

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

February 17, 2022

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, February 17, 2022, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

Keith Van Camp, Chair

Bill Cook, Vice-Chair

Mark Henderson

Thomas A. Wicker

Christa Alexander

Legislative Advisors Not Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Representative Kent McCarty, MS House of Representatives

Staff Members Present:

David Johnson, Executive Director

Michele Blocker, Chief Administrative Officer

Tommy Goodwin, Procurement Services Director

Holly Savorgnan, Internal Services Director

Brian Norwood, Telecom Services Director

Steve Patterson, Digital Services Director

Brandon Walker, Special Assistant Attorney General

Michelle Smith, Procurement Process Specialist

Tangela Harrion, Procurement Team Leader
Justin Faucette, Procurement Team Leader
Renee Murray, E-Government Program Lead
Nita Caylor, Technology Consultant
Bill Brinkley, Technology Consultant
Jessica Stamps, Technology Consultant
Jay Woodruff, Technology Consultant
Robert Martinez, Technology Consultant
Khelli Reed, Technology Consultant
LaTonya Kirkland, Technology Consultant
Debbie Parker, Technology Consultant
Roshunda Mitchell, Technology Consultant
Cam Proctor, Network Engineer
Kevin Gray, IT Planning Coordinator
Katie White, Web and Publications Specialist
Pam Sinclair, Business Relationship Analyst
Betsy Ward, Security Operations Manager
David Richards, Service Center Manager
Bonita Harris, Customer Service Representative
Leslie Swilley, Administrative Specialist
Emily Grace Cole, Human Resources Specialist
Suzanne Biggers, Billing Specialist

Others Present:

Mackenzie Dickerson, Office of the Governor
Audrey McAfee, Mississippi Department of Corrections

Cindy Freeman, Mississippi Department of Corrections
John Hunt, Mississippi Department of Corrections
Nathan Blevins, Mississippi Department of Corrections
Claude Long, Mississippi Department of Corrections
Preston Pierce, Mississippi Department of Finance and Administration
Mike Roberts, Mississippi Department of Finance and Administration
Saranne Smith, Mississippi Department of Finance and Administration
Dorothy Young, Mississippi State Department of Health
Beryl Polk, Mississippi State Department of Health
Diane Hargrove, Mississippi State Department of Health
Brenda Allen Coleman, Mississippi State Department of Health
Stephanie Hedgepeth, Mississippi State Department of Health
Mark Allen, Mississippi Department of Human Services
Jill Chastant, Mississippi Division of Medicaid
Jenni Crenshaw, Mississippi State University
David Sliman, University of Southern Mississippi
Sheila Kearney, University of Mississippi Medical Center
Terry Lowery, Oracle
Jimmy Webster, C Spire
Chris Salmon, Amazon
Brad Barker, Dell Technologies
Violet Morgan, M&S Mobile Notary, LLC
Stan Flint, The Consulting Group
Mark Hollingsead, HTC Global Services, Inc.
Xavier Musenger, Tata Consultancy Services
Michael Chodos, Medsphere

Keith Van Camp called the meeting to order and asked guests to send an email with their name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Keith Van Camp directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on January 20, 2022.

On motion by Bill Cook and second by Tom Wicker that the minutes of the meeting on January 20, 2022 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Jay Woodruff, Audrey McAfee, Deputy Administrator, Cindy Freeman, Director of Contracts, and John Hunt, Director of Corrections Investigation Division presented an overview and request to issue IFB No. 4443-46232 for the acquisition of Inmate Communication Services for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly requested approval to advertise and publish IFB No. 4443-46232 for the acquisition of Inmate Communication Services for MDOC.

On motion by Bill Cook and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Robert Martinez, Audrey McAfee, Deputy Administrator, Cindy Freeman, Director of Contracts, Nathan Blevins, Deputy Commissioner for Community Corrections, and Claude Long, Division Director for Electronic Monitoring presented an overview and request to issue IFB No. 4448-46960 for the acquisition of Electronic Monitoring Equipment and Services for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (DOC)**. The staffs of ITS and MDOC jointly

requested approval to advertise and publish IFB No. 4448-46960 for the acquisition of Electronic Monitoring Equipment and Services for MDOC.

