8: Holly Savorgnan presented the ITS Budget Requests for Fiscal Year 2023 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requested approval to submit the Budget Request to the Mississippi Legislative Budget Office and the Mississippi Department of Finance and Administration, Office of Budget and Fund Management.

On motion by June Songy and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 9 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, August 19, 2021.

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There being no further business, the meeting was adjourned by Keith Van Camp.

 _____ Keith Van Camp, Chair	 _____ Bill Cook, Vice-Chair
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