

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

July 19, 2018

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, July 19, 2018, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

J. Keith Van Camp, Chairman

Thomas A. Wicker, Vice-Chairman

Alan Lange

June Songy, via conference call

Members Not Present:

Rodney Pearson

Legislative Advisors Present:

Representative Gary V. Staples

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services Division Director

Laura Pentecost, Data Services Division Director
Steven Walker, Telecom Services Division Director
David Johnson, Internal Services Division Director
Jay White, Security Services Division Director
Jay Woods, Special Assistant Attorney General
Tommy Goodwin, Special Assistant Attorney General
Michelle Smith, Procurement Process Specialist
Renée Murray, Program and Contract Management Team Leader
Tangela Harrion, Procurement Team Leader
Alec Shedd, Technology Consultant
Jamekia Hilliard, Technology Consultant
Chris Grimmer, Technology Consultant
Jill Chastant, Technology Consultant
Jeanette Crawford, Technology Consultant
Sandy Stacy, Technology Consultant
Brian Norwood, Data Network Manager
Greg Nohra, Enterprise Security Architect
Gary LeBlanc, Virtual Services Team Manager
Pam Sinclair, Business Relationship Analyst
Bruce Lightsey, Database Systems Manager
Jeff Jennings, Data Center Infrastructure Manager
Jerry Guillory, Business Relationship Manager
Debra Brown, IT Planning Coordinator
Katie White, Strategic Communications Analyst
Caren Brister, Strategic Communications Manager
Leslie Swilley, Administrative Specialist

Others Present:

- Kevin Edelblute, Mississippi State University**
- Mark Allen, Mississippi Department of Human Services**
- Jackie Surrell, Mississippi Department of Human Services**
- Brian Shaw, University of Mississippi Medical Center**
- Ellen Swoger, University of Mississippi Medical Center**
- Rita Rutland, Mississippi Division of Medicaid**
- Sheila Kearney, Mississippi Division of Medicaid**
- David Sliman, University of Southern Mississippi**
- Nishanth Rodrigues, University of Mississippi**
- Rob McClure, AT&T**
- Bill Wiltshire, C Spire**
- Jimmy Webster, C Spire**
- Fenley Davis, C Spire**
- Bryce Yelverton, Yelverton Consulting**
- Kristen Hinton, Cisco**
- Chris Salmon, Dell EMC**
- Ryan Allen, Venture Technologies**
- Hope Ladner, The Clay Firm**
- Evelyn J. Johnson, Capital Resources**
- Craig DeAngelis, Salesforce**

Keith Van Camp called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Keith Van Camp directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on June 21, 2018.

On motion by Alan Lange and second by June Songy that the minutes of the meeting on June 21, 2018 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Alec Shedd and Kevin Edelblute, Assistant VP Controller, Treasurer, presented Project No. 44466, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of an inbound payment solution. The staffs of ITS and MSU jointly recommend approval of the exemption request at a total estimated 10-year lifecycle cost of \$14,500,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Alan Lange and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Jamekia Hilliard and Mark Allen, Chief System Information Officer, presented the recommendation for RFP No. 3775-44351 for the continuation of the Agreement with Information Resource Group, Inc. for consulting services of a Lead Systems Administrator for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**, MIS Application Unit. The staffs of ITS and MDHS jointly recommend approval of the continuation of this Agreement with Information Resource Group, Inc. through August 11, 2020, in an amount not to exceed \$354,200.00 for the services of a Lead Systems Administrator. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$834,680.00.

On motion by June Songy and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Chris Grimmer, Ellen Swoger, Associate CIO, and Brian Shaw, Sr., IT Program Manager, presented the recommendation for RFP No. 3441-44309 for the continuation

of the Agreement with Kronos time and attendance system for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend the selection of Kronos Incorporated to provide the Kronos time and attendance system at a total 5-year lifecycle cost of \$9,273,282.93. The revised total not-to-exceed lifecycle cost of this project is \$12,557,548.55.

On motion by June Songy and second by Alan Lange that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: David Johnson presented the *ITS 5-Year Strategic Plan for the Fiscal Years 2020-2024* and the FY2020 **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** budget request. The staff of ITS requests approval to submit both documents to the Legislative Budget Office (LBO) and Mississippi Department of Finance and Administration, Office of Budget and Fund Management (DFA).

On motion by Tom Wicker and second by June Songy that the *ITS 5-Year Strategic Plan for the Fiscal Years 2020-2024* be submitted to LBO and DFA:

Motion carried; unanimously.

On motion by Tom Wicker and second by Alan Lange that the FY2020 ITS budget request be submitted to LBO and DFA:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 6 regarding the IT Consulting Services and Managed Service Provider Reports for January 2018 through June 2018.

The Board acknowledged Agenda Item No. 7 regarding the Information Confidentiality Officers Report.

The Board acknowledged Agenda Item No. 8 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 9 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, August 16, 2018.

On motion by Alan Lange and second by Tom Wicker that the following per diem and expenses be approved:

June Songy - per diem and expenses for 1 day;

Board Meeting, July 19, 2018.

Keith Van Camp - per diem and expenses for 1 day;

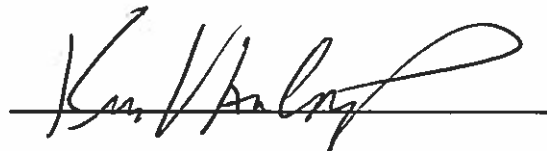
Board Meeting, July 19, 2018.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, July 19, 2018.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Keith Van Camp.



J. Keith Van Camp, Chairman



Thomas A. Wicker, Vice-Chairman