

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

March 21, 2019

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, March 21, 2019, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

J. Keith Van Camp, Chairman

Thomas A. Wicker, Vice-Chairman

Alan Lange

Rodney Pearson

June Songy

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

David Johnson, Information Systems Services Division Director

Steven Walker, Telecom Services Division Director

Jay White, Security Services Division Director

Laura Pentecost, Data Services Division Director

Jay Woods, Special Assistant Attorney General
Tommy Goodwin, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Michelle Smith, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Renée Murray, Program and Contract Management Team Leader
Jordan Barber, Technology Consultant
Jill Chastant, Technology Consultant
Alec Shedd, Technology Consultant
Debra Brown, IT Planning Coordinator
Caren Brister, Strategic Communications Manager
Brian Norwood, Data Network Manager
Jeff Jennings, Data Center Infrastructure Manager
Jerry Guillory, Business Relationship Manager
Pam Sinclair, Business Relationship Analyst
Gary LeBlanc, Operations Manager
Lisa Kuyrkendall, Voice Network Manager
Greg Nohra, Enterprise Security Architect
Leslie Swilley, Administrative Specialist

Others Present:

Kevin Yearick, University of Mississippi Medical Center
Sandra Charest-Davall, University of Mississippi Medical Center
Nancy Henderson, University of Mississippi Medical Center
Blakeney Wells, University of Mississippi Medical Center
Nishanth Rodrigues, University of Mississippi

Ben Cohen, Department of Transportation
Bo Dickerson, Department of Transportation
Lyndsy Irwin, Department of Human Services
Mark Allen, Department of Human Services
Valeria O'Neal, Department of Human Services
Matthew Holmes, PEER
Jennifer Sebren, PEER
Sam Hearn, PEER
Rob McClure, AT&T
Mary Tucker, BCI
Terrell Knight, C Spire
Bill Wiltshire, C Spire
Nathan Slater, C Spire
Chris Salmon, Dell EMC
Brad Barker, Dell EMC
Brad Stroup, Dell EMC
Jason Cox, Proofpoint
Karen Newman, The Clay Firm

Keith Van Camp called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Keith Van Camp directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on February 21, 2019.

On motion by Alan Lange and second by June Songy that the minutes of the meeting on February 21, 2019 be approved as written:

Motion carried; unanimously, with Tom Wicker abstaining.

Agenda Item No. 2: Jordan Barber, Kevin Yearick, Chief Technology Officer, Sandra Charest-Davall, Director of Patients Contact Center, and Nancy Henderson, Associate Director Ambulatory Access Management, presented Project No. 44822, requesting approval for an increase to the initial exemption request for a Patient Appointment Reminder Solution for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval of this \$738,463.55 increase to the original exemption request, for a revised not-to-exceed total estimated lifecycle cost of \$1,463,463.55.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 3: Jill Chastant and Ben Cohen, Chief Information Officer, presented the recommendation for Project Number 44840 for the continuation of and increase to the Agreement with Pileum Corporation for consulting services for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly recommend approval of the continuation of and increase to the Agreement with Pileum Corporation, in an amount not to exceed \$207,000.00, for consulting services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$621,000.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Alec Shedd, Mark Allen, Chief Information Officer, and Lyndsy Irwin, Child Support Enforcement Division Director, presented the recommendation for RFP No. 3738-44527 for the continuation of and increase to the Agreement with Informatix, Inc. for a State Disbursement Unit (SDU) for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**,

Division of Child Support Enforcement. The staffs of ITS and MDHS jointly recommend approval of the continuation of and increase to this Agreement with Informatix, Inc. through April 21, 2021, in an amount not to exceed \$4,717,467.36 for a State Disbursement Unit. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$16,759,677.99.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved:
Motion carried; unanimously.

The Board acknowledged Agenda Item No. 5 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board acknowledged Agenda Item No. 5.5 regarding the Information Confidentiality Officers Report.

The Board discussed Agenda Item No. 6 regarding verification of quorum for the next ITS Board Meeting scheduled for Thursday, April 18, 2019.

On motion by Alan Lange and second by June Songy that the following per diem and expenses be approved:

J. Keith Van Camp, Chairman

Board Meeting, March 21, 2019.

Thomas A. Wicker, Vice-Chairman

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Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, March 21, 2019.

June Songy - per diem and expenses for 1 day;

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Motion carried; unanimously.

There being no further business, the meeting was adjourned by Keith Van Camp.



J. Keith Van Camp, Chairman



Thomas A. Wicker, Vice-Chairman