

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

February 20, 2020

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, February 20, 2020, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

Mark E. Henderson

Alan Lange

J. Keith Van Camp

Legislative Advisor Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

David Johnson, Information Systems Services Division Director

Laura Pentecost, Data Services Division Director

Steven Walker, Telecom Services Division Director

Jay White, Security Services Division Director

Holly Savorgnan, Internal Services Division Director

Debra Brown, Strategic Services Division Director

Jay Woods, Special Assistant Attorney General

Alexis Evans, Special Assistant Attorney General

Tina Wilkins, Procurement Process Specialist

Michelle Smith, Procurement Process Specialist

Paula Conn, Procurement Process Specialist

Tangela Harrion, Procurement Team Leader

Justin Faucette, Technology Consultant

Jay Woodruff, Technology Consultant

Jordan Barber, Technology Consultant

Robert Martinez, Technology Consultant

Jamaud Bell, Technology Consultant

Renée Murray, eGovernment Program Lead

Brian Norwood, Data Network Manager

Lisa Kuyrkendall, Voice Network Manager

Pam Sinclair, Business Relationship Analyst

Sandy Stacy, Business Relationship Analyst

Bruce Lightsey, Database Manager

Kevin Gray, IT Planning Coordinator

Gary LeBlanc, Open Systems Manager

Steve Patterson, Emerging Technology Coordinator

Leslie Swilley, Administrative Specialist

Others Present:

Jamie Rutledge, Delta State University

Albert Brown, Department of Health

Angela Armstead, Department of Health
Dorothy Young, Department of Health
Jennifer Dotson, Department of Health
Sharon Dowdy, Department of Health
Thomas Dobbs, Department of Health
Mark Allen, Department of Human Services
Rita Rutland, Division of Medicaid
Sheila Kearney, Division of Medicaid
Stephen Oshinsky, Division of Medicaid
Phil Cumberland, Institutions of Higher Learning
Jim Hood, Institutions of Higher Learning
Steve Parrott, Mississippi State University
Clay Johnston, Department of Public Safety
Shelia Miller, Department of Public Safety
Nishanth Rodrigues, University of Mississippi
David Sliman, University of Southern Mississippi
Rob McClure, AT&T
Evelyn Johnson, Capital Resources
Mark Hollingsead, Ciber
Kristen Hinton, Cisco
Jimmy Webster, C Spire
Terrell Knight, C Spire
Janice Fitzgerald, C Spire
Roger Hicks, C Spire
Chris Salmon, Dell Technologies
Brad Barker, Dell

Edwin Craft, Ellucian
Patrick Hoff, Ellucian
David Denig, Ellucian
Robin Carpenter, Mainline
Denis Bechac, Smartmatic
Hope Ladner, The Clay Firm
Joel Yelverton, Yelverton Consulting

Tom Wicker called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on January 16, 2020.

On motion by Alan Lange and second by Keith Van Camp that the minutes of the meeting on January 16, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Justin Faucette, Edwin Craft and Jamie Rutledge, Chief Financial Officer, presented Project No. 45679, requesting approval of an exemption for **DELTA STATE UNIVERSITY (DSU)** to request proposals for the acquisition of technology management services.

The staffs of ITS and DSU jointly recommend approval of the exemption request at a total estimated five-year lifecycle cost of \$9,500,000.00. DSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Jay Woodruff, Thomas Dobbs, MD, MPH, State Health Officer, and Dorthy K. Young, Ph.D, MHSA, Chief Health Data, Operations, and Research Officer, presented the recommendation for Project No. 45693, submitted under the ITS Planned Purchases Procedure for Fiscal Year 2020 for the purchase of desktop computers and monitors by the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval of the planned purchases request to purchase desktop computers and monitors, using the IT Hardware Express Products List from Dell, at a cost not to exceed \$1,120,366.00 during Fiscal Year 2020.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 4: Jordan Barber, Rita Rutland, Deputy Administrator, Information Technology Management, and Sheila Kearney, Chief Systems Information Officer, Technology Management, presented an overview and request to issue RFP No. 4283-44909 for the acquisition of an Enterprise Master Person Index (EMPI) for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly request approval to advertise and publish RFP No. 4283-44909 for the acquisition of an Enterprise Master Person Index (EMPI) for the DOM.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Robert Martinez, Jim Hood, Assistant Commissioner for Strategic Research for the Mississippi Institutions of Higher Learning, and Steve Parrott, Mississippi State University Chief Information Officer, presented the recommendation for RFP No. 2911-45680 for the continuation of and increase to the Agreement with Ellucian Company L.P. for consulting and

training services for **MISSISSIPPI INSTITUTIONS OF HIGHER LEARNING (IHL)** on behalf of the six universities that use these services. The staffs of ITS and IHL jointly recommend approval of the continuation of and increase to this Agreement with Ellucian Company L.P. through February 28, 2023, in an amount not-to-exceed \$937,200.00 for consulting and training services as needed for the universities using Banner. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$6,538,348.09.

On motion by Mark Henderson and second by Alan Lange that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Paula Conn and Clay Johnston, Director of Information Technology presented the evaluation and recommendation of proposals received in response to RFP No. 4255-45462 to modernize the existing Automated Fingerprint Identification System (AFIS) for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY/CRIMINAL INFORMATION CENTER (MDPS/CIC)**. The staffs of ITS and MDPS/CIC jointly recommend the selection of NEC Corporation of America as the lowest and best vendor responding to RFP No. 4255, for an AFIS solution that will be vendor-hosted via a Government Cloud at a total eight-year lifecycle cost of \$3,000,000.00.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 8 regarding verification of quorum for the next ITS Board

Meeting scheduled for Thursday, March 19, 2020.

There being no further business, the meeting was adjourned by Tom Wicker.

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

The Mississippi Department of Information Technology Services Board reconvened in Conference Room 106 of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, February 20, 2020, immediately following the regularly scheduled monthly meeting.

Members Present:

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

Mark E. Henderson

Alan Lange

J. Keith Van Camp

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Jay White, Security Services Division Director

Tina Wilkins, Procurement Process Specialist

Tom Wicker called the meeting to order and directed the Board's attention to the topic of the meeting, a Planning Session.

There being no further business, the meeting was adjourned by Tom Wicker.

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman