

Memorandum

To: Vendors Responding to RFP Number 3723 for the Mississippi Department of Information Technology Services (ITS)

From: Craig P. Orgeron, Ph.D.

Date: April 11, 2014

Subject: Proposal Due Date Extension

Contact Name: Debra Spell

Contact Phone Number: 601-432-8132

Contact E-mail Address: debra.spell@its.ms.gov

The proposal due date for RFP No. 3723 has been changed from Thursday, April 24, 2014, to Tuesday, May 13, 2014.

RFP No. 3723 is hereby amended as follows:

1. Title page, INVITATION is modified as follows:

INVITATION: Sealed proposals, subject to the attached conditions, will be received at this office until May 13, 2014 @ 3:00 p.m. local time for the acquisition of the products/services described below for Mississippi Department of Information Technology Services, Project Number 40437.

2. Title page, third box is modified as follows:

PROPOSAL, SUBMITTED IN RESPONSE TO RFP NO. 3723 DUE May 13, 2014 @ 3:00 p.m., ATTENTION: Debra Spell

3. Section VII Technical Specifications, Item 4 Project Schedule is amended as follows:

Task	Date
First Advertisement Date for RFP	3/4/14
Second Advertisement Date for RFP	3/11/14
Vendor Conference	10:00 a.m. Central Time on 3/13/14
Deadline for Vendor's Written Questions	3:00 p.m. Central Time on 3/17/14
Deadline for Questions Answered and Posted to ITS Web Site	4/21/14
Open Proposals	5/13/14
Evaluation of Proposals Begins	5/14/14
ITS Board Presentation	6/19/14
Contract Negotiation Begins	6/19/14
Proposed Project Implementation Start-up	7/1/14

4. Section VII Technical Specifications, Item 5.2 is being modified to read as follows:

“All questions will be compiled and answered, and a written document containing all questions submitted and corresponding answers will be posted on the **ITS** web site by close of business on Monday, April 21, 2014.”

If you have any questions concerning the information above, or if we can be of further assistance, please contact Debra Spell at 601-432-8132 or by e-mail at debra.spell@its.ms.gov.

cc: ITS Project File Number 40437