BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

October 19, 2017

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, October 19, 2017, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

    Rodney Pearson, Chairman

    June Songy

    Thomas A. Wicker

Members Not Present:

    J. Keith Van Camp, Vice-Chairman

    Alan Lange

Legislative Advisors Present:

    Representative Gary V. Staples

    Senator Sampson Jackson, II

Staff Members Present:

    Craig Orgeron, ITS Executive Director

    Michele Blocker, ITS Chief Administrative Officer

    Roger Graves, ITS Chief Operations Officer

    Lynn Ainsworth, Information Systems Services (ISS) Division Director

    Steven Walker, Telecom Services Division Director

David Johnson, Internal Services Division Director

Laura Pentecost, Data Services Division Director

Jay Woods, Special Assistant Attorney General

Tina Wilkins, Procurement Process Specialist

Tangela Harrion, Procurement Team Leader

Renee Murray, Program & Contract Management Team Leader

Wallace Burns, ISS Technology Consultant

Michelle Smith, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Jeannie Williford, ISS Technology Consultant

Debra Brown, IT Planner

Jerry Guillory, Data Services Division

Gary LeBlanc, Data Services Division

Pam Sinclair, Data Services Division

Greg Nohra, Security Services Division

Leslie Swilley, Internal Services Division

Caren Brister, Strategic Communications Manager

Billy Rials, Enterprise Architect

Others Present:

Sarita Donaldson, Mississippi Department of Education

Teresa Washington, Mississippi Department of Education

William Gong, Mississippi State Department of Health

Diane Hargrove, Mississippi State Department of Health

Angela Armstead, Mississippi State Department of Health

Brittney Draine, Mississippi State Department of Health

Chris Christmas, Mississippi Department of Human Services

Mark Allen, Mississippi Department of Human Services

Valeria O'Neal, Mississippi Department of Human Services

Breanne Anderson, Mississippi Department of Human Services

Tim Meeks, Mississippi Department of Human Services

Blakeney Smith, University of Mississippi Medical Center

David Pitcock, Mississippi Department of Finance and Administration

Tonya Parker, Mississippi Department of Finance and Administration

Glenn Kornbrek, Mississippi Department of Finance and Administration

Jim Hurst, Mississippi Department of Finance and Administration

Becky Thompson, Mississippi Department of Finance and Administration

Scott Cook, AT&T

Rob McClure, AT&T

Terrell Knight, CSpire

Brian Caraway, CSpire

Brad Barker, Dell EMC

Chris Salmon, Dell EMC

Karen Newman, The Clay Firm

Evelyn Johnson, Capitol Resources

Hermalinda Shirley, SHI International

Dana Wilson, Mississippi Interactive

Brian Enis, Magnolia Health

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Rodney Pearson called the meeting to order and asked guests to introduce themselves.

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Agenda Item No. 1:   Rodney Pearson directed the Board's attention to the first agenda item,

approval of the minutes from the ITS Board Meeting on September 21, 2017.

On motion by Tom Wicker and second by June Songy that the minutes of the meeting on September 21, 2017 be approved as written:

Motion carried; unanimously.

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Agenda Item No. 2: Michelle Smith, Mark Allen, Chief Systems Officer with MDHS, and William Gong, WIC EBT Project Manager with MSDH, presented the evaluation and recommendation of proposals received in response to RFP No. 3884-42408 for the acquisition of an Electronic Benefit Transfer (EBT) system for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES** (MDHS) and the **MISSISSIPPI STATE DEPARTMENT OF HEALTH** – WOMEN, INFANTS, AND CHILDREN (MSDH – WIC). The staffs of ITS, MDHS, and MSDH-WIC jointly recommend the selection of Conduent State and Local Solutions as lowest and best vendor responding to RFP No. 3884, for an Electronic Benefit Transfer (EBT) program. The MDHS award is for an estimated 5-year lifecycle cost of $5,953,500.00 based on Cost Per Case Month rates and the cost of a performance bond. The MSDH award is for a not-to-exceed price of $744,100.00 for performance bond, implementation, and equipment costs, and an estimated 5-year lifecycle cost of $2,106,000.00 based on Cost Per Case Month rates.

