

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

June 21, 2018

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, June 21, 2018, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

Rodney Pearson, Chairman
J. Keith Van Camp, Vice-Chairman
Alan Lange
June Songy, via conference call

Members Not Present:

Thomas A. Wicker

Legislative Advisors Present:

Representative Gary V. Staples

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director
Michele Blocker, ITS Chief Administrative Officer
Roger Graves, ITS Chief Operations Officer
Laura Pentecost, Data Services Division Director

Steven Walker, Telecom Services Division Director

Jay White, Security Services Division Director

Jay Woods, Special Assistant Attorney General

Tommy Goodwin, Special Assistant Attorney General

Tina Wilkins, Procurement Process Specialist

Renée Murray, Program and Contract Management Team Leader

Tangela Harrion, Procurement Team Leader

Leslie Swilley, Administrative Specialist

Brian Norwood, Data Network Manager

David Johnson, Internal Services Division Director

Lisa Kuyrkendall, Voice Network Manager

Billy Rials, Enterprise Architect

Greg Nohra, Enterprise Security Architect

Matthew Pratt, Data Center Infrastructure Coordinator

Gary LeBlanc, Virtual Services Team Manager

Pam Sinclair, Business Relationship Analyst

Bruce Lightsey, Database Systems Manager

Alec Shedd, Technology Consultant

Jill Chastant, Technology Consultant

Jordan Barber, Technology Consultant

Jamekia Hilliard, Technology Consultant

Jeannie Williford, Technology Consultant

Paula Conn, Technology Consultant

Chris Grimmer, Technology Consultant

Khelli Reed, Technology Consultant

Sandy Stacy, Technology Consultant

Others Present:

Denise Jones, Mississippi Department of Mental Health

Celia Coffey, Mississippi Department of Mental Health

Gary Touchstone, Mississippi Department of Mental Health

Mark Allen, Mississippi Department of Human Services

Janet King, Mississippi Department of Human Services

Cameron Fisher, Mississippi Department of Human Services

Jackie Surrell, Mississippi Department of Human Services

Donna Hamilton, Mississippi Department of Child Protection Services

Rance Bedwell, Mississippi Department of Child Protection Services

Jennifer Nance, Mississippi Department of Education

Jason Price, Mississippi Department of Archives and History

Stephen Oshinsky, Mississippi Division of Medicaid

Rita Rutland, Mississippi Division of Medicaid

Sheila Kearney, Mississippi Division of Medicaid

Michael Pantin, Mississippi Secretary of State's Office

Phil Cumberland, Institutions of Higher Learning

Jim Hood, Institutions of Higher Learning

Paul Brayfield, University of Southern Mississippi

David Sliman, University of Southern Mississippi

Steve Parrott, Mississippi State University

Nishanth Rodrigues, University of Mississippi

John Wilson, University of Mississippi Medical Center

Ellen Swoger, University of Mississippi Medical Center

Kevin Yearick, University of Mississippi Medical Center

Rob McClure, AT&T
Brian Caraway, C Spire
Bill Wiltshire, C Spire
Karen Shablin, FEI Systems
Tim Walker, FEI Systems
Bryce Yelverton, Yelverton Consulting
Joel Yelverton, Yelverton Consulting
Mark Hollingsead, Ciber
Mary Tucker, BCI
Kristen Hinton, Cisco
Chris Salmon, Dell EMC
Sharon Green, Dell EMC
Travis Martin, Dell EMC
Sabrina Jenkins, Dell EMC
Brad Barker, Dell EMC
Blake Jeter, Cambria
Ellen Freeman, Venture Technologies
Ryan Allen, Venture Technologies
Karen Newman, The Clay Firm
Evelyn Johnson, Capital Resources
Charlie Case, Core Technology

Rodney Pearson called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on May 22, 2018.

On motion by Keith Van Camp and second by Alan Lange that the minutes of the meeting on May 22, 2018 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Jill Chastant and Donna Hamilton, CCWIS Project Director, presented the overview and request to issue Letter of Configuration (LOC) Number 43165, based on RFP No. 3717, for the acquisition of Agile Development Services to build the Common Management/Program Increment I for the **MISSISSIPPI DEPARTMENT OF CHILD PROTECTION SERVICES (MDCPS)**. The staffs of ITS and MDCPS jointly recommend approval to publish LOC Number 43165 for the acquisition of Agile Development Services to build the Common Management/Program Increment I for the MDCPS.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Jill Chastant, David Sliman, CIO, and Paul Brayfield, Manager, Enterprise Technology Planning, presented Project No. 44429, requesting approval of an exemption for the **UNIVERSITY OF SOUTHERN MISSISSIPPI (USM)** to request proposals for the acquisition of an institution-wide University website consulting services, hosting, and licenses. The staffs of ITS and USM jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$1,550,500.00. USM will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by Alan Lange that the staff recommendation be approved:

Motion carried; with Alan Lange opposed.

