BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

April 15, 2021

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, April 15, 2021, at 11:00 a.m. for the regularly scheduled April monthly meeting.

Members Present:

June Songy, Chair

Bill Cook

Mark Henderson

Thomas A. Wicker

Members Not Present:

Keith Van Camp, Vice Chair

Legislative Advisor Not Present:

Chairman Scott DeLano, Senate Technology Committee

Staff Members Present:

David Johnson, Executive Director

Michele Blocker, Chief Administrative Officer

Sheila Kearney, Procurement Services Director

Jay White, Data Services Director

Holly Savorgnan, Internal Services Director

Steve Patterson, Digital Services Director

Debra Brown, Communication Services Director

Leah Kathryn Anzenberger, Special Assistant Attorney General

Michelle Smith, Procurement Process Specialist

Tangela Harrion, Procurement Team Leader

Chris Grimmer, Procurement Team Leader

Khelli Reed, Technology Consultant

Wesley Wright, Technology Consultant

Jill Chastant, Technology Consultant

Debbie Parker, Technology Consultant

Bill Brinkley, Technology Consultant

Paula Conn, Technology Consultant

Jay Woodruff, Technology Consultant

Kevin Gray, IT Planning Coordinator

Lori Adams, Planning and Policy Specialist

Lynn Templeton, Business Relationship Manager

Katie White, Web and Publications Specialist

Leslie Swilley, Administrative Specialist

Emily Grace Cole, Human Resources Specialist

Others Present:

Alexandra Castillo, University of Mississippi Medical Center

Ellen Swoger, University of Mississippi Medical Center

Blakeney Wells, University of Mississippi Medical Center

Randy Speights, Public Employees' Retirement System of Mississippi

Walter Hille, Public Employees' Retirement System of Mississippi

Terri Hudson, Public Employees' Retirement System of Mississippi

Corey Hancock, Mississippi State University

Jonathan Barlow, Mississippi State University

Steve Parrott, Mississippi State University

Michael Herndon, Mississippi Department of Human Services

Jackie Surrell, Mississippi Department of Human Services

Natalie McSwain, Mississippi Department of Human Services

Patti Irgens, Mississippi Division of Medicaid

David Sliman, University of Southern Mississippi

Nishanth Rodrigues, University of Mississippi

Terrell Knight, C Spire

Bertram Jenkins, Logista Solutions

JJ Dunn, NTT DATA State Health Consulting

Karen Newman, The Clay Firm

June Songy called the meeting to order and asked guests to send an email with name and the entity they represent to meetingminutes@its.ms.gov.

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Agenda Item No. 1:   June Songy directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on March 18, 2021.

On motion by Mark Henderson and second by Tom Wicker that the minutes of the meeting on March 18, 2021 be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2:   Jay Woodruff, Alexandra Castillo, Executive Director, Center for Informatics and Analytics, and Ellen Swoger, Chief Information Officer presented Project No.

46292, requesting approval of an exemption for **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of enterprise data analytics software and hardware. The staffs of ITS and UMMC jointly recommended approval of the exemption request at a total estimated 5-year lifecycle cost of $3,815,000.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Tom Wicker and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Wesley Wright and Randy Speights, MIS Project Manager, Walter Hille, Chief Systems Information Officer, and Terri Hudson, Senior Deputy Administrator, Administrative Services presented Project No. 46301, requesting approval for an increase to the initial exemption request for the pension administration system for the **PUBLIC EMPLOYEES' RETIREMENT SYSTEM OF MISSISSIPPI (PERS)**. The staffs of ITS and PERS jointly recommended approval of this Change Order for $2,245,200.00; therefore, increasing the exemption request for a revised not-to-exceed total estimated lifecycle cost of $35,520,173.87.

On motion by Mark Henderson and second by Bill Cook that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Wesley Wright and Corey Hancock, Associate Director for Admin Operations, Planning and Policy, and Dr. Jonathan Barlow, Associate Director, Software Design & Development presented the evaluation and recommendation of proposals received in response to MSU RFP No. 20-113 (ITS Project No. 46041) for software development services for **MISSISSIPPI STATE UNIVERSITY (MSU).** The staff of MSU recommended the selection of a1qa

as lowest and best vendor responding to RFP No. 20-113, to provide software development services, at a total estimated 5-year lifecycle cost of $12,500,000.00.

On motion by Mark Henderson and second by Bill Cook that the Board approve a post solicitation exemption and for MSU to award the contract and proceed to finalize it without further ITS involvement:

Motion carried; unanimously, with June Songy recusing herself for this agenda item and Tom Wicker presiding.

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Agenda Item No. 5: Khelli Reed, James Herndon, Interstate Data Exchange Consortium (IDEC) Director, and Mark Allen, Chief Information Officer (CIO), presented the evaluation and recommendation of proposals received in response to RFP No. 4343-45877 for the acquisition of Parent Locate and Financial Institutions Data Match (FIDM) services for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommended the selection of Informatix, Inc. as lowest and best vendor responding to RFP No. 4343-45877 to provide Parent Locate and Financial Institutions Data Match (FIDM) services, at a total 3-year lifecycle cost of $2,624,698.08.

On motion by Mark Henderson and second by Tom Wicker that the staff recommendation be approved:
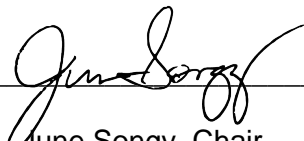
Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 6 regarding the Information Confidentiality Officer Report.

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The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and
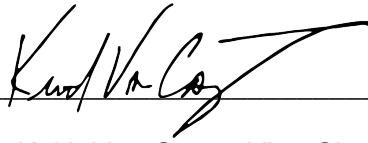
services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, May 20, 2021.

There being no further business, the meeting was adjourned by June Songy.

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June Songy, Chair   Keith Van Camp, Vice-Chair