

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

May 16, 2019

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, May 16, 2019, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

J. Keith Van Camp, Chairman

Thomas A. Wicker, Vice-Chairman

Alan Lange

Rodney Pearson

June Songy

Legislative Advisors Present:

Representative Gary V. Staples

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

David Johnson, Information Systems Services Division Director

Laura Pentecost, Data Services Division Director

Jay Woods, Special Assistant Attorney General

Tommy Goodwin, Special Assistant Attorney General

Tina Wilkins, Procurement Process Specialist
Michelle Smith, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Renée Murray, Program and Contract Management Team Leader
Paula Conn, Technology Consultant
Alec Shedd, Technology Consultant
Jeannie Williford, Technology Consultant
Justin Stepp, Technology Consultant
Chris Grimmer, Technology Consultant
Jamekia Hilliard, Technology Consultant
Jordan Barber, Technology Consultant
Debra Brown, IT Planning Coordinator
Caren Brister, Strategic Communications Manager
Matthew Pratt, Data Center Infrastructure Coordinator
Jerry Guillory, Business Relationship Manager
Pam Sinclair, Business Relationship Analyst
Gary LeBlanc, Operations Manager
Bruce Lightsey, Database Manager
Leslie Swilley, Administrative Specialist

Others Present:

Trey Breckenridge, Mississippi State University
Stephen Cunetto, Mississippi State University
David Sliman, University of Southern Mississippi
Keith Hill, University of Southern Mississippi
Rick Moore, Office of the Attorney General

Catiffany Williams, Office of the Attorney General
Lark Johnson, Office of the Attorney General
Ellen Swoger, University of Mississippi Medical Center
Blakeney Wells, University of Mississippi Medical Center
Audrey McAfee, Department of Corrections
Tina Ladner, Department of Corrections
Carl Haydel, Department of Health
Stephanie Hedgepeth, Department of Health
Kevin Gray, Department of Health
Angela Armstead, Department of Health
Dick Johnson, Department of Health
Mark Allen, Department of Human Services
Natalie McSwain, Department of Human Services
Michael McRae, Department of Wildlife, Fisheries and Parks
Matthew Holmes, PEER
Sam Hearn, PEER
Jeremy Ashley, Office of the State Auditor
Buck Jenkins, Office of the State Auditor
Rob McClure, AT&T
Erin Nail, Capital Resources
Kendrick James, C Spire
Bill Wiltshire, C Spire
Nathan Slater, C Spire
Mark Hollingsead, Ciber
Jordan Starnes, The Consulting Group
Chris Salmon, Dell EMC

Brad Barker, Dell EMC
Brian Dunaway, Dell EMC
Keith Hollis, DXC
Tim Sayer, DXC
Michael Tran, DXC
Bertram Jenkins, Logista
Hermalinda Shirley, SHI
Richard Watts, Tata Consultancy Services
Stan Flint, TCG
Karen Newman, The Clay Firm
Joel Yelverton, Yelverton Consulting

Keith Van Camp called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Keith Van Camp directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on April 18, 2019.

On motion by Rodney Pearson and second by Alan Lange that the minutes of the meeting on April 18, 2019 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Paula Conn and Trey Breckenridge, Director of High Performance Computing, presented Project No. 45101, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of a U. S. Department of Agriculture High Performance Computer System. The staffs of ITS and MSU jointly recommend approval of the exemption request at total estimated 2-year lifecycle cost of \$7,500,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved as written:

Motion carried; unanimously, with Rodney Pearson abstaining.

Agenda Item No. 3: Paula Conn and Stephen Cunetto, Administrator of Systems, presented Project No. 45107, requesting approval for an increase to the exemption request for an Automated Library System for the **MISSISSIPPI STATE UNIVERSITY (MSU)**. The staffs of ITS and MSU jointly recommend approval of this \$1,500,000.00 increase to the exemption request, for a revised not-to-exceed total estimated lifecycle cost of \$4,218,472.02.

