

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

January 20, 2022

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, January 20, 2022, at 11:00 a.m. for the regularly scheduled January monthly meeting.

Members Present:

Keith Van Camp, Chair

Bill Cook, Vice-Chair

Mark Henderson

Thomas A. Wicker

Christa Alexander

Legislative Advisors Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Representative Kent McCarty, MS House of Representatives

Staff Members Present:

David Johnson, Executive Director

Michele Blocker, Chief Administrative Officer

Tommy Goodwin, Procurement Services Director

Jay White, Chief Information Security Officer, Data Services Director

Holly Savorgnan, Internal Services Director

Brian Norwood, Telecom Services Director

Steve Patterson, Digital Services Director

Brandon Walker, Special Assistant Attorney General

Michelle Smith, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Justin Faucette, Procurement Team Leader
Renee Murray, E-Government Program Lead
Nita Caylor, Technology Consultant
Bill Brinkley, Technology Consultant
LaTonya Kirkland, Technology Consultant
Debbie Parker, Technology Consultant
Tiffany Hollis-Johnson, Technology Consultant
Roshunda Mitchell, Technology Consultant
Cam Proctor, Network Engineer
Lori Adams, Planning and Policy Specialist
Katie White, Web and Publications Specialist
Pam Sinclair, Business Relationship Analyst
Betsy Ward, Security Operations Manager
Leslie Swilley, Administrative Specialist
Emily Grace Cole, Human Resources Specialist
Suzanne Biggers, Billing Specialist
Debbie Britt, Billing Specialist

Others Present:

Mackenzie Dickerson, Office of the Governor
Jim Martin, Mississippi State University
Billy Klausner, Mississippi State University
Martin Rivera, Mississippi State University
Timothy Griffin, Mississippi State University

Michele Dayton Patton, University of Mississippi
Jason Pardoe, University of Mississippi
Nishanth Rodrigues, University of Mississippi
David Sliman, University of Southern Mississippi
Dr. Deborah Dent, Jackson State University
Gregory Anderson, Jackson State University
Sheila Kearney, University of Mississippi Medical Center
Jill Chastant, Mississippi Division of Medicaid
Mark Allen, Mississippi Department of Health
Rob McClure, AT&T
Mary Tucker, BCI
Heath Walters, BCI
Terry Lowery, Oracle
Jimmy Webster, C Spire
Roger Hicks, C Spire
Kristen Hinton, Cisco
Jordan Nohra, Cisco
Chris Salmon, Amazon
Brad Barker, Dell Technologies
Charlie Case, CORE Technology
Laura Killebrew, IBM
Karen Newman, The Clay Firm
Violet Morgan, M&S Mobile Notary, LLC

Keith Van Camp called the meeting to order and asked guests to send an email with their name

and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Keith Van Camp directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on December 16, 2021.

On motion by Bill Cook and second by Tom Wicker that the minutes of the meeting on December 16, 2021 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Jim Martin, Associate Vice President for Corporate Engagement and Economic Development, and Mr. Billy Klauser, Associate Director for ASSURE FAA Center of Excellence for UAS for Mississippi State University, provided an introduction and high-level overview of the Mississippi Cyber Initiative (MCI).

Agenda Item No. 3: Tiffany Hollis-Johnson, Michele Dayton Patton, Director of Telecommunications, and Jason Pardoe, Network Analyst IV, presented Project No. 46792, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI (UM)** to request proposals for the acquisition of a complete Wi-Fi and edge switching upgrade. The staffs of ITS and UM jointly recommended approval of the exemption request at a total estimated 5-year life cycle cost of \$4,969,000.00. UM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Roshunda Mitchell, Dr. Deborah Dent, Chief Information Officer, and Gregory Anderson, Director of Academic Information Technology, presented the recommendation for Project Number 46842 for the continuation of and increase to the Agreement with Instructure, Inc. for Canvas Learning Management System and support for **JACKSON STATE UNIVERSITY (JSU)**. The staffs of ITS and JSU jointly recommended approval of the continuation of and increase to the Agreement with Instructure, Inc through March 31, 2027, in an amount not to exceed \$847,743.62 for Canvas Learning Management System and support. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$1,765,548.63.

On motion by Bill Cook and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Tommy Goodwin and Brian Norwood, Telecommunications Services Director, presented the recommendation for RFP No. 5000-46802 to extend the Voice and Data migration deadline with Telepak Networks, Inc. d/b/a C Spire to be, at a minimum, February 28, 2022, for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommended approval to extend the Voice and Data migration deadline with Telepak Networks, Inc. d/b/a C Spire to be, at a minimum, February 28, 2022, or another month-end date selected by the Board.

On motion by Tom Wicker and second by Bill Cook that the ITS Board convene in closed session to determine the need for an executive session:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board convened in closed session.

Members Present:

Keith Van Camp, Chair

Bill Cook, Vice-Chair

Mark Henderson

Thomas A. Wicker

Christa Alexander

Legislative Advisors Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Representative Kent McCarty, MS House of Representatives

Staff Members Present:

David Johnson, Executive Director

Michele Blocker, Chief Administrative Officer

Tommy Goodwin, Procurement Services Director

Steve Patterson, Digital Services Director

Brian Norwood, Telecom Services Director

Brandon Walker, Special Assistant Attorney General

Nita Caylor, Technology Consultant

Michelle Smith, Procurement Process Specialist

During the closed session, the ITS Board discussed the need to go into executive session. On motion by Tom Wicker and second by Bill Cook that the ITS Board convene in executive session:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in open session with the same present as in the initial open session.

Keith Van Camp announced that during the closed session, the ITS Board discussed the need to convene in executive session for : strategy sessions or negotiations with respect to prospective litigation regarding an alleged breach of a procurement contract where an open meeting would have a detrimental effect on the litigating position of the public body in accordance with Mississippi Code Annotated Section 25-41-7(4)(b).

The Mississippi Department of Information Technology Services Board convened in executive session with the same present as in the closed session for discussion of the above stated reason.

On motion by Bill Cook and second by Christa Alexander that the ITS Board reconvene in open session:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in open session with the same present as in the initial open session.

Keith Van Camp announced that no actions were taken by the ITS Board during executive session and directed the ITS Board's attention back to the agenda and Agenda Item No. 5.

On motion by Tom Wicker and second by Bill Cook that the Voice and Data migration deadline

for Telepak Networks, Inc. d/b/a C Spire be extended to February 28, 2022:

Motion carried; unanimously, with Christa Alexander abstaining.

The Board acknowledged Agenda Item No. 6 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, February 17, 2022.

There being no further business, the meeting was adjourned by Keith Van Camp.



Keith Van Camp, Chair



Bill Cook, Vice-Chair