BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

November 21, 2019

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, November 21, 2019, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

      Thomas A. Wicker, Chairman

      June Songy, Vice-Chairman

      Alan Lange

      J. Keith Van Camp

Member Not Present:

      Mark E. Henderson

Legislative Advisors Present:

      Representative Gary V. Staples

      Senator Sampson Jackson, II

Staff Members Present:

      Craig Orgeron, ITS Executive Director

      Michele Blocker, ITS Chief Administrative Officer

      Roger Graves, ITS Chief Operations Officer

David Johnson, Information Systems Services Division Director

Laura Pentecost, Data Services Division Director

Steven Walker, Telecom Services Division Director

Jay White, Security Services Division Director

Debra Brown, Strategic Services Division Director

Jay Woods, Special Assistant Attorney General

Alexis Evans, Special Assistant Attorney General

Tina Wilkins, Procurement Process Specialist

Michelle Smith, Procurement Process Specialist

Tangela Harrion, Procurement Team Leader

Chris Grimmer, Procurement Team Leader

Paula Conn, Technology Consultant

Jay Woodruff, Technology Consultant

Wesley Wright, Technology Consultant

Jill Chastant, Technology Consultant

Alec Shedd, Technology Consultant

Jeannie Williford, Technology Consultant

Bill Brinkley, Technology Consultant

Renée Murray, eGovernment Program Lead

Brian Norwood, Data Network Manager

Lisa Kuyrkendall, Voice Network Manager

Jeff Jennings, Data Center Infrastructure Manager

Steve Patterson, Emerging Technology Coordinator

Lori Adams, Planning and Policy Specialist

Katie White, Strategic Communications Analyst

Pam Sinclair, Business Relationship Analyst

Lynn Templeton, Business Relationship Analyst

Gary LeBlanc, Operations Manager

Leslie Swilley, Administrative Specialist

Others Present:

Nishanth Rodrigues, University of Mississippi

David Sliman, University of Southern Mississippi

Don Buffum, Mississippi State University

Steve Parrott, Mississippi State University

Blakeney Wells, University of Mississippi Medical Center

Ellen Swoger, University of Mississippi Medical Center

Jamie Thompson, University of Mississippi Medical Center

Mark Allen, Department of Human Services

Jacob Black, Department of Human Services

Bill Hardin, Department of Human Services

Valeria O'Neal, Department of Human Services

Stephen Oshinsky, Division of Medicaid

Sheila Kearney, Division of Medicaid

Rita Rutland, Division of Medicaid

Rob McClure, AT&T

Blake Jeter, Cambria

Evelyn Johnson, Capital Resources

Roger Hicks, C Spire

Terrell Knight, C Spire

Brad Barker, Dell EMC

Chris Salmon, Dell Technologies

Marty Hardy, Hardy Architects and Associates

Joel Savell, Lexis Nexis

Vanessa Louque, HPI

Timothy Smith, Horne LLP

Bertram Jenkins, Logista

Karen Newman, The Clay Firm

Bryce Yelverton, Yelverton Consulting

Joel Yelverton, Yelverton Consulting

Tom Wicker called the meeting to order and asked guests to introduce themselves.

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Agenda Item No. 1:   Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on October 17, 2019.

On motion by Alan Lange and second by Keith Van Camp that the minutes of the meeting on October 17, 2019 be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2:   Jay Woodruff and Nishanth Rodrigues, Chief Information Officer, presented the recommendation for Project No. 45426 for the continuation of and increase to the Supplement to the Master Agreement with Blackboard, Inc. for the renewal of the Learning Management System (LMS) for **UNIVERSITY OF MISSISSIPPI (UM).** The staffs of ITS and UM

jointly recommend approval of the continuation of and increase to the Supplement with Blackboard, Inc. through December 11, 2024, in an amount not to exceed $675,864.31 for the renewal of the Learning Management System (LMS). With this continuation, the revised total not-to-exceed lifecycle cost of this project is $1,179,607.31.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved: Motion carried; unanimously.

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Agenda Item No. 3: Wesley Wright and Don Buffum, Executive Director, Procurement and Contracts, presented the recommendation for Project No. 44996 for the continuation of and increase to the Agreement with Concur Technologies, Inc. for a travel expense management tool for **MISSISSIPPI STATE UNIVERSITY (MSU)**. The staffs of ITS and MSU jointly recommend approval of the continuation of and increase to the Agreement with Concur Technologies Inc. through October 31, 2024, in amount not to exceed $995,718.60. With this continuation, the revised not-to-exceed lifecycle cost of this project is $1,813,791.10.