On motion by June Songy and second by Alan Lange that the staff recommendation be approved:
Motion carried; unanimously, with Rodney Pearson abstaining.

Agenda Item No. 4: Alec Shedd, David Sliman, Chief Information Officer, and Keith Hill, Director of Technology Operations and Infrastructure, presented Project No. 45172, requesting approval of an exemption for the **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)** to request proposals for the acquisition of a campus wireless solution. The staffs of ITS and USM jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$1,400,000.00. USM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Rodney Pearson and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Jeannie Williford and Rick Moore, IT Director, presented an overview and request to issue RFP No. 4197-44839 to replace the existing Domestic Violence Uniform Reporting Solution and the Protective Order Registry Solution for the **MISSISSIPPI OFFICE OF THE ATTORNEY GENERAL (AGO)**. The staffs of ITS and AGO jointly request approval to

advertise and publish RFP No. 4197-44839 for the acquisition of a Domestic Violence Uniform Reporting System and a Protective Order Registry System for the AGO.

On motion by Tom Wicker and second by Alan Lange that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Justin Stepp, Ellen Swoger, Chief Information Officer and Blakeney Wells, IT Contracts Director, presented Project No. 44944, requesting approval for an increase to the exemption request for the Enterprise Health Care Information (EPIC) System for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval of this \$30,083,492.37 increase to the exemption request, for a revised not-to-exceed total estimated 15-year life cycle cost of \$105,016,733.00.

On motion by Rodney Pearson and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Chris Grimmer and Audrey McAfee, Deputy Administrator for Technology and Program Services, presented the evaluation and recommendation of proposals received in response to Solicitation Number 44842, based on the National Association of State Procurement Officials (NASPO) Electronic Monitoring of Offenders Cooperative Agreement Contract Number 00212, for the acquisition of electronic monitoring equipment and services for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly recommend the selection of Sentinel Offender Services, LLC as lowest and best vendor responding to Solicitation Number 44842 for the acquisition of electronic monitoring equipment and services, in an amount not to exceed \$2,593,165.00, through December 31, 2020.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Jamekia Hilliard, Carl Haydel, Systems Manager, Office of Vital Records, and Dick Johnson, Consultant, Office of Vital Records, presented the recommendation for RFP No. 3227-44877 for the continuation of and increase to the Agreement with Axiell ALM Canada, Inc. for consulting hours for Vitalware Software Application for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval of the continuation of and increase to this Agreement with Axiell ALM Canada, Inc. through June 30, 2022 in an amount not to exceed \$60,000.00 for consulting hours for Vitalware Software Application. With this continuation, the revised total not to exceed lifecycle cost of this project is \$2,958,223.25.

On motion by Tom Wicker and second by Alan Lange that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 9: Chris Grimmer, Stephanie Hedgepeth, Office Director, Office of Health Informatics, and Kevin Gray, Director of IT, presented the recommendation for RFP No. 3761-45186 for an increase to the Agreement with SHI International Corp for Microsoft Premier Support and specialty service hours for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval of an increase to this Agreement with SHI International Corp through February 28, 2020, in an amount not to exceed \$616,495.00 for Microsoft Premier Support and specialty service hours.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 10: Jordan Barber, Mark Allen, Chief Information Officer, and Natalie McSwain, Director of Legal/IDEC Director, presented the recommendation for Project No. 44878, for the continuation of and increase to the Agreement with Informatix, Inc. for Parent Locate and FIDM

Services for IDEC for **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of and increase to the Agreement with Informatix, Inc. through June 30, 2020, in an amount not to exceed \$769,376.64 for Parent Locate and FIDM Services for IDEC. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$3,045,509.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 11 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 12 regarding verification of quorum for the next ITS Board Meeting scheduled for Thursday, June 20, 2019.

There being no further business, the meeting was adjourned by Keith Van Camp.



J. Keith Van Camp, Chairman



Thomas A. Wicker, Vice-Chairman