

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

June 18, 2020

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, June 18, 2020, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

Mark E. Henderson

Alan Lange

J. Keith Van Camp

Legislative Advisor Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

David Johnson, Information Systems Services Division Director

Laura Pentecost, Data Services Division Director

Brian Norwood, Telecom Services Division Director

Jay White, Security Services Division Director

Holly Savorgnan, Internal Services Division Director

Debra Brown, Strategic Services Division Director

Leah Kathryn Anzenberger, Special Assistant Attorney General

Tina Wilkins, Procurement Process Specialist

Michelle Smith, Procurement Process Specialist

Chris Grimmer, Procurement Team Leader

Tangela Harrion, Procurement Team Leader

Paula Conn, Technology Consultant

Robert Martinez, Technology Consultant

Wesley Wright, Technology Consultant

Jeannie Williford, Technology Consultant

Tina O'Neal, Technology Consultant

Renée Murray, eGovernment Program Lead

Pam Sinclair, Business Relationship Analyst

Greg Nohra, Enterprise Security Architect

Betsy Ward, Security Operations Analyst

Sandy Stacy, Business Relationship Analyst

Lynn Templeton, Business Relationship Analyst

Kevin Gray, IT Planning Coordinator

Katie White, Strategic Communications Analyst

Lori Adams, Planning and Policy Specialist

Steve Patterson, Emerging Technology Coordinator

Erica Cornelius, Systems Specialist

Emily Grace Cole, Human Resources Specialist

Leslie Swilley, Administrative Specialist

Others Present:

Amanda Harris, Rankin County School District

John Morris, Mississippi Insurance Department

Russell Armstrong, Attorney General's Office
Teri Gleason, Attorney General's Office
Jesse Graham, Attorney General's Office
Lark Johnson, Attorney General's Office
Rick Moore, Attorney General's Office
David Sliman, University of Southern Mississippi
Rob McClure, AT&T
Janice Fitzgerald, C Spire
Roger Graves, C Spire
Roger Hicks, C Spire
Terrell Knight, C Spire
Brad Barker, Dell Technologies
Chris Salmon, Dell Technologies
Tim Walker, Treinen Associates
Karen Newman, The Clay Firm

Tom Wicker called the meeting to order and asked guests to send an email with name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on May 21, 2020.

On motion by June Songy and second by Keith Van Camp that the minutes of the meeting on May 21, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Robert Martinez and Amanda Harris, Director of Technology, presented the

recommendation for Project No. 45918, submitted under the ITS Planned Purchases Procedure for Fiscal Year 2020 by the **RANKIN COUNTY SCHOOL DISTRICT (RCSD)**. The staffs of ITS and RCSD jointly recommend approval of the planned purchases request to purchase learning devices using the IT Hardware 3760 Express Products List from Dell, Inc. at a cost not to exceed \$1,440,260.00 during fiscal year 2020.

On motion by Alan Lange and second by June Songy that the staff recommendations be approved:

Motion carried; unanimously.

Agenda Item No. 3: Wesley Wright and John Morris, IT Director, presented the recommendation for Project No. 45887 for the continuation of and increase to the Agreement with Vertafore, Inc. for Insurance Regulation System hosting for the **MISSISSIPPI INSURANCE DEPARTMENT (MID)**. The staffs of ITS and MID jointly recommend approval of the continuation of and increase to the Agreement with Vertafore, Inc. through June 30, 2025, in an amount not-to-exceed \$350,000.00 for Insurance Regulation System hosting. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,204,909.72.

On motion by Keith Van Camp and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously, with Alan Lange recusing himself for the duration of the agenda item.

Agenda Item No. 4: Jeannie Williford and Rick Moore, IT Director, presented the evaluation and recommendation of proposals received in response to RFP No. 4197-44839 to replace the Domestic Violence Uniform Reporting Solution and the Protective Order Registry Solution for the **MISSISSIPPI OFFICE OF THE ATTORNEY GENERAL (AGO)**. The staffs of ITS and AGO jointly recommend the selection of ADSi as lowest and best vendor responding to RFP No. 4197, to

provide domestic violence uniform reporting and protective order registry solution at a total five-year lifecycle cost of \$2,273,400.00.

On motion by Alan Lange and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Michele Blocker presented the recommendation for Approval of State Retirees hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2021 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. § 27-104-17 (3). The ITS staff recommends approval of State Retirees Terry Bergin, Melissa Booth, Ginger Breland, Daniel 'Kelly' Catchot, Frank 'Dee' Conerly, Robert 'Eddie' Harrison, Glenn Hinkle, Tina O'Neal, Gary Rawson, James 'Harold' Rule, and Charles Richardson 'Rick' Snowden hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2021 for the Mississippi Department of Information Technology Services (ITS) for a total not-to-exceed amount of \$440,700.00.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 6 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director

Agenda Item No. 7: Tom Wicker directed the Board's attention to the need for nomination of a Chairman and Vice-Chairman to begin serving July 1, 2020.

On motion by Tom Wicker and second by Keith Van Camp that June Songy serve as Chairman of the ITS Board for one year, effective July 1, 2020:

Motion carried; unanimously.

On motion by Tom Wicker and second by Keith Van Camp that Alan Lange serve as Vice-Chairman for one year, effective July 1, 2020:

Motion carried; unanimously.

The Board discussed Agenda Item No. 8 regarding authorization of per diem, travel and other expenses for ITS Board members through June 30, 2021. The staff of ITS recommends a motion to authorize per diem, travel and other expenses as required for ITS Board members to attend the scheduled monthly meetings of the ITS Board through June 30, 2021, along with other meetings as required in the performance of their duties.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:


Motion carried; unanimously.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday, July 16, 2020, and confirmation of the Board Meeting Schedule for Fiscal Year 2021.

There being no further business, the meeting was adjourned by Tom Wicker.



Thomas A. Wicker, Chairman



June Songy, Vice-Chairman