On motion by Bill Cook and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Jessica Stamps, and David J. Sliman, Chief Information Officer, presented Project Number 46888, requesting approval of an exemption for **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)** to request proposals for the acquisition of Oracle Maintenance and PeopleSoft Application Maintenance. The staffs of ITS and USM jointly recommended approval of the exemption request at a total estimated 3-year lifecycle cost of \$2,858,093.53. USM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Khelli Reed, Dorthy Young, Chief of Health Data Operations and Research, Beryl Polk, Director of Health Services, and Diane Hargrove, Director of WIC Program, presented the overview and request to issue RFP No. 4324-44596 for the acquisition of WIC MIS Maintenance & Operations services for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly requested approval to advertise and publish RFP No. 4324-44596 for the acquisition of WIC MIS Maintenance & Operations services for the MSDH.

On motion by Mark Henderson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Jay Woodruff, Preston Pierce, IT Director, and Mike Roberts,

Procurement Specialist presented Project No. 46639, the evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) No. 46639-B issued January 5, 2022, based on General RFP No. 3849, for the acquisition of Cyber Security Subscriptions, Hardware Maintenance, and Software Maintenance for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommended the selection of SHI International Corp. as lowest and best vendor responding to this LOC, to provide Cyber Security Subscriptions, Hardware Maintenance and Software Maintenance, at a total three-year lifecycle cost of \$1,325,435.34.

On motion by Bill Cook and second by Christa Alexander that the staff recommendation be approved:

Motion carried; unanimously.

On motion by Tom Wicker and second by Bill Cook that the ITS Board convene in closed session to determine the need for an executive session:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board convened in closed session.

Members Present:

Keith Van Camp, Chair

Bill Cook, Vice-Chair

Mark Henderson

Thomas A. Wicker

Christa Alexander

Legislative Advisors Not Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Representative Kent McCarty, MS House of Representatives

Staff Members Present:

David Johnson, Executive Director

Michele Blocker, Chief Administrative Officer

Tommy Goodwin, Procurement Services Director

Holly Savorgnan, Internal Services Director

Steve Patterson, Digital Services Director

Brian Norwood, Telecom Services Director

Brandon Walker, Special Assistant Attorney General

Michelle Smith, Procurement Process Specialist

During the closed session, the ITS Board discussed the need to go into executive session. On motion by Bill Cook and second by Christa Alexander that the ITS Board convene in executive session:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in open session with the same present as in the initial open session.

Michele Blocker announced that during the closed session, the ITS Board determined the need to convene in executive session for: strategy sessions or negotiations with respect to prospective litigation regarding an alleged breach of a procurement contract where an open meeting would have a detrimental effect on the litigating position of the public body in accordance with Mississippi

Code Annotated Section 25-41-7(4)(b).

The Mississippi Department of Information Technology Services Board convened in executive session with the same present as in the closed session for discussion of the above stated reason.

On motion by Bill Cook and second by Mark Henderson that the ITS Board reconvene in open session:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in open session with the same present as in the initial open session.

Michele Blocker announced that no action was taken by the ITS Board during executive session and directed the ITS Board's attention back to the agenda and Agenda Item No. 7.

Agenda Item No. 7: Tommy Goodwin and Brian Norwood, Telecommunications Services Director, presented the recommendation for RFP No. 5000-46802 for a contract modification with Telepak Networks, Inc. d/b/a C Spire for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommended the Board to consider the extension request to the Category I Voice and Data migration deadline with Telepak Networks, Inc. d/b/a C Spire.

On motion by Bill Cook and second by Tom Wicker that the Voice and Data migration deadline for Telepak Networks, Inc. d/b/a C Spire be extended to May 31, 2022:

Motion carried; unanimously with Christa Alexander abstaining.

Agenda Item No. 8: Consideration of the Request for Review by Medsphere Systems Corporation of the ITS Executive Director's Decision regarding the Protest by Medsphere of the Award of Contract for RFP No. 4280-45588.

On motion by Tom Wicker and second by Mark Henderson to affirm the decision of the Executive Director:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 9 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, March 17, 2022.

There being no further business, the meeting was adjourned by Keith Van Camp.



Keith Van Camp, Chair



Bill Cook, Vice-Chair