BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

August 20, 2020

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, August 20, 2020, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

June Songy, Chairman

Alan Lange, Vice-Chairman

Mark E. Henderson

J. Keith Van Camp

Thomas A. Wicker

Legislative Advisor Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Michele Blocker, ITS Interim Executive Director

David Johnson, Procurement Services Director

Jay White, Chief Information Security Officer

Laura Pentecost, Data Services Director

Brian Norwood, Telecom Services Director

Holly Savorgnan, Internal Services Director

Steve Patterson, Digital Services Director

Debra Brown, Communications Services Director

Leah Kathryn Anzenberger, Special Assistant Attorney General

Tina Wilkins, Procurement Process Specialist

Michelle Smith, Procurement Process Specialist

Tangela Harrion, Procurement Team Leader

Chris Grimmer, Procurement Team Leader

Paula Conn, Technology Consultant

Justin Faucette, Technology Consultant

Khelli Reed, Technology Consultant

Wesley Wright, Technology Consultant

Robert Martinez, Technology Consultant

Jay Woodruff, Technology Consultant

Lisa Kuyrkendall, Voice Network Manager

Sandy Stacy, Business Relationship Analyst

Lori Adams, Planning and Policy Specialist

Kevin Gray, IT Planning Coordinator

Renée Murray, E-Government Program Lead

Pam Sinclair, Business Relationship Analyst

Emily-Grace Cole, Human Resources Specialist

Leslie Swilley, Administrative Specialist

Others Present:

Mark Allen, Department of Human Services

Sheila Kearney, Division of Medicaid

Kayla McKnight, Division of Medicaid

Rita Rutland, Division of Medicaid

Patti Irgens, Division of Medicaid

Jennifer Wentworth, Division of Medicaid

Denise Jones, Department of Mental Health

David Sliman, University of Southern Mississippi

Allyson Easterwood, University of Southern Mississippi

Brad Smith, University of Southern Mississippi

Stephen Parrott, Mississippi State University

Janice Fitzgerald, C Spire

Roger Hicks, C Spire

Ryan Allen, ConvergeOne

Chris Salmon, Dell Technologies

Patrick Johnson, Google Cloud

Chris Neumeyer, Hewlett Packard Enterprise

Kim Foster-Parker, Lexmark

Bertram Jenkins, Logista

Karen Newman, The Clay Firm

Reetesh Chauhan, Tata Consultancy Services

Dale Smith, Tata Consultancy Services

Ed Bowles, Toshiba Business Solutions

June Songy called the meeting to order and asked guests to send an email with name and the entity they represent to meetingminutes@its.ms.gov.

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Agenda Item No. 1:   June Songy directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on July 16, 2020.

On motion by Alan Lange and second by Mark Henderson that the minutes of the meeting on July 16, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2:   June Songy directed the Board's attention to the second agenda item, approval of the minutes from the special called ITS Board Meeting on July 21, 2020.

On motion by Tom Wicker and second by Keith Van Camp that the minutes of the meeting on July 21, 2020 be approved as written:

Motion carried; unanimously.

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Agenda Item No. 3:   Justin Faucette and Sheila Kearney, Chief Systems Information Officer, presented the recommendation for Project No. 45554, requesting approval of an exemption for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)** to acquire digital copier/multifunction equipment from Mississippi Department of Finance and Administration (DFA), Office of Purchasing, Travel, and Fleet Management (OPTFM) State Contract. The staffs of ITS and DOM jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of $1,500,000.00. DOM will lease these devices from DFA OPTFM's State Contract for the rental of multi-function copiers/printers, in compliance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by Alan Lange that the staff recommendations be approved:

Motion carried; unanimously.

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Agenda Item No. 3.5:   Robert Martinez and David Sliman, Chief Information Officer, presented Project No. 46055, requesting approval of an exemption for the **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)** to request proposals for the acquisition of classroom technology upgrades. The staff of USM recommends approval of the exemption request at a total estimated 8-year lifecycle cost of $6,000,000.00. USM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by Alan Lange that the staff recommendations be

approved:

Motion carried; unanimously.

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Agenda Item No. 4: Khelli Reed and Sheila Kearney, Chief Systems Information Officer, presented the evaluation and recommendation of proposals received in response to Solicitation Number 45619 for the acquisition of Testing Management (TM) Services for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend the selection of Cambria Solutions as lowest and best Vendor responding to Solicitation Number 45619 to provide Test Management Services, in an amount not to exceed $7,485,424.00 through December 31, 2023.

On motion by Alan Lange and second by Mark Henderson that the staff recommendations be approved:

Motion carried; unanimously.

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Agenda Item No. 5: Wesley Wright and Denise Jones, Chief Information Officer, presented the recommendation for Project Number 45971 for an increase to the Agreement with FEI.com d/b/a FEI Systems, Inc. for Web Infrastructure for Treatment Services (WITS) System COVID-19 Enhancements for the **MISSISSIPPI DEPARTMENT OF MENTAL HEALTH (MDMH)**. The staffs of ITS and MDMH jointly recommend approval of the increase to the Agreement with FEI.com d/b/a FEI Systems, Inc. in an amount not to exceed $330,954.81 for Web Infrastructure for Treatment Services (WITS) System COVID-19 Enhancements. With this increase, the revised total not-to-exceed lifecycle cost of this project through September 23, 2023, is $4,188,323.57.

On motion by Mark Henderson and second by Alan Lange that the staff recommendations be approved:

Motion carried; unanimously.

Agenda Item No. 6:   Jay White presented the Fiscal Year 2021 Enterprise Security Plan.

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The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and

services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday,

September 17, 2020.

There being no further business, the meeting was adjourned by June Songy.

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June Songy, Chairman   Alan Lange, Vice-Chairman