

## **BOARD MEETING MINUTES**

### **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES**

November 19, 2020

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, November 19, 2020, at 11:00 a.m. for the regularly scheduled monthly meeting.

#### Members Present:

June Songy, Chair

Alan Lange, Vice-Chair

Mark E. Henderson

J. Keith Van Camp

Thomas A. Wicker

#### Legislative Advisor Not Present:

Senator Sampson Jackson, II

#### Staff Members Present:

David Johnson, Executive Director

Michele Blocker, Chief Administrative Officer

Jay White, Chief Information Security Officer

Laura Pentecost, Data Services Director

Brian Norwood, Telecom Services Director

Holly Savorgnan, Internal Services Director

Steve Patterson, Digital Services Director

Debra Brown, Communications Services Director

Leah Kathryn Anzenberger, Special Assistant Attorney General

Michelle Smith, Procurement Process Specialist  
Sheila Kearney, Procurement Process Specialist  
Tangela Harrion, Procurement Team Leader  
Paula Conn, Technology Consultant  
Justin Faucette, Technology Consultant  
Jay Woodruff, Technology Consultant  
Jill Chastant, Technology Consultant  
Bill Brinkley, Technology Consultant  
Evan Thiemann, Technology Consultant  
Debbie Parker, Technology Consultant  
Tina O'Neal, Technology Consultant  
Jeanette Crawford, ISS Process Specialist  
Lisa Kuyrkendall, Voice Network Manager  
Lori Adams, Planning and Policy Specialist  
Kevin Gray, IT Planning Coordinator  
Renée Murray, E-Government Program Lead  
Emily-Grace Cole, Human Resources Specialist  
Leslie Swilley, Administrative Specialist

Others Present:

Ellen Swoger, University Medical Center  
Deshawndra Allen, University Medical Center  
Dana Goldman, University Medical Center  
Mark Allen, Department of Human Services  
Nishanth Rodrigues, University of Mississippi  
David Sliman, University of Southern Mississippi

Charlie Case, CORE Technology

Eric Hollingsworth, CSpire

Wade Broyles, Oracle

Karen Newman, The Clay Firm

Mrs. June Songy called the meeting to order and asked guests to send an email with name and the entity they represent to [meetingminutes@its.ms.gov](mailto:meetingminutes@its.ms.gov).

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Agenda Item No. 1: Mrs. June Songy directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on October 15, 2020.

On motion Tom Wicker and second by Keith Van Camp that the minutes of the meeting on October 15, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Mrs. June Songy directed the Board's attention to the second agenda item, approval of the minutes from the special called ITS Board Meeting on October 22, 2020.

On motion by Alan Lange and second by Tom Wicker that the minutes of the meeting on October 22, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 3: Mrs. June Songy directed the Board's attention to the third agenda item, approval of the minutes from the special called ITS Board Meeting on October 29, 2020.

On motion by Keith Van Camp and second by Alan Lange that the minutes of the meeting on October 29, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 4: Mrs. June Songy directed the Board's attention to the fourth agenda item,

approval of the minutes from the special called ITS Board Meeting on November 12, 2020.

On motion by Tom Wicker and second by Alan Lange that the minutes of the meeting on November 12, 2020 be approved as written:

Motion carried; with Keith Van Camp and Mark Henderson abstaining due to unattendance.

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Agenda Item No. 5: Justin Faucette and Ellen Swoger, Chief Information Officer of Applications, and Deshawndra Thomas, Business Operations Manager, presented Project No. 4357-46122, requesting approval for the sole-source acquisition of CoverMe Software as a Service and RetroCheck Services from CoverMe Services, Inc. for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommended CoverMe Services, Inc. as the sole-source provider of CoverMe Software as a Service and RetroCheck Services through December 31, 2023, in an amount not to exceed \$1,659,888.00.

On motion by Keith Van Camp and second by Alan Lange that the staff recommendations be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 6 regarding the Managed Service Provider Report for October 2019 through September 2020.

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The Board acknowledged Agenda Item No. 7 regarding the *Information Technology Positions by Agency and Occupational Analysis Reports* as of October 31, 2020.

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The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday,

December 17, 2020.

There being no further business, the meeting was adjourned by Mrs. June Songy.



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June Songy, Chair



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Alan Lange, Vice-Chair