

# Memorandum

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**To:** IT Hardware EPL 3760 Sellers  
**From:** Craig P. Orgeron, Ph.D. *ono*  
**Date:** June 8, 2018  
**Subject:** Renewal of Contracts for IT Hardware EPL 3760  
**Contact Name:** Deb Breazeale  
**Contact Phone Number:** (601) 432-8169  
**Contact E-Mail Address:** eplteam@its.ms.gov

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Contracts with awarded Sellers for the IT Hardware EPL 3760 expire on June 30, 2018. ITS will extend the IT Hardware EPL 3760 for one year, expiring June 30, 2019.

Approved Sellers who have reported recent sales on the IT Hardware EPL 3760 will receive a new contract by June 1, 2018, for signature. In order to remain an approved Seller on this EPL, this contract must be signed and returned to ITS for execution by June 22, 2018.

It is not beneficial to the State of Mississippi to renew contracts with Sellers who have not reported sales on the IT Hardware EPL 3760 since January 1, 2017; therefore, those Purchase Agreements will not be renewed.

We appreciate your efforts to conduct business with the State of Mississippi. If you have any questions or concerns, please contact Deb Breazeale of my staff at (601) 432-8169 or by email at eplteam@its.ms.gov.

Cc: ITS Project File Number 43795