

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

May 17, 2018

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, May 17, 2018, at 9:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

Rodney Pearson, Chairman

Alan Lange

June Songy

Thomas A. Wicker

Members Not Present:

J. Keith Van Camp, Vice-Chairman

Legislative Advisors Present:

Representative Gary V. Staples

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Steven Walker, Telecom Services Division Director

David Johnson, Internal Services Division Director
Jay White, Information Security Division Director
Laura Pentecost, Data Services Division Director
Billy Rials, Enterprise Architect
Jay Woods, Special Assistant Attorney General
Tommy Goodwin, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Renee Murray, Program & Contract Management Team Leader
Jill Chastant, ISS Technology Consultant
Chris Grimmer, ISS Technology Consultant
Khelli Reed, ISS Technology Consultant
Deb Breazeale, ISS Technology Consultant
Jerry Guillory, Data Services Division
Leslie Swilley, Internal Services Division
Pam Sinclair, Data Services Division
Greg Nohra, Security Services Division
Gary LeBlanc, Data Services Division
Bruce Lightsey, Data Services Division
Mary Wellman, Data Services Division
Mike Lang, Data Services Division
Brian Norwood, Telecomm Services Division
Caren Brister, Strategic Communications Manager

Others Present:

Jennifer Wentworth, Mississippi Department of Revenue

Jennifer Morgan, Mississippi Department of Revenue

Mickey Yates, Mississippi Department of Revenue

Katie Gilmmé, Mississippi Department of Revenue

Kayla McKnight, Mississippi Department of Revenue

Christy Gutherz, Mississippi Department of Corrections

Audrey McAfee, Mississippi Department of Corrections

Dale Smith, Mississippi Department of Employment Security

Danny Lynch, Mississippi Department of Employment Security

Brenda Benson, Mississippi Department of Finance and Administration

Michael Gonzalez, Mississippi Department of Finance and Administration

David Pitcock, Mississippi Department of Finance and Administration

Sheila Kearney, Mississippi Division of Medicaid

James Dunaway, Mississippi Library Commission

David Sliman, University of Southern Mississippi

Jason Moulder, Mississippi Department of Transportation

Rob McClure, AT&T

Mayo Flynt, AT&T

Steve Strickland, AT&T

Larry Fogel, AT&T

Scott Cook, AT&T

Erik Lindborg, AT&T

Tom Alexander, AT&T

Mark Rigney, C Spire

Brian Caraway, C Spire

Ben Moncrief, C Spire
Jimmy Webster, C Spire
Robert Bobo, C Spire
Chuck McBride, C Spire
Mary Tucker, BCI
Kristen Hinton, Cisco
Brandon Casement, Cisco
Cody Bailey, Brunini
Patrick McDowell, Brunini
Tammy McDaniel, Exact Reporting
Sandy Sanford, Adams and Reese
Hope Ladner, The Clay Firm
Lisa Shoemaker, Cable Association
Ryan Allen, Venture Technologies
Charles Case, Core
Kegan Cotton, Dell EMC
Brad Barker, Dell EMC
Chris Salmon, Dell EMC
Nolan Ryan, ASGN
Brandon Hannah, ASGN
Jordan Starnes, The Consulting Group / Sentinel
Hoyt Tyner, Southeast Fiber, LLC
Steve Galassini, First Data Government Solutions
Laura Killebrew, First Data Government Solutions
Jason Cox, Proofpoint
Tina Wells, MSI

Rodney Pearson called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, a Review Conference regarding the Request for Review by AT&T Corp. of the ITS Executive Director's Decision regarding the Protest by AT&T Corp. of the Award of Contract for RFP No. 5000-42410 – Category I (Voice and Data Network). The Review Conference included presentations by AT&T Corp. and C Spire.

The Board considered Agenda Item No. 2 regarding the Consideration of the Request for Review by AT&T Corp. of the ITS Executive Director's Decision regarding the Protest by AT&T Corp. of the Award of Contract for RFP No. 5000-42410 – Category I (Voice and Data Network).