On motion by Keith Van Camp and second by Alan Lange that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 4: Jill Chastant, Jamie Thompson, Finance and Business Operations Director, Blakeney Wells, IT Contracts Director, and Ellen Swoger, Chief Information Officer, presented Project No. 4259-45393, requesting approval for the sole source acquisition of Philips Software Evolution Services, Advanced Technology Services, and Clinical Implementation Services from Philips Healthcare for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend Philips Healthcare as the sole-source provider of Philips Software Evolution Services, Advanced Technology Services, and Clinical

Implementation Services, at a 3-year lifecycle cost of $2,096.902.00.

On motion by Keith Van Camp and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5:   Alec Shedd, Mark Allen, Chief Information Officer, and Bill Hardin, Director, MDHS Project Management Office, presented the recommendation for RFP No. 3784-45383 for the continuation of and increase to the Agreement with Cambria Solutions, Inc. for software, support, and services for Phase III and Phase IV of the project to re-host Adabas and Natural applications to a Linux platform for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of and increase to the Agreement with Cambria Solutions, Inc. through December 31, 2020, in an amount not to exceed $5,628,314.49 for software, support, and services for Phases III and IV of the project to re-host Adabas and Natural applications to a Linux platform. With this increase, the revised total not-to-exceed lifecycle cost of this project is $25,164,188.38.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved: Motion carried; unanimously.

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Agenda Item No. 6:   Jeannie Williford and Stephen Oshinsky, Consultant for the Division of Medicaid, and Bill Hardin, Project Manager for the Mississippi Department of Human Services presented the evaluation and recommendation of proposals received in response to RFP No. 4111-44460 for the acquisition of a Fraud and Abuse Module (FAM) for the **MISSISSIPPI DIVISION OF MEDICAID (DOM) AND MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS, DOM, and MDHS jointly recommend the selection of Softheon, Inc.

as lowest and best vendor responding to RFP No. 4111, to provide a Fraud and Abuse Module (FAM), at a total five-year lifecycle cost of $2,581,000.00.

On motion by June Songy and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 7: Alec Shedd and Chris Grimmer presented the recommendation for RFP No. 3761-45282 for the continuation of and the increase to the Agreement with SHI International Corp., for Microsoft Premier Support for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends approval of the continuation of and increase to this Agreement with SHI International Corp. through November 29, 2020, in an amount not to exceed $162,028.76 for Microsoft Premier Support. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $1,114,897.83.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 8: Debra Brown presented the *2020-2022 Mississippi Strategic Master Plan for Information Technology*. The staff of ITS requests approval to publish the *2020-2022 Mississippi Strategic Master Plan for Information Technology*.

On motion by Alan Lange and second by Keith Van Camp hat the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 8.5: Jeff Jennings and Marty Hardy, Hardy Architects and Associates,

presented an overview and status update of the upcoming ITS Eastwood Structural Repairs project (GS#527-019) managed by the Department of Finance and Administration Bureau of Building, Grounds and Real Property Management.

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The Board acknowledged Agenda Item No. 9 regarding the *Information Technology Positions by Agency* and *Occupational Analysis* Reports as of October 31, 2019.

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The Board acknowledged Agenda Item No. 10 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board discussed Agenda Item No. 11 regarding verification of quorum for the next ITS Board Meeting scheduled for Thursday, December 19, 2019.

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There being no further business, the meeting was adjourned by Tom Wicker.

Thomas A. Wicker, Chairman   June Songy, Vice-Chairman

The Mississippi Department of Information Technology Services Board reconvened in Conference Room 106 of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, November 21, 2019, immediately following the regularly scheduled monthly meeting.

Members Present:

       Thomas A. Wicker, Chairman

       June Songy, Vice-Chairman

       Alan Lange

       J. Keith Van Camp

Staff Members Present:

       Craig Orgeron, ITS Executive Director

       Michele Blocker, ITS Chief Administrative Officer

       Roger Graves, ITS Chief Operations Officer

       David Johnson, Information Systems Services Division Director

       Laura Pentecost, Data Services Division Director

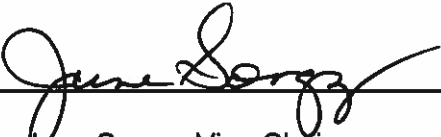   Steven Walker, Telecom Services Division Director

       Jay White, Security Services Division Director

       Debra Brown, Strategic Services Division Director

       Tina Wilkins, Procurement Process Specialist

Tom Wicker called the meeting to order and directed the Board's attention to the topic of the meeting, a Planning Session.

There being no further business, the meeting was adjourned by Tom Wicker.

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Thomas A. Wicker, Chairman   June Songy, Vice-Chairman