Agenda Item No. 4: Jordan Barber, Ellen Swoger, Associate CIO, and John H. Wilson, Director, Revenue Cycle, presented Project No. 44238, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of a vendor to provide key collection services for early placement self-pay accounts. The staffs of ITS and UMMC jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$25,000,000.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Jamekia Hilliard and Kevin Yearick, Chief Technology Officer, presented Project No. 44431, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of a patient and employee identity access management (IAM) system. The staffs of ITS and UMMC jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$3,000,000.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Keith Van Camp and second by Alan Lange that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Jeannie Williford, Stephen Oshinsky, iTECH Managing Consultant, and Rita Rutland, iTECH Deputy Administrator, presented the overview and request to issue RFP No. 4111-44460 for the acquisition of a Fraud and Abuse Module (FAM) for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly request approval to advertise and publish RFP No. 4111-44460 for the acquisition of a Fraud and Abuse Module.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Paula Conn, Jim Hood, Assistant Commissioner for Strategic Research, State of Mississippi Institutions of Higher Learning, and David Sliman, Chief Information Officer, University of Southern Mississippi, presented Project No. 4096-44283, requesting approval for the sole source acquisition of the high-performance optical network and packet backbone research network from Internet2 for the **STATE OF MISSISSIPPI INSTITUTIONS OF HIGHER LEARNING (IHL)**. The staffs of ITS and IHL jointly recommend Internet2 as the sole-source provider of a high-performance optical and packet backbone research network, at a total 3-year life cycle cost of \$1,329,000.00. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$4,233,000.00.

On motion by Keith Van Camp and second by Alan Lange that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Jill Chastant and Denise Jones, CIO, presented the recommendation for Project No. 44197 to utilize the Commonwealth of Pennsylvania RFP No. 6100036444 for the acquisition of a Department of Drug and Alcohol Programs (DDAP) Data System for the **MISSISSIPPI DEPARTMENT OF MENTAL HEALTH (MDMH)**. The staffs of ITS and MDMH jointly recommend the selection of FEi Systems, Inc. to provide a Department of Drug and Alcohol Programs (DDAP) Data System at a total 5-year lifecycle cost of \$2,857,402.07.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 9: Chris Grimmer and Jennifer Nance, Office Director for Office of Secondary and Career and Technical Education, presented the recommendation for RFP No. 3692-44245 for the continuation of the Agreement with Instructure, Inc. for Canvas Learning Management System Cloud Subscriptions for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend approval of the continuation of this Agreement with Instructure, Inc. through June 30, 2023, in an amount not to exceed \$2,287,500.00 for Canvas Learning Management System Cloud Subscriptions. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$4,574,407.50.

On motion by Alan Lange and second by June Songy that the staff recommendation be approved:
Motion carried; unanimously.

Agenda Item No. 10: Khelli Reed and Mark Allen, CIO, presented the recommendation for RFP No. 3884-42408 for an increase to the award with Conduent State and Local Solutions for the acquisition of an Electronic Benefit Transfer (EBT) system for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend the approval of the increase to the award with Conduent State and Local Solutions through February 1, 2023, in an amount not to exceed \$3,173,857.68. This increase is based on the revised caseload estimates, and continues to use the Cost Per Case Month rates as awarded. With this increase, MDHS's revised total not-to-exceed lifecycle cost of this project is \$9,127,357.68 based on Cost Per Case Month rates and the cost of a performance bond.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No.11: Chris Grimmer and Roger Graves, Chief Operations Officer, presented

the recommendation for RFP No. 3847-44439 to amend the state agency Supplements to the Agreement with C Spire Governmental Data Solutions, LLC for a co-location data center solution for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends approval to amend the state agency Supplements to the Agreement with C Spire Governmental Data Solutions, LLC through October 31, 2021, to consolidate the invoicing through ITS. The staff of ITS further recommends approval for additional use of this award by state agencies through this consolidated invoicing approach consistent with Senate Bill (SB) 2779.

On motion by Keith Van Camp and second by Alan Lange that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 12: Michele Blocker presented the recommendation for Approval of State Retirees hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2019 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. § 27-104-17 (3). The Executive Director and staff of ITS jointly recommend approval of State Retirees Terry Bergin, Ginger Breland, Daniel 'Kelly' Catchot, Dee Conerly, Robert 'Eddie' Harrison, Glenn Hinkle, Dianne Martin, James Rule, and Melissa Womack hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2019 for the Mississippi Department of Information Technology Services (ITS) for a total not-to-exceed amount of \$366,500.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 13 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

Agenda Item No. 14: Rodney Pearson directed the Board's attention to the need for nomination of a Chairman and Vice-Chairman to begin serving July 1, 2018.

On motion by Alan Lange and second by June Songy that Keith Van Camp serve as Chairman of the ITS Board for one year, effective July 1, 2018:

Motion carried; unanimously.

On motion by Alan Lange and second by June Songy that Tom Wicker serve as Vice-Chairman for one year, effective July 1, 2018:

Motion carried; unanimously.

The Board discussed Agenda Item No. 15 regarding authorization of per diem, travel and other expenses for ITS Board members through June 30, 2019. The staff of ITS recommends a motion to authorize per diem, travel and other expenses as required for ITS Board members to attend the scheduled monthly meetings of the ITS Board through June 30, 2019, along with other meetings as required in the performance of their duties.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

On motion by Alan Lange and second by Keith Van Camp that the following per diem and expenses be approved:

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, June 21, 2018.

June Songy - per diem and expenses for 1 day;

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Keith Van Camp - per diem and expenses for 1 day;

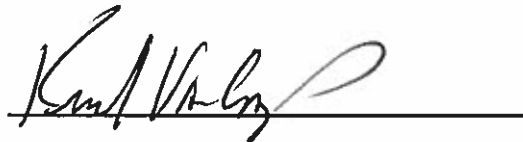
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Motion carried; unanimously.

There being no further business, the meeting was adjourned by Rodney Pearson.



Rodney Pearson, Chairman



Keith Van Camp, Vice-Chairman