

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

April 19, 2018

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, April 19, 2018, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

Rodney Pearson, Chairman
J. Keith Van Camp, Vice-Chairman
Alan Lange
June Songy
Thomas A. Wicker

Legislative Advisors Present:

Representative Gary V. Staples

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director
Michele Blocker, ITS Chief Administrative Officer
Roger Graves, ITS Chief Operations Officer
Lynn Ainsworth, Information Systems Services (ISS) Division Director
Steven Walker, Telecom Services Division Director

David Johnson, Internal Services Division Director
Jay White, Information Security Division Director
Laura Pentecost, Data Services Division Director
Billy Rials, Enterprise Architect
Jay Woods, Special Assistant Attorney General
Tina Wilkins, Procurement Process Specialist
Michelle Smith, Procurement Process Specialist
Tangela Harrion, Procurement Team Leader
Renee Murray, Program & Contract Management Team Leader
Jill Chastant, ISS Technology Consultant
Chris Grimmer, ISS Technology Consultant
Paula Conn, ISS Technology Consultant
Jerry Guillory, Data Services Division
Lisa Kuyrkendall, Telecomm Services Division
Leslie Swilley, Internal Services Division
Pam Sinclair, Data Services Division
Debra Brown, IT Planning Coordinator
Greg Nohra, Security Services Division
Gary LeBlanc, Data Services Division
Kemper Porter, Data Services Division
Brian Norwood, Telecomm Services Division

Others Present:

Steven Grice, Mississippi State University
Corey Hancock, Mississippi State University
Martin Duclos, Mississippi State University

Greg Gregory, Public Employees' Retirement System of Mississippi

Walter Hille, Public Employees' Retirement System of Mississippi

Clay Johnston, Mississippi Department of Public Safety

Kenneth O'Neal, Ellisville State School

Bobby Sterling, Ellisville State School

Denise Jones, Mississippi Department of Mental Health

Sandra Parks, Mississippi Department of Mental Health

Torri Martin, Mississippi Department of Finance and Administration

Kevin Yearick, University of Mississippi Medical Center

Nishanth Rodrigues, University of Mississippi

Rob McClure, AT&T

Mary Tucker, BCI

Evelyn Johnson, Capitol Resources

Kristen Hinton, Cisco

Karen Newman, The Clay Firm

Steve Davidson, C Spire

Brian Caraway, C Spire

Heath Walters, Dell EMC

Brad Barker, Dell EMC

Chris Salmon, Dell EMC

Hoyt Tyner, Southeast Fiber, LLC

Steve Galassini, First Data Government Solutions

Laura Killebrew, First Data Government Solutions

Jason Cox, Proofpoint

Tina Wells, MSI

Rodney Pearson called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on March 22, 2018.

On motion by June Songy and second by Keith Van Camp that the minutes of the meeting on March 22, 2018 be approved as written:

Motion carried; unanimously with Tom Wicker abstaining from the vote.

Agenda Item No. 2: Jill Chastant, Martin Duclos, and Corey Hancock, Assistant Director for Administration, presented the recommendation for Project No. 44347, submitted under the ITS Planned Purchases Procedure by **MISSISSIPPI STATE UNIVERSITY (MSU)**, National Strategic Planning and Analysis Research Center (NSPARC). The staffs of ITS and MSU jointly recommend approval of the planned purchases request to purchase hardware, maintenance, installation, and support services for a Continuity of Operations (COOP) site using the IT Hardware Express Products List (EPL) 3760 from Business Communications, Inc. at a cost not to exceed \$2,157,182.68.

On motion by June Songy and second by Alan Lange that the staff recommendation be approved:

Motion carried; unanimously, with Rodney Pearson recusing himself for the duration of the agenda item.

Agenda Item No. 3: Michelle Smith and Jay White, Security Services Division Director, presented an overview and request to issue RFP No. 4080-44176 for the acquisition of a managed VPN remote access solution for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**, Security Services Division. The staff of ITS requests approval to advertise and publish RFP No. 4080-44176 for the acquisition of a managed VPN remote access solution for ITS, Security Services Division.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Chris Grimmer, Greg A. Gregory, Deputy Administrator, Office of Administrative Services, and Walter Hille, Chief System Information Officer, presented Project No. 44368, requesting approval for an increase to the exemption request for the pension administration system for the **PUBLIC EMPLOYEES' RETIREMENT SYSTEM OF MISSISSIPPI (PERS)**. The staffs of ITS and PERS jointly recommend approval of this Change Order for \$3,476,810.00; therefore, increasing the exemption request for a revised not-to-exceed total estimated lifecycle cost of \$33,275,043.87.

On motion by Tom Wicker and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Renee Murray and Clay Johnston, Director of Information Technology, presented the recommendation for Project No. 3564-44335 for an increase to the Statement of Work with Mississippi Interactive, LLC for E-Government applications and services for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (DPS)**. The staffs of ITS and DPS jointly recommend approval of the increase to the Statements of Work with Mississippi Interactive LLC through December 2019, in an amount not to exceed \$700,000.00 for transaction fees associated with Driver Licensing Kiosks and Driver License Over-the-Counter sales. With this increase, the revised total not-to-exceed lifecycle cost of the project is \$1,150,998.01.

On motion by Alan Lange and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Paula Conn, Kenneth O'Neal, Ph.D., Assistant Director, and Bobby

Sterling, Jr., Director of Information Technology, presented the recommendation for RFP No. 3521-42841 for the continuation of the Agreement with Netsmart Technologies, Inc. for maintenance of the TIER Electronic Health Records (EHR) management system for **ELLISVILLE STATE SCHOOL (ESS)**. The staffs of ITS and ESS jointly recommend approval of the continuation of this Agreement with Netsmart Technologies, Inc. through June 30, 2023, in an amount not to exceed \$233,862.52 for the maintenance of the TIER Electronic Health Records management system. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,022,576.94.

On motion by Alan Lange and second by Keith Van Camp that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Withdrawn.

Agenda Item No. 8: Chris Grimmer, Denise Jones, Chief Information Officer, and Sandra Parks, Division of Children and Youth Services Director, presented Project No. 4076-42738, requesting approval for the sole source acquisition of Child and Adolescent Functional Assessment Scale (CAFAS) software, maintenance, and site fees from Multi-Health Systems, Inc. for the **MISSISSIPPI DEPARTMENT OF MENTAL HEALTH (MDMH)**. The staffs of ITS and MDMH jointly recommend Multi-Health Systems, Inc. as the sole source provider of CAFAS software, maintenance, and site fees, at a total 3-year lifecycle cost of \$641,094.00.

On motion by Tom Wicker and second by Alan Lange that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 9 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board acknowledged Agenda Item No. 10 regarding verification of a quorum for the next ITS Board Meeting scheduled for Thursday, May 17, 2018.

On motion by Tom Wicker and second by June Songy that the following per diem and expenses be approved:

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, April 19, 2018.

June Songy - per diem and expenses for 1 day;

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Keith Van Camp - per diem and expenses for 1 day;

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Tom Wicker - per diem and expenses for 1 day;

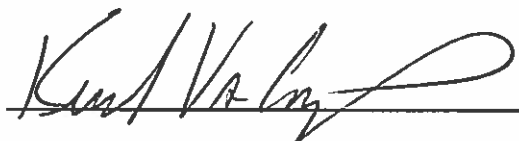
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Motion carried; unanimously.

There being no further business, the meeting was adjourned by Rodney Pearson.



Rodney Pearson, Chairman



Keith Van Camp, Vice-Chairman