

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES  
BOARD MEETING AGENDA**

**Location:** ITS Board Room  
ITS Office Building  
3771 Eastwood Drive  
Jackson, Mississippi 39211

**Date:** Thursday, December 13, 2018

**Time:** 11:30 A.M.

**Agenda:**

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of November 15, 2018 minutes

**Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:**

- Agenda Item No. 2: Jamekia Hilliard and Audrey McAfee, Deputy Administrator, will present Project No. 44917, requesting approval of an exemption for **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)** to acquire digital copier/multifunction equipment from Mississippi Department of Finance and Administration (DFA), Office of Purchasing, Fleet, and Travel Management State Contract. The staffs of ITS and MDOC jointly recommend approval of the exemption request at a total estimated 3-year lifecycle cost of \$2,920,000.00. MDOC will lease these devices from DFA OPTFM's State Contract in compliance with all statutory requirements for such acquisitions.

**Projects for Approval of the Recommended Selection/Award are as follows:**

- Agenda Item No. 3: Jamekia Hilliard, Audrey McAfee, Deputy Administrator, and Gwendolynn J. Santos, Director of the Office of Mississippi SAVIN, will present Project No. 4139-44530, requesting approval for the sole source acquisition for support and maintenance for the Statewide Automated Victim Information and Notification program (SAVIN) and Victim Information and Notification Everyday (VINE) System and enhancements to the VINE System from Appriss, Inc. for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOT jointly recommend Appriss, Inc. as the sole-source provider of support and maintenance for the Statewide Automated Victim Information and Notification program (SAVIN) and Victim Information and Notification Everyday (VINE) System and enhancements to the VINE System, at a total 3-year lifecycle cost of \$3,254,980.43.
- Agenda Item No. 4: Jordan Barber, Vicki B. Helfrich, Executive Officer, and Bill Buffington, Technical Director, will present the recommendation for Project No. 44302 for the continuation of the lease agreements for 37 tower sites with SpectraSite

Communications LLC d/b/a American Tower Corporation for the **WIRELESS COMMUNICATION COMMISSION (WCC)**. The staffs of ITS and the WCC jointly recommend approval of the continuation of the lease agreements for 37 tower sites with SpectraSite Communications LLC d/b/a American Tower Corporation in an amount not to exceed \$13,460,040.00 for 5 years. With this continuation, the revised total lifecycle cost of this project is \$37,746,183.87.

- Agenda Item No. 5: Jill Chastant and Grant Banks, Lead Systems Administrator, will present the recommendation for RFP No. 3761-44946 for the continuation of the Agreement with SHI International Corp for Microsoft Premier Support and specialty service hours for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend approval of the continuation of this Agreement with SHI International Corp through January 31, 2020, in an amount not to exceed \$665,834.80 for Microsoft Premier Support and specialty service hours. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,088,849.10.

**Other Items being presented are as follows:**

- Agenda Item No. 6: Debra Brown, IT Planning Coordinator, will present the *2018 ITS Annual Report*. The staff of ITS requests approval to publish the *2018 ITS Annual Report*.
- Agenda Item No. 7: Debra Brown, IT Planning Coordinator, will present the *2019-2021 Mississippi Strategic Master Plan for Information Technology*. The staff of ITS requests approval to publish the *2019-2021 Mississippi Strategic Master Plan for Information Technology*.
- Agenda Item No. 8: Debra Brown, IT Planning Coordinator, will present the *2018-2020 Mississippi Statewide Architecture & Technology Infrastructure Plan*. The staff of ITS requests approval to publish the *2018-2020 Mississippi Statewide Architecture & Technology Infrastructure Plan*.
- Agenda Item No. 9: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions, and sole sources procurements approved.
- Agenda Item No. 10: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, January 17, 2019.
- Approval of Per Diem
- Adjournment

  
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Craig P. Orgeron, Ph.D