On motion by Tom Wicker and second by Alan Lange that the ITS Board convene in closed session to determine the need for executive session to discuss Agenda Item Number 2:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in closed session.

Members Present:

- Rodney Pearson, Chairman
- Alan Lange
- June Songy
- Thomas A. Wicker

Members Not Present:

- J. Keith Van Camp, Vice-Chairman

Legislative Advisors Not Present:

Representative Gary V. Staples

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Steven Walker, Telecom Services Division Director

Jay Woods, Special Assistant Attorney General

Tommy Goodwin, Special Assistant Attorney General

Brian Norwood, Telecom Services Division

Leslie Swilley, Internal Services Division

The Board discussed the need to go into executive session.

On motion by June Songy and second by Tom Wicker that the ITS Board reconvene in open session to vote on the need for executive session to discuss Agenda Item Number 2:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in open session.

Members Present:

Rodney Pearson, Chairman

Alan Lange

June Songy

Thomas A. Wicker

Members Not Present:

J. Keith Van Camp, Vice-Chairman

Legislative Advisors Not Present:

Representative Gary V. Staples

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Steven Walker, Telecom Services Division Director

Jay Woods, Special Assistant Attorney General

Tommy Goodwin, Special Assistant Attorney General

Brian Norwood, Telecom Services Division

Leslie Swilley, Internal Services Division

Some members of the audience returned as well.

Rodney Pearson announced that during closed session, the ITS Board discussed the need to convene in executive session to discuss Agenda Item Number 2, in accordance with Mississippi Code 25-41-7 (4) (b), allowing an executive session in matters involving prospective litigation.

On motion by Alan Lange and second by Tom Wicker that the ITS Board convene in executive session to discuss Agenda Item Number 2, in accordance with Mississippi Code 25-41-7 (4) (b),

allowing an executive session in matters involving prospective litigation:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in executive session.

Members Present:

Rodney Pearson, Chairman

Alan Lange

June Songy

Thomas A. Wicker

Members Not Present:

J. Keith Van Camp, Vice-Chairman

Legislative Advisors Not Present:

Representative Gary V. Staples

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Steven Walker, Telecom Services Division Director

Jay Woods, Special Assistant Attorney General

Tommy Goodwin, Special Assistant Attorney General

Brian Norwood, Telecom Services Division

Leslie Swilley, Internal Services Division

The Board considered the Request for Review by AT&T Corp. of the ITS Executive Director's Decision regarding the Protest by AT&T Corp. of the Award of Contract for RFP No. 5000-42410 – Category I (Voice and Data Network).

On motion by Tom Wicker and second by Alan Lange that the ITS Board reconvene in open session:

Motion carried; unanimously.

The Mississippi Department of Information Technology Services Board reconvened in open session.

Members Present:

Rodney Pearson, Chairman

Alan Lange

June Songy

Thomas A. Wicker

Members Not Present:

J. Keith Van Camp, Vice-Chairman

Legislative Advisors Not Present:

Representative Gary V. Staples

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Roger Graves, ITS Chief Operations Officer
Lynn Ainsworth, Information Systems Services (ISS) Division Director
Steven Walker, Telecom Services Division Director
Jay Woods, Special Assistant Attorney General
Tommy Goodwin, Special Assistant Attorney General
Brian Norwood, Telecom Services Division
Leslie Swilley, Internal Services Division

Most members of the audience returned as well.

Rodney Pearson announced that during executive session, the ITS Board considered the Request for Review by AT&T Corp. of the ITS Executive Director's Decision regarding the Protest by AT&T Corp. of the Award of Contract for RFP No. 5000-42410 – Category I (Voice and Data Network). Dr. Pearson noted that no motions were made in executive session beyond the unanimous vote to return to open session.

On motion by Tom Wicker and second by Alan Lange that the Board reconvene on Tuesday, May 22, 2018, at 8:30 a.m. to continue the consideration of this agenda item:

Motion carried; unanimously.

On motion by Alan Lange and second by Tom Wicker that the Board be in recess until 11:00 a.m. and then continue with the remainder of the agenda:

Motion carried; unanimously.

