

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

December 16, 2021

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, December 16, 2021, at 11:00 a.m. for the regularly scheduled December monthly meeting.

#### Members Present:

Keith Van Camp, Chair

Bill Cook, Vice-Chair

Mark Henderson

Thomas A. Wicker

#### Member Not Present:

Christa Alexander

#### Legislative Advisors Not Present:

Chairman Scott DeLano, Technology Committee, MS State Senate

Representative Kent McCarty, MS House of Representatives

#### Staff Members Present:

David Johnson, Executive Director

Michele Blocker, Chief Administrative Officer

Tommy Goodwin, Procurement Services Director

Holly Savorgnan, Internal Services Director

Brian Norwood, Telecom Services Director

Steve Patterson, Digital Services Director  
Debra Brown, Communication Services Director  
Michelle Smith, Procurement Process Specialist  
Tangela Harrion, Procurement Team Leader  
Justin Faucette, Procurement Team Leader  
Renee Murray, E-Government Program Lead  
Robert Martinez, Technology Consultant  
Wesley Wright, Technology Consultant  
Nita Caylor, Technology Consultant  
Jessica Stamps, Technology Consultant  
Tiffany Hollis-Johnson, Technology Consultant  
Roshunda Mitchell, Technology Consultant  
Tina ONeal, Technology Consultant  
David Richards, Service Center Manager  
Kevin Gray, IT Planning Coordinator  
Lori Adams, Planning and Policy Specialist  
Katie White, Web and Publications Specialist  
Pam Sinclair, Business Relationship Analyst  
Leslie Swilley, Administrative Specialist  
Emily Grace Cole, Human Resources Specialist  
Lisa Kuyrkendall, Voice Network Manager

Others Present:

Mackenzie Dickerson, Office of the Governor  
Mark Allen, Department of Human Services  
Jill Chastant, Division of Medicaid

Michael McRae, Department of Wildlife, Fisheries, and Parks  
Jason Thompson, Department of Wildlife, Fisheries, and Parks  
Sheila Kearney, University of Mississippi Medical Center  
Steven Reed, University of Mississippi Medical Center  
Deshawndra Thomas, University of Mississippi Medical Center  
Ellen Swoger, University of Mississippi Medicaid Center  
Steve Omli, University of Mississippi Medicaid Center  
Tom Hutchinson, University of Southern Mississippi  
David Sliman, University of Southern Mississippi  
Jimmy Webster, C Spire  
Charlie Case, CORE Technology  
Rob McClure, AT&T  
Laura Killebrew, IBM  
Karen Newman, The Clay Firm  
Chris Salmon, Amazon Web Services  
Terri Lowery, Oracle

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Keith Van Camp called the meeting to order and asked guests to send an email with their name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

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Agenda Item No. 1: Keith Van Camp directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on November 18, 2021.

On motion by Mark Henderson and second by Bill Cook that the minutes of the meeting on November 18, 2021, be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Tangela Harrion, Ellen Swoger, CIO Applications, and Steve Omli, Executive Director of Financial Planning, presented Project No. 46779, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of a Financial Planning Software Application. The staffs of ITS and UMMC jointly recommended approval of the exemption request at a total estimated 4-year lifecycle cost of \$3,450,000.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Bill Cook and second by Tom Wicker that the staff recommendation be approved:  
Motion carried; unanimously.

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Agenda Item No. 3: Robert Martinez, Deshawndra Thomas, Revenue Cycle Director – SBO, and Steven Reed, Epic Program Manager, Sr., presented the recommendation for Project No. 46658-3821 for the continuation of an increase to the Agreement with Experian Health, Inc. for registration and revenue cycle management services for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommended approval of the continuation of and increase to the Agreement with Experian Health, Inc. through February 26, 2027, in an amount not to exceed \$2,186,004.00 for registration and revenue cycle management services. With this increase, the revised total 10-year life cycle cost of this project is \$4,988,573.28.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3.5 Wesley Wright, David Sliman, Chief Information Officer, and Dr. Tom Hutchinson, Dean of Office of Online Learning, presented the recommendation for Project Number 46388-3692 for the continuation of and increase to the Agreement with Instructure Inc. for the Canvas Learning Management System and support for the **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)**. The staffs of ITS and USM jointly recommended approval of the continuation of and increase to the Agreement with Instructure Inc. through March 31, 2027, in an amount not-to-exceed \$1,880,099.58 for the Canvas Learning Management System and support. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$3,352,291.85.

On Motion by Bill Cook and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Bill Brinkley, Michael McRae, Director of Information Technology, and Jason Thompson, Director of Licensing and Boating, presented the recommendation for RFP Numbers 3492-46814 and 3493-46813 for the continuation of and increase to the Agreements with RA Outdoors, LLC d/b/a Aspira for the Hunt/Fish Point-of-Sale Application and Parks Reservation System for the **MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS (MDWFP)**. The staffs of ITS and MDWFP jointly recommended approval of the continuation of and increase to the Agreements with RA Outdoors, LLC d/b/a Aspira through July 31, 2023, at an estimated amount not to exceed \$1,497,090.47 for the Hunt/Fish Point-of-Sale Application and through January 31, 2023, at an estimated amount not to exceed \$336,578.99

for the Parks Reservation System. With this continuation, the revised total not-to-exceed lifecycle estimated cost of these projects is \$19,624,698.60.

On motion by Bill Cook and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4.5: Michelle Smith and Brian Norwood, Telecommunication Services Director, presented the recommendation for RFP No. 4000-46801 for the continuation of the Agreement with BellSouth Telecommunications, LLC (an affiliate of AT&T Corp.) for Statewide Telecommunication Services for **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommended approval of the continuation of this Agreement with BellSouth Telecommunications, LLC (an affiliate of AT&T Corp.) through June 30, 2030, for Statewide Telecommunication Services.

On motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Wesley Wright presented the recommendation for Project No. 46687 to rescind the increase to the initial exemption request for a video surveillance system for the **UNIVERSITY OF MISSISSIPPI (UM)**. The staff of ITS recommended that the ITS Board rescind their contingent approval given at the ITS November 2021 Board meeting due to UM withdrawing their Project request.

On motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 6: Debra Brown presented the *FY 2021 Annual Report*. The staff of ITS requested approval to publish the *FY 2021 Annual Report*.

On motion by Tom Wicker and second by Bill Cook that the staff recommendation be approved:  
Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, January 20, 2022.

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There being no further business, the meeting was adjourned by Keith Van Camp.

  
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Keith Van Camp, Chair

  
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Bill Cook, Vice-Chair