On motion by Tom Wicker and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Paula Conn, Glenn Kornbrek, Deputy Executive Director, and Tonya Parker presented the recommendation for RFP No. 3568-43716 for the continuation of the Agreement with Oracle America, Inc. for the Application Service Provider solution for construction project management, real estate and lease management, and facilities management system for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION** (DFA). The staffs of ITS and DFA jointly recommend the continuation of this Agreement with Oracle America, Inc.

through February 23, 2022, in an amount not to exceed $1,086,152.28 for the Application Service Provider solution for construction project management, real estate and lease management, and facilities management system (known as BRICKS). With this continuation, the revised total not-to-exceed lifecycle cost of this project is $4,796,152.28.

On motion by June Songy and second by Tom Wicker that the staff recommendation be approved: Motion carried; unanimously.

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Agenda Item No. 4: Paula Conn, Glenn Kornbrek, Deputy Executive Director, and Tonya Parker presented the recommendation for Project No. 43683 for the continuation of the Agreement with Faithful and Gould for the support of the Building & Real Estate Information Collaborative Knowledge Solution for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION** (DFA). The staffs of ITS and DFA jointly recommend the continuation of this Agreement with Faithful and Gould through January 11, 2020, in an amount not to exceed $250,912.00 for support services of BRICKS. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $666,356.50.

On motion by June Songy and second by Tom Wicker that the staff recommendation be approved: Motion carried; unanimously.

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Agenda Item No. 5: Renée Murray, Program & Contract Management Team Leader, presented the recommendation for RFP No. 3564-43580 for the continuation and increase to the Agreement with Mississippi Interactive, LLC for eGovernment applications and services for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION** (DFA). The staffs of ITS and DFA jointly recommend approval of the continuation and increase to the Agreement with Mississippi Interactive LLC through December 2019, in an amount not to exceed $4,620,000.00 for eGovernment applications and services. With this increase, the revised total not-to-exceed lifecycle cost of this project is $13,464,611.14.

On motion by Tom Wicker and second by June Songy that the staff recommendation be approved: Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board acknowledged Agenda Item No. 8 regarding verification of a quorum for the next ITS Board Meeting scheduled for Thursday, November 16, 2017.

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On motion by Tom Wicker and second by June Songy that the following per diem and expenses be approved:

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, October 19, 2017.

June Songy - per diem and expenses for 1 day;

Board Meeting, October 19, 2017.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, October 19, 2017.

Motion carried; unanimously.

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The Mississippi Department of Information Technology Services Board reconvened in Conference Room 106 of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, October 19, 2017, immediately following the regularly scheduled monthly meeting.

Members Present:

Rodney Pearson, Chairman

June Songy

Thomas A. Wicker

Members Not Present:

J. Keith Van Camp, Vice-Chairman

Alan Lange

Legislative Advisors Present:

Senator Sampson Jackson, II

Legislative Advisors Not Present:

Representative Gary V. Staples

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

David Johnson, Internal Services Division Director

Jay White, Information Security Division Director

Steven Walker, Telecom Services Division Director

Laura Pentecost, Data Services Division Director
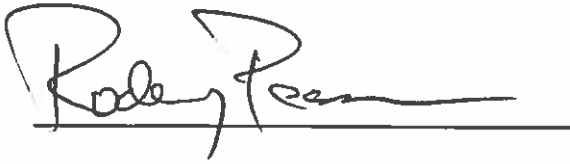
Jay Woods, Special Assistant Attorney General
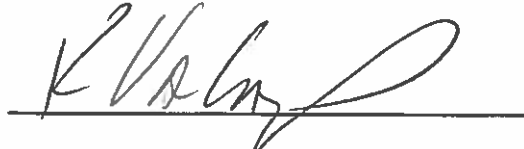
Billy Rials, Enterprise Architect

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Rodney Pearson called the meeting to order and directed the Board's attention to the topic of the meeting, a Planning Session.

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There being no further business, the meeting was adjourned by Rodney Pearson.

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Rodney Pearson, Chairman   Keith Van Camp, Vice-Chairman