

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

April 16, 2020

The Mississippi Department of Information Technology Services Board met via livestream, on Thursday, April 16, 2020, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

Thomas A. Wicker, Chairman

June Songy, Vice-Chairman

Mark E. Henderson

Alan Lange

J. Keith Van Camp

Legislative Advisor Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

David Johnson, Information Systems Services Division Director

Laura Pentecost, Data Services Division Director

Brian Norwood, Telecom Services Division Director

Jay White, Security Services Division Director

Holly Savorgnan, Internal Services Division Director

Debra Brown, Strategic Services Division Director

Jay Woods, Special Assistant Attorney General
Alexis Evans, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Michelle Smith, Procurement Process Specialist
Chris Grimmer, Procurement Team Leader
Tangela Harrion, Procurement Team Leader
Paula Conn, Technology Consultant
Jay Woodruff, Technology Consultant
Alec Shedd, Technology Consultant
Jill Chastant, Technology Consultant
Jeannie Williford, Technology Consultant
Tina O'Neal, Technology Consultant
Kimberly Parker, Technology Consultant
Renée Murray, eGovernment Program Lead
Jeanette Crawford, ISS Process Specialist
Lisa Kuyrkendall, Voice Network Manager
Pam Sinclair, Business Relationship Analyst
Sandy Stacy, Business Relationship Analyst
Lynn Templeton, Business Relationship Analyst
Kevin Gray, IT Planning Coordinator
Lori Adams, Planning and Policy Specialist
Katie White, Strategic Communications Analyst
Gary LeBlanc, Open Systems Manager
Steve Patterson, Emerging Technology Coordinator
Emily Grace Cole, Human Resources Specialist
Cam Proctor, Network Engineer

Betsy Ward, Security Operations Analyst

Tammie Johnson, Project Manager

Kemper Porter, Infrastructure Services Manager

Greg Thomas, Systems Specialist

Leslie Swilley, Administrative Specialist

Others Present:

Dorothy Young, Department of Health

Sharon Dowdy, Department of Health

Stephanie Hedgepeth, Department of Health

Angela Armstead, Department of Health

Rita Rutland, Division of Medicaid

Sheila Kearney, Division of Medicaid

Denise Jones, Department of Mental Health

Clay Johnston, Department of Public Safety

Shelia Miller, Department of Public Safety

Mickey Yates, Department of Revenue

Sabrina Young, South Mississippi State Hospital

Misty Barrett, South Mississippi State Hospital

David Sliman, University of Southern Mississippi

Rob McClure, AT&T

Mary Tucker, Business Communications, Inc.

Evelyn Johnson, Capitol Resources

Roger Hicks, C Spire

Brad Barker, Dell Technologies

Chris Salmon, Dell Technologies

Jennifer Conrad, FEI Systems

Teresa Karnes, FEI Systems
Jennifer Miles, Mainline Information Systems
Jelani Cowan, Microsoft
Kathy Cox, Microsoft
Javier DeRossette, Microsoft
Dane Smart, Microsoft
Karen Newman, The Clay Firm
Tim Walker, Treinen
Krut Thanawala, vTech Solution, Inc.

Tom Wicker called the meeting to order and asked guests to send an email with name and the entity they represent to meetingminutes@its.ms.gov.

Agenda Item No. 1: Tom Wicker directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on March 19, 2020.

On motion by Keith Van Camp and second by Alan Lange that the minutes of the meeting on March 19, 2020 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Chris Grimmer and Denise Jones, Chief Information Officer, presented an overview and request to issue RFP No. 4280-45588 for the acquisition of an Electronic Health Records (EHR) System for the **MISSISSIPPI DEPARTMENT OF MENTAL HEALTH (DMH)**. The staffs of ITS and DMH jointly request approval to advertise and publish RFP No. 4280-45588 for the acquisition of an Electronic Health Records (EHR) System for the Mississippi Department of Mental Health.

On motion by Keith Van Camp and second by Alan Lange that the staff recommendations be

approved:

Motion carried; unanimously.

Agenda Item No. 3: Alec Shedd and Dr. Dorothy Young, Chief Health Data, Operations, and Research Officer presented the recommendation for RFP No. 3761-45695 for the continuation of and increase to the Agreement with SHI International Corp for Microsoft Premier Support and specialty service hours for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval for the continuation of and increase to the Agreement with SHI International Corp through April 30, 2021, in an amount not to exceed \$556,269.40 for Microsoft Premier Support and specialty service hours. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,672,103.40.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Jill Chastant and Mickey Yates, Chief Information Officer, presented the recommendation for RFP No. 3592-45707 for the continuation of and increase to the Agreement with FAST Enterprises, LLC for Mississippi Automated Revenue System (MARS) maintenance and support for the **MISSISSIPPI DEPARTMENT OF REVENUE (DOR)**. The staffs of ITS and DOR jointly recommend approval of the continuation of and increase to this Agreement with Fast Enterprises, LLC through September 30, 2021, in an amount not to exceed \$3,657,500.00, for MARS maintenance and support. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$57,207,500.00.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Jay Woodruff and Clay Johnston, MIS Director, presented the recommendation for Project No. 45838-3850 for the continuation of and increase to the Agreement with PNL Associates for consulting services for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS) - Criminal Information Center (CIC)**. The staffs of ITS and MDPS-CIC jointly recommend approval of the continuation of and increase to this Agreement with PNL Associates, LLC through April 17, 2021, in an amount not to exceed \$286,742.00 for consulting services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,951,964.40.

On motion by June Songy and second by Alan Lange that the staff recommendation be approved:
Motion carried; unanimously.

The Board acknowledged Agenda Item No. 6 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 7 regarding verification of quorum for the next ITS Board Meeting scheduled for Thursday, May 21, 2020.

There being no further business, the meeting was adjourned by Tom Wicker.



Thomas A. Wicker, Chairman



June Songy, Vice-Chairman