

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

September 17, 2020

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, September 17, 2020, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

June Songy, Chairman

Alan Lange, Vice-Chairman

Mark E. Henderson

J. Keith Van Camp

Thomas A. Wicker

Legislative Advisor Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Michele Blocker, ITS Interim Executive Director

David Johnson, Procurement Services Director

Laura Pentecost, Data Services Director

Brian Norwood, Telecom Services Director

Holly Savorgnan, Internal Services Director

Steve Patterson, Digital Services Director

Debra Brown, Communications Services Director

Leah Kathryn Anzenberger, Special Assistant Attorney General

Michelle Smith, Procurement Process Specialist

Sheila Kearney, Procurement Process Specialist

Chris Grimmer, Procurement Team Leader

Paula Conn, Technology Consultant

Justin Faucette, Technology Consultant

Khelli Reed, Technology Consultant

Wesley Wright, Technology Consultant

Robert Martinez, Technology Consultant

Jay Woodruff, Technology Consultant

Jill Chastant, Technology Consultant

Jeanette Crawford, ISS Process Specialist

Lynn Templeton, Business Relationship Manager

Lori Adams, Planning and Policy Specialist

Kevin Gray, IT Planning Coordinator

Katie White, Web and Publications Specialist

Renée Murray, E-Government Program Lead

Emily-Grace Cole, Human Resources Specialist

Leslie Swilley, Administrative Specialist

Others Present:

Candice Whitfield, University Medical Center

Ellen Swoger, University Medical Center

Trey Breckenridge, Mississippi State University

Jennifer Wentworth, Division of Medicaid

Brenda Benson, Department of Finance and Administration

Mark Allen, Department of Human Services

Kayla McKnight, Division of Medicaid

Aubrey Leigh Goodwin, Department of Finance and Administration

Saranne Smith, Department of Finance and Administration

Becky Thompson, Department of Finance and Administration

Kevin Bullard, State Hospital

David Sliman, University of Southern Mississippi

Mary Tucker, BCI

Tony Franklin, Cambria Solutions

Drew Weiskopf, Cambria Solutions

Bertram Jenkins, Logista

Karen Newman, The Clay Firm

Dale Smith, Tata Consultancy Services

June Songy called the meeting to order and asked guests to send an email with name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: June Songy directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on August 20, 2020.

On motion by Alan Lange and second by Keith Van Camp that the minutes of the meeting on August 20, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: June Songy directed the Board's attention to the second agenda item, approval of the minutes from the special called ITS Board Meeting on September 9, 2020.

On motion by Alan Lange and second by Mark Henderson that the minutes of the meeting on September 9, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 3: Robert Martinez and Candice Whitfield, Chief Marketing Officer, presented Project No. 46066, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of Patient Satisfaction Survey services. The staffs of ITS and UMMC jointly recommended approval of the exemption request at a total estimated 5-year lifecycle cost of \$2,415,000.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendations be approved with the caveat that the Request for Proposals (“RFP”) is written with language to permit other state agencies to piggyback on and/or re-use the RFP award:

Motion carried; unanimously.

Agenda Item No. 4: Wesley Wright and Trey Breckenridge, Director, High Performance Computing, presented Project No. 46067, requested approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposal for the expansion of their high-performance computing storage system. The staffs of ITS and MSU jointly recommended approval of the exemption request at a total estimated 5-year lifecycle cost of \$3,500,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Mark Henderson and second by Keith Van Camp that the staff recommendations be approved:

Motion carried; unanimously.

Agenda Item No. 5: Khelli Reed and Jennifer Wentworth, Deputy Administrator, presented the evaluation and recommendation of proposals received in response to Solicitation Number 45620, based on the Project Management, Independent Verification and Validation (IV&V), Change Management, and Testing Management Services RFP No. 3835-41734, for the acquisition of

Organizational Change Management (OCM) services for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommended the selection of Cambria Solutions, Inc. as lowest and best vendor responding to Solicitation Number 45620 to provide Organizational Change Management services, in an amount not to exceed \$3,764,990.00 through December 31, 2023.

On motion by Alan Lange and second by Tom Wicker that the staff recommendations be approved:

Motion carried; unanimously.

Agenda Item No. 6: Chris Grimmer and Brenda Benson, MMRS Director, presented the evaluation and recommendation of proposals received in response to RFP No. 4224-45037 for the acquisition of an Electronic Payment and Invoicing Solution for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommended the selection of Bank of America, N.A. as lowest and best vendor responding to RFP No. 4224, to provide an Electronic Payment and Invoicing Solution, at a total 5-year lifecycle cost of \$1,072,300.00.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendations be approved:

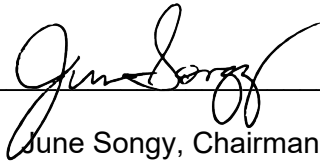
Motion carried; with Mark Henderson opposed.

The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Interim Executive Director.

The Board discussed verification of quorum for next ITS Board Meeting scheduled for Thursday,

October 15, 2020.

There being no further business, the meeting was adjourned by June Songy.



June Songy, Chairman



Alan Lange, Vice-Chairman