

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

March 4, 2021

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, March 4, 2021, at 11:00 a.m. for the regularly scheduled February 18, 2021 monthly meeting.

Members Present:

June Songy, Chair

Mark Henderson

Thomas A. Wicker

Legislative Advisor Present:

Chairman Scott DeLano, Senate Technology Committee

Staff Members Present:

David Johnson, Executive Director

Michele Blocker, Chief Administrative Officer

Sheila Kearney, Procurement Services Director

Laura Pentecost, Data Services Director

Brian Norwood, Telecom Services Director

Holly Savorgnan, Internal Services Director

Steve Patterson, Digital Services Director

Leah Kathryn Anzenberger, Special Assistant Attorney General

Michelle Smith, Procurement Process Specialist

Chris Grimmer, Procurement Team Leader

Renee Murray, E-Government Program Lead

Jay Woodruff, Technology Consultant

Tina O'Neal, Technology Consultant

Jeanette Crawford, ISS Process Specialist

Kevin Gray, IT Planning Coordinator

Lynn Templeton, Business Relationship Manager

Katie White, Web and Publications Specialist

Betsy Ward, Security Operations Analyst

Erica Cornelius, Systems Specialist

Suzanne Biggers, Billing Specialist

Leslie Swilley, Administrative Specialist

Emily Grace Cole, Human Resources Specialist

Others Present:

Dr Thomas Dobbs, Mississippi State Department of Health

Dorothy Young, Mississippi State Department of Health

Kris Jones, Mississippi State Department of Health

Mark Allen, Mississippi Department of Human Services

Chad Shook, Mississippi Department of Human Services

Natalie McSwain, Mississippi Department of Human Services

Jackie Surrell, Mississippi Department of Human Services

Kayla McKnight, Mississippi Division of Medicaid

JJ Dunn, NTT DATA Services

Karen Newman, The Clay Firm

June Songy called the meeting to order and asked guests to send an email with name and the

entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Mrs. June Songy directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on January 21, 2021.

On motion by Mark Henderson and second by Tom Wicker that the minutes of the meeting on January 21, 2021 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Renée Murray, Dr Thomas Dobbs, State Health Officer, Dorthy Young, Chief Health Data, Operations, and Research Officer, and Kris Jones, Interim Director, Medical Marijuana, presented the recommendation for Project Number 46225 to use of the award from RFP No. 3564 to provide a Medical Marijuana Licensing and Traceability Platform for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommended approval to use the award to NIC Mississippi, Inc. to provide a Medical Marijuana Licensing and Traceability Platform at a total 5-year life cycle cost of \$3,900,000.00.

Prior to taking up Agenda Item Number 2, June Songy recused herself from discussion and approval of this item and left the meeting, and Tom Wicker was asked to preside over this item. Prior to discussion of this item, the ITS Board was advised that as quorum no longer exists, the ITS Board may discuss Agenda Item No. 2 but no official action may be taken on this item. Tom Wicker permitted discussion of the item and no action was taken.

After the disposition of Agenda Item Number 2, June Songy returned to the meeting and quorum was re-established for the ITS Board to take official action on the remaining agenda items.

Agenda Item No. 3: Jay Woodruff, Mark Allen, Chief Information Officer, Chad Shook, Director of Child Support Enforcement, and Natalie McSwain, presented the recommendation for Project Number 45073-3738 for the continuation of and increase to the Agreement with Informatix, Inc. for a State Disbursement Unit for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**, Division of Child Support Enforcement. The staffs of ITS and MDHS jointly recommended approval of the continuation of and increase to this Agreement with Informatix, Inc. through April 21, 2024 in an amount not to exceed \$7,076,201.04 for a State Disbursement Unit. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$23,835,879.03.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 4 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

June Songy directed the Board's attention to the need for nominations of a Vice-Chair to begin serving effective immediately.

On motion by Tom Wicker and second by Mark Henderson that Keith VanCamp serve as Vice-Chair for the remainder of the 2021 Fiscal Year:

Motion carried; unanimously.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday,

March 18, 2021.

There being no further business, the meeting was adjourned by June Songy.



June Songy, Chair



Keith VanCamp, Vice-Chair