

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

June 20, 2019

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, June 20, 2019, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

J. Keith Van Camp, Chairman
Thomas A. Wicker, Vice-Chairman
Alan Lange
Rodney Pearson
June Songy

Legislative Advisors Present:

Representative Gary V. Staples
Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director
Michele Blocker, ITS Chief Administrative Officer
Roger Graves, ITS Chief Operations Officer
David Johnson, Information Systems Services Division Director
Laura Pentecost, Data Services Division Director
Jay White, Security Services Division Director

Steven Walker, Telecom Services Division Director
Debra Brown, Strategic Services Division Director
Holly Savorgnan, Internal Services Division Director
Tommy Goodwin, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Michelle Smith, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Renée Murray, Program and Contract Management Team Leader
Paula Conn, Technology Consultant
Jill Chastant, Technology Consultant
Robert Martinez, Technology Consultant
Jay Woodruff, Technology Consultant
Jamekia Hilliard, Technology Consultant
Brian Norwood, Data Network Manager
Lisa Kuyrkendall, Voice Network Manager
Caren Brister, Strategic Communications Manager
Kevin Gray, IT Planning Coordinator
Andrew Westerfield, Systems Specialist
Jerry Guillory, Business Relationship Manager
Pam Sinclair, Business Relationship Analyst
Gary LeBlanc, Operations Manager
Steve Patterson, Application Services Manager
Leslie Swilley, Administrative Specialist

Others Present:

Blakeney Wells, University of Mississippi Medical Center

Josh Clark, University of Mississippi Medical Center
Whitney Bondurant, University of Mississippi Medical Center
Heidi Shoemake, University of Mississippi Medical Center
Kevin Yearick, University of Mississippi Medical Center
Meredith Jackson, Mississippi State University
Steve Parrott, Mississippi State University
David Sliman, University of Southern Mississippi
Nishanth Rodrigues, University of Mississippi
Matthew Holmes, PEER
Sam Hearn, PEER
Rob McClure, AT&T
Evelyn Johnson, Capital Resources
Terrell Knight, C Spire
Bill Wiltshire, C Spire
Nathan Slater, C Spire
Chris Salmon, Dell EMC
Brad Stroup, Dell EMC
Brad Barker, Dell EMC
Brian Dunaway, Dell EMC
Michael Tran, DXC
Hermalinda Shirley, SHI
Maggie Goodwin, St. Dominic Hospital
Karen Newman, The Clay Firm
Chase Reeves, VMWare
Brandon Kirk, VMWare
Joel Yelverton, Yelverton Consulting

Keith Van Camp called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Keith Van Camp directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on May 16, 2019.

On motion by June Songy and second by Alan Lange that the minutes of the meeting on May 16, 2019 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Paula Conn, Josh Clark, Director of Sponsored Projects, and Heidi Shoemake, Director, Academic Technology and Communication, presented Project No. 45212, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**, to request proposals for the acquisition of a cloud-based pre-awards grants management software suite. The staffs of ITS and UMMC jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$1,450,000.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Alan Lange and second by Tom Wicker that the staff recommendation be approved, with the condition that the RFP be written so that other public entities will be able to re-use the award:

Motion carried; unanimously.

Agenda Item No. 3: Jill Chastant, Meredith Jackson, Deputy Chief Information Officer and Director of Enterprise Information Systems, and Steve Parrott, Chief Information Officer, presented the evaluation and recommendation of proposals received in response to IFB No. 4214-44741 for the acquisition of Oracle technology licenses for **MISSISSIPPI STATE UNIVERSITY (MSU)**. The staffs of ITS and MSU jointly recommend the selection of Mythics, Inc. as lowest vendor responding to IFB No. 4214, to provide Oracle technology licenses at a total 3-

year lifecycle cost of \$2,218,125.37.

On motion by Alan Lange and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously, with Rodney Pearson abstaining.

Agenda Item No. 4: Michele Blocker presented the recommendation for Approval of State Retirees hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2020 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. § 27-104-17 (3). The Executive Director and staff of ITS jointly recommend approval of State Retirees Terry Bergin, Ginger Breland, Daniel 'Kelly' Catchot, Dee Conerly, Robert 'Eddie' Harrison, Glenn Hinkle, Dianne Martin, James 'Harold' Rule, and Melissa Womack hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2020 for the Mississippi Department of Information Technology Services (ITS) for a total not-to-exceed amount of \$364,500.00.

On motion by June Songy and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 5 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

Agenda Item No. 6: Keith Van Camp directed the Board's attention to the need for nomination of a Chairman and Vice-Chairman to begin serving July 1, 2019.

On motion by Keith Van Camp and second by Alan Lange that Tom Wicker serve as Chairman of the ITS Board for one year, effective July 1, 2019:

Motion carried; unanimously.

On motion by Keith Van Camp and second by Alan Lange that June Songy serve as Vice-Chairman for one year, effective July 1, 2019:

Motion carried; unanimously

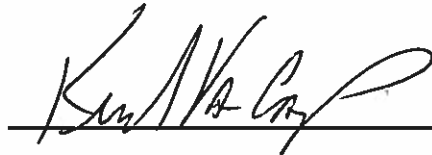
The Board discussed Agenda Item No. 7 regarding authorization of per diem, travel and other expenses for ITS Board members through June 30, 2020. The staff of ITS recommends a motion to authorize per diem, travel and other expenses as required for ITS Board members to attend the scheduled monthly meetings of the ITS Board through June 30, 2020, along with other meetings as required in the performance of their duties.

On motion by Alan Lange and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board discussed Agenda Item No. 8 regarding verification of quorum for the next ITS Board Meeting scheduled for Thursday, July 18, 2019.

There being no further business, the meeting was adjourned by Keith Van Camp.



J. Keith Van Camp, Chairman



Thomas A. Wicker, Vice-Chairman

The Mississippi Department of Information Technology Services Board reconvened in Conference Room 106 of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, June 20, 2019, immediately following the regularly scheduled monthly meeting.

Members Present:

- J. Keith Van Camp, Chairman
- Thomas A. Wicker, Vice Chairman
- Alan Lange
- Rodney Pearson
- June Songy

Staff Members Present:

- Craig Orgeron, ITS Executive Director
- Michele Blocker, ITS Chief Administrative Officer
- Roger Graves, ITS Chief Operations Officer
- David Johnson, Information Systems Services Division Director
- Laura Pentecost, Data Services Division Director
- Jay White, Security Services Division Director
- Steven Walker, Telecom Services Division Director
- Debra Brown, Strategic Services Division Director
- Holly Savorgnan, Internal Services Division Director
- Tina Wilkins, Procurement Process Specialist

Keith Van Camp called the meeting to order and directed the Board's attention to the topic of

the meeting, a Planning Session.

There being no further business, the meeting was adjourned by Keith Van Camp.

Handwritten signature of J. Keith Van Camp in black ink, written over a horizontal line.

J. Keith Van Camp, Chairman

Handwritten signature of Thomas A. Wicker in black ink, written over a horizontal line.

Thomas A. Wicker, Vice-Chairman