

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

November 15, 2018

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, November 15, 2018, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

Thomas A. Wicker, Vice-Chairman

Alan Lange, arriving during Agenda Item No. 4

Rodney Pearson, via conference call

June Songy

Members Not Present:

J. Keith Van Camp, Chairman

Legislative Advisors Present:

Representative Gary V. Staples

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services Division Director

Steven Walker, Telecom Services Division Director

Jay White, Security Services Division Director
David Johnson, Internal Services Division Director
Jay Woods, Special Assistant Attorney General
Tommy Goodwin, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Michelle Smith, Procurement Process Specialist
Renée Murray, Program and Contract Management Team Leader
Tangela Harrion, Procurement Team Leader
Jordan Barber, Technology Consultant
Jill Chastant, Technology Consultant
Alec Shedd, Technology Consultant
Jerry Guillory, Data Services Division
Gary LeBlanc, Operations Management
Lisa Kuyrkendall, Telecomm Services Division
Brian Norwood, Data Network Manager
Greg Nohra, Security Services Division
Katie White, Strategic Communications
Caren Brister, Strategic Communications
Leslie Swilley, Administrative Specialist

Others Present:

Steve Parrott, Mississippi State University
Meredith Jackson, Mississippi State University
David Sliman, University of Southern Mississippi
Nishanth Rodrigues, University of Mississippi
Michael Pantin, Mississippi Secretary of State's Office

Clay Johnston, Department of Public Safety
Aubrey Leigh Goodwin, Department of Finance and Administration
Rob McClure, AT&T
Jimmy Webster, C Spire
Nathan Slater, C Spire
Janice Fitzgerald, C Spire
Fenly Davis, C Spire
Karen Newman, The Clay Firm
Evelyn Johnson, Capital Resources
Bryce Yelverton, Yelverton Consulting
Kristen Hinton, Cisco
Charles Ceptias, Veritas

Tom Wicker called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on October 18, 2018.

On motion by June Songy and second by Rodney Pearson that the minutes of the meeting on October 18, 2018 be approved as written:

Motion carried; unanimously.

Agenda Item No. 3: Jill Chastant and Michael Pantin, Chief Information Officer, presented the recommendation for RFP No. 3443-44549 for the continuation of the Agreement with Election Systems & Software for voting machine election support services for the **MISSISSIPPI SECRETARY OF STATE'S OFFICE (MSOS)**. The staffs of ITS and MSOS jointly recommend approval of the continuation of this Agreement with Election Systems & Software through

December 31, 2022, in an amount not to exceed \$1,552,406.00 for voting machine election support services. With this continuation, the revised not-to-exceed lifecycle cost of this project is \$28,708,684.54.

On motion by June Songy and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Jordan Barber and Clay Johnston, MIS Director, presented Project No. 4138-44492, requesting approval for the sole source acquisition of Omnixx Force Client software, implementation, training, project management services, and extended warranty from Datamaxx Applied Technologies, Inc. for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The staffs of ITS and MDPS jointly recommend Datamaxx Applied Technologies, Inc. as the sole source provider through November 30, 2021, in an amount not to exceed \$510,998.57 for Omnixx Force Client software, implementation, training, project management services, and extended warranty. The revised total not-to-exceed lifecycle cost of this project is \$3,587,093.60.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 2: Alec Shedd, Steve Parrott, Chief Information Officer, and Meredith Jackson, Deputy Chief Information Officer, presented the recommendation for Project Number 44810 for an increase to the Agreement with Instructure, Inc. for an interactive collaborative video platform for **MISSISSIPPI STATE UNIVERSITY (MSU)**. The staffs of ITS and MSU jointly recommend approval of the increase to the Agreement with Instructure, Inc. through June 30, 2022, in an amount not to exceed \$159,724.25 for the addition of an interactive collaborative video platform in Canvas. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$1,123,213.25.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved:
Motion carried; unanimously, with Rodney Pearson recusing himself for the duration of the
agenda item.

The Board acknowledged Agenda Item No. 5 regarding the *Information Technology Positions by
Agency and Occupational Analysis Reports* as of October 31, 2018.

The Board acknowledged Agenda Item No. 6 regarding the summary of equipment, software and
services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 7 regarding verification of quorum for the next ITS Board
Meeting scheduled for Thursday, December 13, 2018. The ITS Board changed the starting time
for the meeting from 11:00 a.m. to 11:30 a.m.

On motion by June Songy and second by Alan Lange that the following per diem and expenses
be approved:

Rodney Pearson - per diem and expenses for 1 day;

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June Songy - per diem and expenses for 1 day;


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Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.

There being no further business, the meeting was adjourned by Tom Wicker.



J. Keith Van Camp, Chairman



Thomas A. Wicker, Vice-Chairman