

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, September 21, 2017

Time: 11:00 A.M.

Agenda:

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of August 17, 2017 minutes

Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:

- Agenda Item No. 2: Jordan Barber, Dale Smith, Deputy Executive Director, and Mohammed Jalaluddin, IT Director, will present an overview and request to issue Letter of Configuration (LOC) No. 43240, based on General RFP No. 3849 for the acquisition of desktop computers, monitors, and services for the **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The staffs of ITS and MDES jointly request approval to publish LOC No. 43240 for the acquisition of desktop computers, monitors, and services for MDES.
- Agenda Item No. 3: Khelli Reed and David Hall, Director of Acute Care Services, will present an overview and request to issue RFP No. 4020-43149 for the acquisition of a Trauma Registry System for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly request approval to advertise and publish RFP 4020-43149 for the acquisition of a Trauma Registry System.

Projects for Approval of the Recommended Selection/Award are as follows:

- Agenda Item No. 4: Wallace Burns and Melanie McEwen, Project Manager, will present the evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) No. 43163-B based on General RFP No. 3849 for the acquisition of Mainframe Hosting Services for the **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES)**. The staffs of ITS and MDES jointly recommend the selection of Data Management Associates of Brevard, Inc., as lowest and best vendor responding to this LOC, to provide application migration and external mainframe hosting services, at a total 2-year lifecycle cost of \$1,405,947.00.

- Agenda Item No. 5: Chris Grimmer and Kevin Yearick, Chief Technology Officer, will present the recommendation for RFP No. 3761-43732 for the continuation of the Agreement with SHI International Corp. for Microsoft Premier Support for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval of the continuation of this Agreement with SHI International Corp. through September 30, 2018, in an amount not to exceed \$126,812.22 for Microsoft Premier Support. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$554,564.22.
- Agenda Item No. 6: Cerria Walker and Gretchen Cagle, State Director of Special Education, will present the evaluation and recommendation of proposals received in response to RFP No. 3947-42928 for the acquisition and implementation of a Special Education Data Management System for **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend the selection of Public Consulting Group Inc. as the best vendor responding to RFP No. 3947, to provide a Special Education Data Management System, at a total 5-year lifecycle cost of \$5,550,000.00.
- Agenda Item No. 7: Michelle Smith, Rita Rutland, OIT Deputy Administrator, and Jennifer Fulcher, Community Based Services Director, will present the evaluation and recommendation of proposals received in response to RFP No. 4011-42954 for the acquisition of a No-Wrong-Door Information and Tracking System for the **MISSISSIPPI DIVISION OF MEDICAID (MDOM)**. The staffs of ITS and DOM jointly recommend the selection of FEi, Inc. as lowest and best vendor responding to RFP No. 4011, for a No-Wrong-Door Information and Tracking System at a total 5-year lifecycle cost of \$15,242,759.40.
- Agenda Item No. 8: Jordan Barber and Clay Johnston, MIS Director, will present the recommendation for Sole Source No. 4030-43737 for an increase to the Agreement with American Association of Motor Vehicle Administrators (AAMVA) for State-to-State (S2S) Verification Service Enhancements for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS)**. The staffs of ITS and DPS jointly recommend approval of the increase to this sole source Agreement with American Association of Motor Vehicle Administrators in an amount not to exceed \$3,861,699.00 for State-to-State (S2S) Verification Service enhancements. With this increase, the revised total lifecycle cost of this project is \$34,914,632.72.
- Agenda Item No. 9: Jordan Barber and Molly Chew, Director of Fingerprinting Division, will present the recommendation for RFP No. 3460-43712 for the continuation of the Agreement with Automation Designs & Solutions, Inc. for background check fingerprint transmissions for the **MISSISSIPPI STATE DEPARTMENT OF HEALTH (MSDH)**. The staffs of ITS and MSDH jointly recommend approval of the continuation of this Agreement with Automation Designs & Solutions through September 30, 2020, in an amount not to exceed \$900,000.00 for background check fingerprint transmissions. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$2,960,600.00.
- Agenda Item No. 10: Jamekia Hilliard and Dr. Daphne Ware, Director of the Mississippi Public Health Laboratory, will present the recommendation for Project No. 43679 for an increase to the Agreement with Common Cents Systems, Inc. for additional Instrument and Bi-Directional Interfaces for the current LIMS system for the **MISSISSIPPI DEPARTMENT OF HEALTH- MISSISSIPPI STATE PUBLIC HEALTH LABORATORY (MSDH-MPHL)**.

The staffs of ITS and MSDH jointly recommend approval of the increase to the Agreement with Common Cents Systems, Inc. through June 30, 2020, in an amount not to exceed \$123,076.80 for additional Instrument and Bi-Directional Interfaces for the current LIMS system. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$1,095,926.90.

- Agenda Item No. 11: Jamekia Hilliard, Brooke Doggett, Director of Instructional Design and Development, and Audra Kimble, Assistant Executive Director of Academic and Student Affairs, will present the recommendation for RFP No. 3452-43898 for the continuation of the Agreement with Blackboard Inc. for web conferencing and hosting for the **MISSISSIPPI COMMUNITY COLLEGE BOARD (MCCB)**. The staffs of ITS and MCCB jointly recommend approval of the continuation of this Agreement with Blackboard Inc. through September 30, 2018, in an amount not to exceed \$191,154.00 for web conferencing and hosting. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$1,153,344.53.
- Agenda Item No. 12: Paula Conn, Brooke Doggett, Director of Instructional Design and Development, and Audra Kimble, Assistant Executive Director of Academic and Student Affairs, will present the recommendation for RFP No. 3692-43882 for the continuation of the Agreement with Instructure, Inc. for Learning Management System support services for faculty and students for the **MISSISSIPPI COMMUNITY COLLEGE BOARD (MCCB)**. The staffs of ITS and MCCB jointly recommend approval of the continuation of this Agreement with Instructure, Inc. through June 30, 2018, in an amount not to exceed \$490,000.00 for Learning Management System support for faculty and students. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$5,654,891.20.
- Agenda Item No. 13: Jill Chastant, Brooke Doggett, Director of Instructional Design and Development, and Audra Kimble, Assistance Executive Director of Academic and Student Affairs, will present the recommendation for Sole Source No. 4025-43584 for an increase to the Agreement with Turnitin, LLC for Turnitin Software for the **MISSISSIPPI COMMUNITY COLLEGE BOARD (MCCB)**. The staffs of ITS and MCCB jointly recommend approval of the increase to this Sole Source Agreement with Turnitin, LLC in an amount not to exceed \$330,921.13. With this increase, the revised total lifecycle cost of this project is \$1,144,437.58.
- Agenda Item No. 14: Jill Chastant, Mark Allen, Chief Information Officer, Chris Christmas, Director of Budgets and Accounting, and Jacob Black, Deputy Administrator, will present the recommendation for RFP No. 3587-43560 for the continuation of the Agreement with Conduent State & Local Solutions, Inc. for an Electronic Benefit Transfer (EBT) System for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of the Agreement with Conduent State & Local Solutions, Inc. through January 31, 2019, in an amount not to exceed \$2,160,000.00. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$33,953,600.00.

Other Items being presented are as follows:

- Agenda Item No. 15: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.

- Agenda Item No. 16: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, October 19, 2017.
- Approval of Per Diem
- Adjournment

Craig P. Orgeron
Craig P. Orgeron, Ph.D 