Rodney Pearson called the meeting back to order and asked guests to introduce themselves.

Agenda Item No. 3: Rodney Pearson directed the Board's attention to the third agenda item, approval of the minutes from the ITS Board Meeting on April 19, 2018.

On motion by Tom Wicker and second by Alan Lange that the minutes of the meeting on April 19, 2018 be approved as written:

Motion carried; unanimously.

Agenda Item No. 4: Khelli Reed and Jennifer Wentworth, Associate Commissioner, presented an overview and request to issue RFP No. 4095-43609 for the acquisition of Outsourced Mail Opening and Scanning Services for the **MISSISSIPPI DEPARTMENT OF REVENUE (DOR)**. The staffs of ITS and DOR jointly request approval to advertise and publish RFP No. 4095-43609 for the acquisition of Outsourced Mail Opening and Scanning Services.

On motion by Alan Lange and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Chris Grimmer, Christy Guthertz, Deputy Commissioner Community Corrections, and Audrey McAfee, Deputy Administrator of Technology and Program Services, presented the evaluation and recommendation of proposals received in response to Solicitation Number 42702, based on the National Association of State Procurement Officials (NASPO) Electronic Monitoring of Offenders Cooperative Agreement Contract Number 00212, for the acquisition of electronic monitoring equipment and services for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly recommend the selection of Sentinel Offender Services, LLC as lowest and best vendor responding to Solicitation Number 42702 for the acquisition of electronic monitoring equipment and services, in an amount not to exceed \$1,982,844.50, through June 30, 2019.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Jill Chasant, Dale Smith, Deputy Executive Director, and Danny Lynch, Department Chief, Procurement, presented the recommendation for RFP No. 3884-44203 for the acquisition of an Electronic Benefits Transfer (EBT) System for the **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The staffs of ITS and MDES jointly recommend the selection of Conduent State and Local Solutions to provide an Electronic Benefits Transfer System.

On motion by Tom Wicker and second by Alan Lange that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 7: Khelli Reed, Michael Gonzalez, MAGIC BASIS Team Leader, and David Pitcock, OCM Team Lead, presented the evaluation and recommendation of proposals received in response to RFP No. 4067-44039 for the acquisition of hardware and continuation of software maintenance for the MAGIC SAP environment for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend the selection of Mainline Information Systems as lowest and best vendor responding to RFP No. 4067, for the acquisition of hardware and continuation of software maintenance for the MAGIC SAP environment at a total 5-year lifecycle cost of \$8,752,805.23.

On motion by Alan Lange and second by Tom Wicker that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 8: Khelli Reed and Billy Rials presented the request for delegating to the ITS Executive Director approval of the use of the Cloud Solutions Vendor Pool for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requests that approval of the use of the Cloud Solutions Vendor Pool be delegated to the ITS Executive Director.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved:
Motion carried; unanimously.

The Board acknowledged Agenda Item No. 9 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board acknowledged Agenda Item No. 10 regarding verification of a quorum for the next ITS Board Meeting scheduled for Thursday, June 21, 2018.

On motion by Tom Wicker and second by June Songy that the following per diem and expenses be approved:

Rodney Pearson - per diem and expenses for 1 day;

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June Songy - per diem and expenses for 1 day;

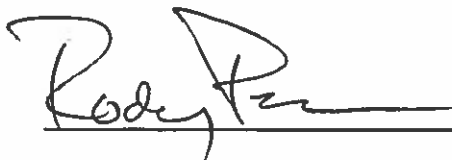
Board Meeting, May 17, 2018.

Tom Wicker - per diem and expenses for 1 day;

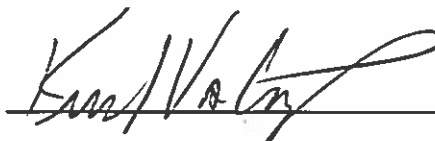
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Motion carried; unanimously.

There being no further business, the meeting was adjourned by Rodney Pearson.



Rodney Pearson, Chairman



Keith Van Camp, Vice-Chairman