

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

March 19, 2020

The Mississippi Department of Information Technology Services Board met via teleconference, on Thursday, March 19, 2020, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

Mark E. Henderson

Alan Lange

Member Not Present:

J. Keith Van Camp

Legislative Advisor Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

David Johnson, Information Systems Services Division Director

Laura Pentecost, Data Services Division Director

Brian Norwood, Telecom Services Division Director

Jay White, Security Services Division Director

Holly Savorgnan, Internal Services Division Director

Debra Brown, Strategic Services Division Director

Jay Woods, Special Assistant Attorney General

Alexis Evans, Special Assistant Attorney General

Tina Wilkins, Procurement Process Specialist

Michelle Smith, Procurement Process Specialist

Tangela Harrion, Procurement Team Leader

Paula Conn, Technology Consultant

Justin Faucette, Technology Consultant

Jay Woodruff, Technology Consultant

Alec Shedd, Technology Consultant

Bill Brinkley, Technology Consultant

Jill Chastant, Technology Consultant

Renée Murray, eGovernment Program Lead

Lisa Kuyrkendall, Voice Network Manager

Mike Lang, zEnterprise Server Systems Manager

Pam Sinclair, Business Relationship Analyst

Sandy Stacy, Business Relationship Analyst

Lynn Templeton, Business Relationship Analyst

Kevin Gray, IT Planning Coordinator

Lori Adams, Planning and Policy Specialist

Gary LeBlanc, Open Systems Manager

Steve Patterson, Emerging Technology Coordinator

Others Present:

Jamie Rutledge, Delta State University

Mark Allen, Department of Human Services

Natalie McSwain, Department of Human Services

Lyndsy Irwin, Department of Human Services

Jackie Surrell, Department of Human Services

Valeria O'Neal, Department of Human Services

David Sliman, University of Southern Mississippi

Mary Tucker, Business Communications, Inc.

Jordan Nohra, Cisco

Nathan Slater, C Spire

Chris Salmon, Dell Technologies

Bertram Jenkins, Logista

Jennifer Miles, Mainline Information Systems

Karen Newman, The Clay Firm

Greg Sherrill, Unisys

Tom Wicker called the meeting to order and asked guests to send an email with name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on February 20, 2020.

On motion by Alan Lange and second by June Songy that the minutes of the meeting on February 20, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Justin Faucette and James Rutledge, Chief Financial Officer, presented a recommendation to rescind the approval of an exemption, to request approval of an increase to the initial exemption request, and to present an overview and request to issue RFP No. 4292-

45826 for the acquisition of technology management services for **DELTA STATE UNIVERSITY (DSU)**. The staffs of ITS and DSU jointly recommend that the exemption request approved by the ITS Board on February 20, 2020, for the acquisition of technology management services be rescinded. The staffs of ITS and DSU jointly recommend approval of an \$1,826,733.84 increase to the original exemption request approved by the ITS Board in May 2014, for a revised not-to-exceed total estimated six-year lifecycle cost of \$10,326,733.84. The staffs of ITS and DSU jointly request approval to advertise and publish RFP No. 4292-45826 for the acquisition of technology management services for DSU.

On motion by June Songy and second by Alan Lange that the staff recommendations be approved:

Motion carried; unanimously.

Agenda Item No. 3: Alec Shedd and Laura Pentecost, Data Services Division Director, presented an overview and request to issue Invitation for Bids (IFB) No. 4291-45013 for the acquisition of hardware, software, services, and support for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requests approval to publish IFB No. 4291-45013 for the acquisition of hardware, software, services, and support for ITS.

On motion by Alan Lange and second by Mark Henderson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Jay Woodruff and Mark Allen, Chief Information Officer, presented the recommendation for RFP No. 3629-45675, for the continuation of and increase to the Agreement with Stellarware Corporation for the operation and management of the New Hire Directory for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of and increase to this Agreement with Stellarware

Corporation through June 30, 2025, in an amount not to exceed \$974,082.00 for the operation and management of the New Hire Directory. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,991,559.12.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 5: Jill Chastant and Mark Allen, Chief Information Officer, presented the recommendation Project No. 45737, for the continuation of and increase to the Agreement with Informatix, Inc. for Parent Locate and FIDM Services for IDEC for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of and increase to the Agreement with Informatix, Inc. through June 30, 2021, in an amount not to exceed \$779,458.61 for Parent Locate and FIDM Services for IDEC. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$3,824,967.61.

On motion by June Songy and second by Alan Lange that the staff recommendation be approved:
Motion carried; unanimously.

The Board acknowledged Agenda Item No. 6 regarding the Information Confidentiality Officers Report.

The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

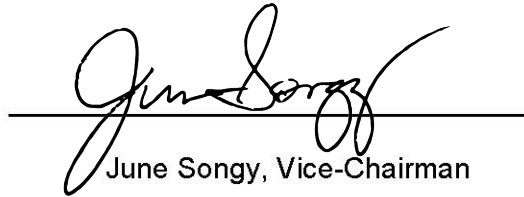
The Board discussed Agenda Item No. 8 regarding verification of quorum for the next ITS Board

Meeting scheduled for Thursday, April 16, 2020.

There being no further business, the meeting was adjourned by Tom Wicker.

A handwritten signature in black ink, appearing to read "Tom Wicker", written over a horizontal line.

Thomas A. Wicker, Chairman

A handwritten signature in black ink, appearing to read "June Songy", written over a horizontal line.

June Songy, Vice-Chairman