BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

July 20, 2017

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, July 20, 2017, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

Rodney Pearson, Chairman

J. Keith Van Camp, Vice-Chairman

Alan Lange

June Songy

Thomas A. Wicker

Legislative Advisors Present:

Representative Gary V. Staples

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Steven Walker, Telecom Services Division Director

David Johnson, Internal Services Division Director

Laura Pentecost, Data Services Division Director

Donna Nead Rogers, Special Assistant Attorney General

Jay Woods, Special Assistant Attorney General

Tina Wilkins, Procurement Process Specialist

Khelli Reed, ISS Technology Consultant

Jill Chastant, ISS Technology Consultant

Jamekia Hilliard, ISS Technology Consultant

Michelle Smith, ISS Technology Consultant

Cerria Walker, ISS Technology Consultant

Deb Breazeale, ISS Technology Consultant

Wallace Burns, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Debra Brown, IT Planner

Pam Sinclair, Data Services Division

Jerry Guillory, Data Services Division

Mike Lang, Data Services Division

Bruce Lightsey, Data Services Division

Sandy Stacy, Data Services Division

Brian Norwood, Telecom Services Division

Lisa Kuyrkendall, Telecom Services Division

Greg Nohra, Security Services Division

Leslie Swilley, Internal Services Division

Sarah Perry, Internal Services Division

Jeff Jennings, Data Center Infrastructure Manager

Caren Brister, Strategic Communications Manager

Katie White, Strategic Communications

Billy Rials, Enterprise Architect

Others Present:

Steve Grice, Mississippi State University

Johnathan Barlow, Mississippi State University

Corey Hancock, Mississippi State University

Vicki Helfrich, Mississippi Wireless Communications Commission

Audrey McAfee, Mississippi Department of Corrections

Sarita Donaldson, Mississippi Department of Education

Kevin Yearick, University of Mississippi Medical Center

Scott Cook, AT&T

Rob McClure, AT&T

Jeannie Gustafson, AT&T

Kristen Hinton, Cisco

Terrell Knight, CSpire

Kameron Ball, CSpire

Heath Walters, Dell EMC

Chris Salmon, Dell EMC

Crystal Cooper, Unisys

Mary Tucker, BCI

Jimmy Webster, JFW Consulting

Karen Newman, The Clay Firm

Evelyn Johnson, Capitol Resources

Scott Sims, Iliad Group

Bryce Yelverton, Yelverton Consulting

Jordan Flint Starnes, The Consulting Group

Shelley Songy

Bill Buffington, G S Holdings, Inc.

Chris Champion, Cornerstone

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Rodney Pearson called the meeting to order and asked guests to introduce themselves.

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Agenda Item No. 1:   Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on June 15, 2017.

On motion by Tom Wicker and second by Keith Van Camp that the minutes of the meeting on June 15, 2017 be approved as written:

Motion carried; unanimously, with Alan Lange abstaining from the vote.

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Agenda Item No. 2:   Jamekia Hilliard, Steve Grice, Deputy Executive Director, and Johnathan Barlow, Associate Director for Design & Development, presented Project No. 43652, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY** (MSU) to request proposals for the acquisition for consulting services. The staffs of ITS and MSU jointly recommend approval of the exemption request at a total estimated 3-year lifecycle cost of $4,500,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Tom Wicker and second by June Songy that the staff recommendation be approved, with the addition of a project update to the ITS Board required during the Summer 2018:

Motion carried; unanimously, with Rodney Pearson recusing himself for the duration of the agenda item.

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Agenda Item No. 2.5: Paula Conn, Vicki Helfrich, Executive Officer, and Bill Buffington, Technical Director, presented the overview and request to issue RFP No. 4023-43823 for the acquisition of a FirstNet Alternative for the **WIRELESS COMMUNICATION COMMISSION** (WCC). The staffs

of ITS and WCC jointly request approval to advertise and publish RFP 4023-43823 for the acquisition of a FirstNet Alternative.

On motion by Alan Lange and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 3: Jill Chastant and Audrey McAfee, Director Management Information Systems, presented the recommendation for RFP No. 3527-43799 for the continuation of the Agreement with Global Tel*Link Corporation for an Inmate Calling Service for **MISSISSIPPI DEPARTMENT OF CORRECTIONS** (MDOC). The staffs of ITS and MDOC jointly recommend approval of the continuation of this Agreement with Global Tel*Link Corporation through February 28, 2018, for Inmate Calling Service The "market value" of the Agreement is expected to exceed $1,000,000.00.

On motion by Keith Van Camp and second byJune Songy that the staff recommendation be approved:

Motion carried; with Alan Lange opposed.

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Agenda Item No. 4: Michelle Smith, Steven Walker, Telecom Services Division Director, and Brian Norwood, Data Network Manager, presented the recommendation for RFP No. 4000-43815 for the continuation of the Agreement with BellSouth Telecommunications, LLC (an affiliate of AT&T Corp.) for Statewide Telecommunication Services for **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES** (ITS) Telecom Services Division. The staff of ITS recommends approval of the continuation of this Agreement with BellSouth Telecommunications, LLC (an affiliate of AT&T Corp.) through June 30, 2019, for Statewide Telecommunication Services.

On motion by June Songy and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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Agenda Item No. 5:   Cerria Walker, Steven Walker, Telecom Services Division Director, and Brian Norwood, Data Network Manager, presented the evaluation and recommendation of proposals received in response to RFP No. 3983-43030 for the acquisition of AVAYA hardware, software, licensing, maintenance, and support for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES** (ITS). The staff of ITS jointly recommends the selection of Carousel Industries as lowest and best vendor responding to RFP No. 3983, to provide AVAYA hardware, software, licensing, maintenance, and support. The "market value" of the Agreement is expected to exceed $1,000,000.00.

On motion by Tom Wicker and second by Alan Lange that the staff recommendation be approved: Motion carried; unanimously.

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Agenda Item No. 6:   Billy Rials presented the 2017-2018 Mississippi Statewide Architecture & Technology Infrastructure Plan. The staff of ITS recommends approval to publish the 2017-2018 Mississippi Statewide Architecture & Technology Infrastructure Plan.

On motion by Alan Lange and second by Tom Wicker that the staff recommendation be approved: Motion carried; unanimously.

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Agenda Item No. 7:   Billy Rials presented the ITS 5–Year Strategic Plan for the Fiscal Years 2019-2023 as submitted to the Legislative Budget Office and Mississippi Department of Finance and Administration, Office of Budget and Fund Management.

Tom Wicker requested that the minutes reflect an acknowledgement that the passage of Senate Bill 2362 from the 2016 Mississippi Legislative Session puts the citizens of Mississippi and vital technology initiatives at risk due to the misalignment of the funding model and governance structure.

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Agenda Item No. 8: David Johnson presented a summary of the FY2019 **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES** (ITS) budget request. The staff of ITS requests approval to submit the FY2019 ITS budget.

On motion by Tom Wicker and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

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The Board acknowledged Agenda Item No. 9 regarding IT Consulting Services Reports for January 2017 through June 2017.

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The Board acknowledged Agenda Item No. 10 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

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The Board acknowledged Agenda Item No. 11 regarding verification of a quorum for the next ITS Board Meeting scheduled for Thursday, August 17, 2017.

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On motion by Keith Van Camp and second by June Songy that the following per diem and expenses be approved:

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, July 20, 2017.

June Songy - per diem and expenses for 1 day;

Board Meeting, July 20, 2017.

J. Keith Van Camp - per diem and expenses for 1 day;

Board Meeting, July 20, 2017.

Tom Wicker - per diem and expenses for 1 day;

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Motion carried; unanimously.

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The Mississippi Department of Information Technology Services Board reconvened in Conference Room 106 of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, July 20, 2017, immediately following the regularly scheduled monthly meeting.

Members Present:

Rodney Pearson, Chairman

J. Keith Van Camp, Vice-Chairman

Alan Lange

June Songy

Thomas A. Wicker

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director
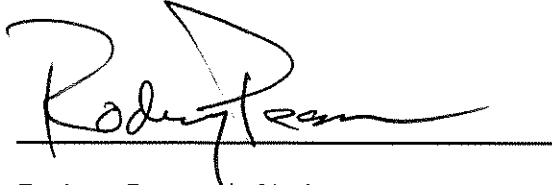
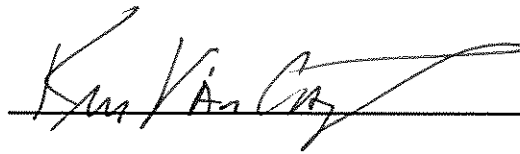David Johnson, Internal Services Division Director

Others Present:

Shelley Songy

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Rodney Pearson called the meeting to order and directed the Board's attention to the

topic of the meeting, a Planning Session.

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There being no further business, the meeting was adjourned by Rodney Pearson.

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Rodney Pearson, Chairman

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Keith Van Camp, Vice-Chairman